

REGULAR MEETING OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
WEDNESDAY, AUGUST 03, 2011, 8:30 A.M.
A.E.R.O. BOARD ROOM

AGENDA- REVISED (08/01/2011)

- I. Call to Order
- II. Roll Call
- III. Recognition of Public
- IV. Approval of Agenda and Consent Agenda

Additions or deletions to the agenda may be made at this time.

A. Consent Agenda

- 1. Recommend to Governing Board that they approve Bills for Payment - Regular July 2011 Bills, dated August 03, 2011 in the amount of \$1,032,943.03
- 2. Recommend to Governing Board that they approve Payrolls: July 07, 2011 in the amount of \$52,052.77; July 21, 2011 in the amount of \$66,643.61
- 3. Recommend to Governing Board that they approve Personnel Recommendations Items A through F
- 4. Recommend to the Governing Board that they accept the Donations
 - a. A.E.R.O. has received a check in the amount of \$62.74 from the *Terracycle* an organization that collects non-recyclable waste.
- 5. Recommend to Governing Board that they approve request to enroll out of District Student from Kirby District 140 into the PRIDE Program.

Recommendation: That the Executive Board approve the Agenda and recommend to the Governing Board that it approve the five (5) Consent Agenda Items.

- V. Approval of Minutes of July 06, 2011

VI. Approval of Bills for Payment (**Consent Agenda Items #1 & 2**)

A. Regular July 2011 Bills, dated August 03, 2011 in the amount of \$1,032,943.03.
(Consent Agenda Item #1)

Education Fund (Fund 10)	\$ 407,561.92
Building Fund (Fund 20)	135,509.08
Transportation Fund (Fund 40)	2,905.61
IDEA Flow Through Grant (Fund 19)	26,116.37
Medicaid Administrative Outreach (Fund 18)	289,822.82
Medicaid Fee for Service (Fund 17)	171,027.23

B. Payrolls (**Consent Agenda Item #2**)

1. July 07, 2011 in the amount of \$52,052.77

Education Fund	\$40,728.84
Building Fund	7,859.52
Transportation Fund	3,432.41

2. July 21, 2011 in the amount of \$66,643.61

Education Fund	\$56,071.72
Building Fund	7,461.58
Transportation Fund	3,110.31

Personnel (**Consent Agenda Item #3**)

Action Items

A. Resignations

LAST	FIRST	POSITION	PROGRAM
Wurster	Robin	Speech Parapro	Speech

Recommendation: Accept as presented.

B. Employment/Re-employment Recommendations

VII. Administrative Reports and Recommendations

Personnel (Consent Agenda Item #3)

Action Items

B. Employment/Re-employment Recommendations

Certificated

LAST	FIRST	POSITION	PROGRAM	FTE	SALARY (FY09)	STEP/ LANE		NEW/ REHIRE
Alba	Dana	Speech Parapro	Speech	1.0	50,238	8	1	Rehire

Recommendation: Employ as presented.

Non-Certificated

LAST	FIRST	POSITION	PROGRAM	FTE	SALARY (FY09)	STEP/ LANE		NEW/ REHIRE
Yurko	Alison	Inst. Asst.	STAR	1.0	18,018*	2	5	New
Casey	William	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Shore	Richard	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Shea	Patrick	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Nelson	Thomas	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Moran	Sean	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Hunt	James	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Hernandez	Angelo	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
Hehl	Michael	Police Liaison	PRIDE	Daily	\$29.87/hr			Rehire
DeRusha	Faye	Inst. Asst.	STAR	1.0	\$18,991*	4	5	New
Macino	Julie	Inst. Asst. 1:1	FALP	1.0	\$17,532	2	4	New
Snipes	Melanie	Inst. Asst.	STAR	1.0	\$18,505*	3	5	New
Wallace	Marquita	Inst. Asst.	STAR	1.0	\$17,046	1	4	New
Dybas	Kerry	Summer Clerical		Part time	\$10.00/hr			Rehire
Burchell	Vicky	Summer Clerical		Part Time	\$8.25/hr			Replace

*Pending receipt of transcripts

Recommendation: Employ as presented.

