

MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, SEPTEMBER 01, 2010
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:30 a.m.

Roll Call:

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; T. Brim, Asst. Director, M. Lesniak, Bus. Manager

Absent: A. Fessler, 123

Mr. Fessler reported at 9:17 a.m.

Mr. Gunnell introduced Ms. Maggie Lesniak, A.E.R.O.'s new Business Manager and the Board welcomed her.

Mr. Gunnell also introduced Ms. Andrea Dinaro, A.E.R.O. Curriculum and Professional Development Coordinator/Assistive Technology Supervisor, and Mr. Neil Perry, A.E.R.O. Information Technology Manager were also in attendance to give a brief presentation to the board members.

Recognition
of Public

President Nebor introduced Mr. Eric Trimberger, Business Manager, Ridgeland School District 122 was present to observe as part of his Doctoral Program. He declined the opportunity to address the board.

Approval of
Agenda

It was moved by Mr. Dixey, seconded by Mr. Patrick to approve the agenda including consent agenda, and moving closed session to the beginning of the agenda.

Motion #9314

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.



The following recommendations on the consent agenda were approved as presented (cont'd.):

Recommend to Governing Board that they approve Payrolls for the months of June and July 2010 (Cont'd.):

August 12, 2010, in the amount of \$112,660.46

Education Fund	\$100,168.50
Building Fund	8,673.33
Transportation Fund	3,813.63

August 27, 2010, in the amount of \$554,291.65

Education Fund	\$540,981.69
Building Fund	9,366.33
Transportation Fund	3,943.63

Approval of Personnel Recommendations

Resignations

LAST	FIRST	POSITION	PROG	EFFECT. DATE
Cannon,	Megan	Instructional Assistant	STAR	August 20, 2010
Cerf	Amada	Instructional Assistant	FALP	August 17, 2010
Connolly	Kathryn	Instructional Assistant	STAR	August 19, 2010
Decker	Nicole	Instructional Assistant	FALP	August 12, 2010
Heine	Jackie	Instructional Assistant	FALP	August 9, 2010
Johnson	Jenna	Instructional Assistant	STAR	August 5, 2010
Wadhams	Elizabeth	Instructional Assistant	PRIDE	August 11, 2010

Employment of Certificated Personnel

NAME	POSITION	PROGRAM	FTE	STEP/ LANE	SALARY	NEW/ REHIRE
Draski, Dolores	Occupational Therapist	OT/PT	1.0	10/1	\$55,993	New
Quebbeman, Courtney	Speech Pathologist	Speech	1.0	13/3	\$58,602	New



The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Cont'd.)

Employment of Non-Certificated Personnel

NAME	POSITION	PROG.	FTE	STEP/ LANE	SALARY	NEW/ REHIRE/ REPLACEMENT
Cozzi, Alexandria	Instructional Assistant	STAR	1.0	1/5	\$16,697	Replacement
Gory, Tracy	Instructional Assistant	STAR	1.0	8/4	\$19,476	Replacement
Gritzenbach, Meaghan	Instructional Assistant	STAR	1.0	1/5	\$16,697	Replacement
Loftus-Anderson, Leann	Instructional Assistant	STAR	1.0	5/5	\$18,038	Replacement
Mangan, Nora	Instructional Assistant	STAR	1.0	1/5	\$16,697	Replacement
Pearson, Ashley	Instructional Assistant	SAHS	1.0	1/5	\$16,697	Replacement
Perez, Vanessa	Job Coach (transfer)	WIA	1.0	1/1	\$42,492	Replacement
Reidy, Jamie	Instructional Assistant	STAR	1.0	1/5	\$16,697	Replacement
Siorek, Karen	Instructional Assistant	FALP	1.0	8/5	\$19,939	Replacement

Employment of Contract Agencies

NAME	POSITION	PROGRAM	FTE	SALARY (FY11)	NEW/REHIRE/ REPLACEMENT
Top Echelon Contracting Inc. Christian, Antonia	Physical Therapist	OT/PT	1.0	\$72/hr.	Replacement

Employee Transfer (None)

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed:

NAME	POSITION	PREVIOUS STEP/LANE (FY10)	NEW STEP/LANE (FY11)	NEW SALARY (FY11)
Abernathy, Tracy	Teacher	6/4	7/5	51,582
Carter, Diane	Teacher	12/2/13 long.	20/3/6 long.	75,073
Holzward, Morgan	Teacher	6/1	7/2	48,584
Lynch, Katherine	Teacher	3/2	4/3	46,121
Nelson, Christine	Teacher	4/1	5/3	47,033
Nugent, Michelle	Teacher	3/3	4/4	46,462
Polick, Theresa	Teacher	5/1	6/2	47,632
Tremback, Cynthia	Teacher	20/5/8 long.	20/6/9 long.	82,268



The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Cont'd.)

Salary Correction(s)

O'Brien, Rebecca, Instructional Assistant/Nurse, salary has been corrected (prorated) to reflect new start date of September 7, 2010. Step 5, Lane 1 salary of \$45,989 prorated at 83% for 172 days for a new salary rate of \$36,273.

Recommendation: Let the Executive Board Minutes reflect the recent salary corrections that were made by the A.E.R.O. Administration.

Employee Request for Leave of Absence

Kane, Eileen, Occupational Therapist, has requested a Family Medical Leave for up to a twelve week period beginning approximately August 23, 2010.

Out of State Conference Request (None)

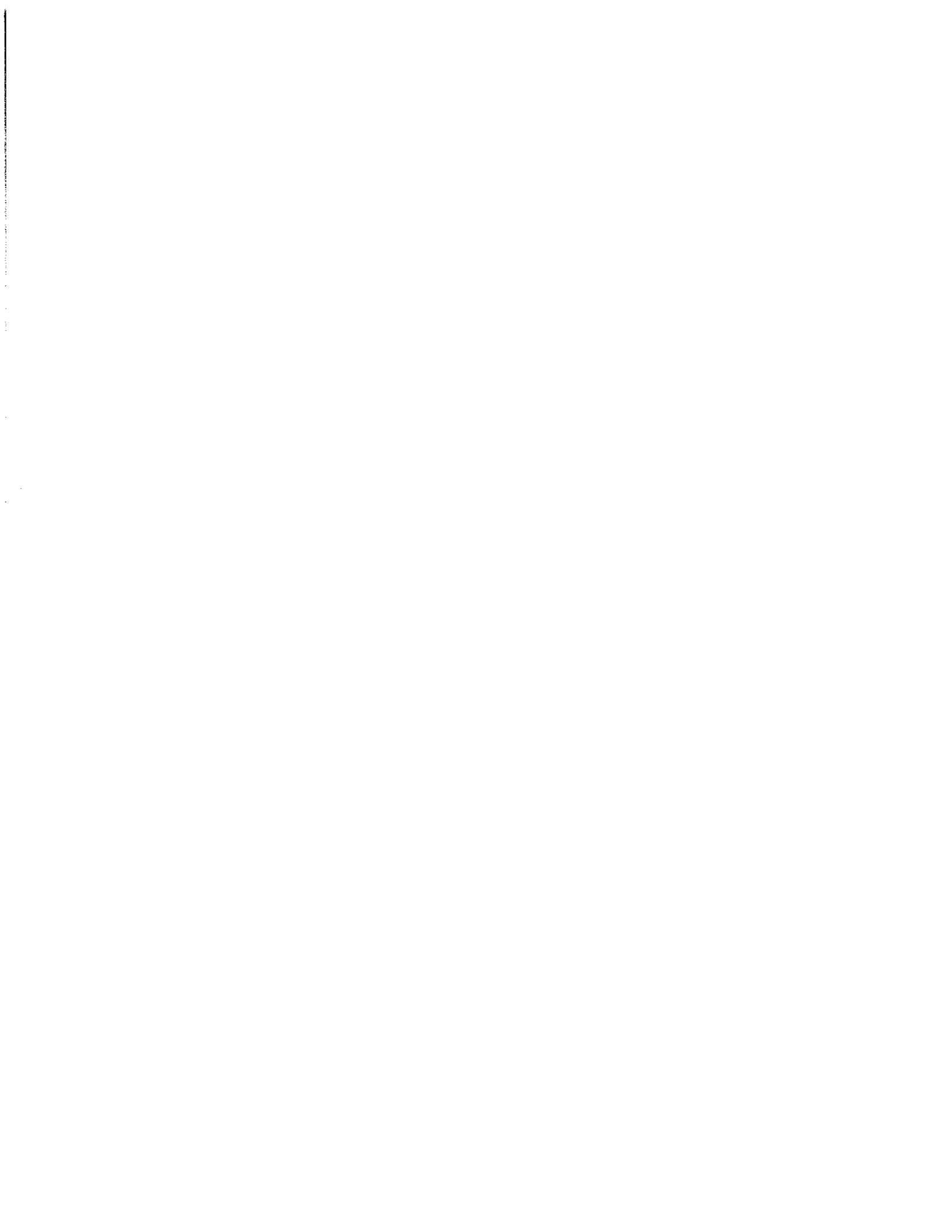
Approval of Budget and Fiscal Recommendations