Contract Agencies (None)

VII. Administrative Reports and Recommendations

Personnel (Consent Agenda Item #3)

Action Items

- C. Salary Corrections (None)
- D. Salary Adjustments (None)
- E. Leave of Absence Requests (None)
- F. Request to Attend Out-of-State Conference (None)

Non-Action Items

- A. Vacancy List

Mr. Gunnell will update the Board at Wednesday's meeting regarding our current vacancies.

Budget and Fiscal

Action Items

Non-Action Items

- A. Bills Payable to A.E.R.O./Cash Flow
- B. Insurance Reports
 - 1. SSBC – South Suburban Benefits Cooperative
 - 2. A.E.R.O. HMO
 - 3. A.E.R.O. Dental (Delta)
 - 4. Life Insurance (Cigna)
- C. P-Card Rebate

Mr. Gunnell will review Ms. Lesniak's memo dated July 25, 2011.

VII. Administrative Reports and Recommendations

Budget and Fiscal

Non-Action Items

D. IWAS Registration – Data Collection Authorization

Each year, each District Superintendent must authorize A.E.R.O. to submit your Pupil and Personnel data electronically via IWAS. This must be done by each district before A.E.R.O. can submit any of your data to the ISBE. Mr. Gunnell's memo with detailed instructions is included in the packet. Please log onto IWAS for more information. Please call Mr. Gunnell if you have any questions.

Programs and Services

Action Items

A. Donations (Consent Agenda Item #4)

1. A.E.R.O. has received a check in the amount of \$62.74 from the *Terracycle* an organization that collects non-recyclable waste.

Recommendation: Accept as presented.

B. Request to Enroll Out of District Student (Consent Agenda Item #5)

Kirby School District 140 has requested permission to continue to enroll a student in the PRIDE Program for the 2011-12 school year. Mary Meehan, Principal, has informed the Administration that the enrollment of this student in our program would not place an undue hardship upon the program, staff, etc.

Recommendation: That the Executive Board recommend to the Governing Board that it approve District 140's request to enroll a student in the PRIDE Program for the 2011-2012 school.

Non-Action Items

A. A.E.R.O. Operated Programs

Mr. Gunnell will update the Board on the status of A.E.R.O.'s FY12 programs.

VII. Administrative Reports and Recommendations

Programs and Services

Non-Action Items

B. New Staff Orientation

New staff orientation will be conducted on August 10, 2011, from 8:30 – 1:00 p.m., in the A.E.R.O. Board Room.

C. A.E.R.O. Institute Days – August 18th & 19th

A.E.R.O. will conduct an all-employee Menta Training on August 18th at various locations. The annual A.E.R.O. Opening Day Institute will be conducted on August 19, 2011 at the Double Tree Hotel, 5000 W. 127th Street in Alsip. All Superintendents and A.E.R.O. Governing Board members are invited to attend. Opening Day -- ‘Norming, Storming and Transforming’. Activities will begin with registration and coffee. The opening session will begin promptly at 8:30 a.m. There will be no A.E.R.O. classes in session on these dates.

Building and Grounds

Action Items

Non-Action Items

Other Matters of Concern/Interest to the Board

Action Items

Non-Action Items

A. Correspondence

1. Subpoena for Information

A copy of a subpoena for information related to Illinois Central Bus Co. is included in your packet.

B. 2011 Special Education Directors’ Conference

The 2011 Special Education Directors’ Conference, sponsored by ISBE was held July 20-22, 2011 in Peoria, Illinois.

VIII. Unfinished Business

Action Items

Non-Action Items

IX. New Business

Closed Session

It is suggested that the Executive Board go into Closed Session under Section 2(c)(1) for the discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative, including hearing testimony on a complaint lodged against an employee to determine its validity; under section 2(c)(10) for the discussion of the placement of individual students in special education programs and other matters relating to individual students; and under Section 2(c)(11) for the discussion of pending, or probable and imminent litigation against, affecting or on behalf of the Cooperative.

Following Closed Session

A. Roll Call

B. Motions

1. Recommendation to approve the Closed Session Minutes of the July 06, 2011 Executive Board Meeting and that they remain closed to the public.

C. Other Motions as Necessary

X. Adjournment

***NEXT REGULARLY SCHEDULED EXECUTIVE BOARD MEETING:
SEPTEMBER 07, 2011 – 8:30 A.M.***

***NEXT REGULARLY SCHEDULED GOVERNING BOARD MEETING:
SEPTEMBER 19, 2011 – 7:00 P.M.***