Medicaid Reimbursement Distribution – Fee For Service: Disburse \$88,219.35 to Member Districts, R&G Consultants and A.E.R.O. as described in Column “C” of the attached reimbursement schedule (for the period 07-01-2009 to 09-30-2009) for the Fee for Services Program. **(Consent Agenda Item #4)**

Approval of Programs and Services Recommendations

Accept Donations

1. Mrs. Linda Spiewak, A.E.R.O. Early Childhood Teacher, has donated \$250.00 to the A.E.R.O. Educational Center in honor of her mother. **(Consent Agenda Item #5)**



FY11 Vacancy
List

Mr. Brim reported that A.E.R.O. is in good shape for the start of the new school year. We have one Physical Therapist position open and will probably need to contract for some Occupational Therapy in order to cover staff who are on leaves of absence.

Medicaid
Reimbursement:
Admin. Outreach

(Consent Agenda Item #4)

Budget
Amendment

Mr. Gunnell reported that the FY11 A.E.R.O. Budget will need to be amended in order to account for changes that have occurred since the budget was approved in July by the Governing Board. The amendments are driven by additional "Purchase Service" requests and staff requests by individual districts.

Outstanding
Invoices/
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. She stated that although some of the fund balances are low, due to the outstanding invoices this is not a significant concern at this time.

Insurance

Ms. Lesniak stated that there were no changes to report regarding insurance premiums or plans. SSBC recently held an election of officers to replace outgoing Chairperson Seth Chapman and other officers.

Executive Board
Budget/Finance
Committee

Mr. Gunnell reminded the board that in May they voted to establish a committee comprised of A.E.R.O. Administrators and two Executive Board members to review A.E.R.O. staffing patterns. After a brief discussion, Dr. Cody, 124, and Dr. Hart, 231, volunteered to serve on this committee.

Replacement of
A.E.R.O. Vans

Mr. Gunnell reminded the Board that at this time, A.E.R.O. would usually be seeking permission to solicit bids for replacement vehicles. However, as part of the cost saving measures identified last spring, A.E.R.O. will not seek to replace any vehicles at this time.

Donations

(Consent Agenda Item #5)



Request to Enroll
Out-of-District
Student
Motion #9316
Roll Call Vote:

It was moved by Dr. Cody, seconded by Mr. Patrick that the Executive Board recommend to the Governing Board that they approve Worth School District #127's request to enroll a student in the PRIDE Program for the 2010-11 school year.

Aye:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Request to Enroll
Out-of-District
Student
Motion #9317
Roll Call Vote:

It was moved by Mr. Patrick, seconded by Mr. Dixey that the Executive Board recommend to the Governing Board that they approve Community High School District #218's request to enroll a student in the PRIDE High School Program for the 2010-11 school year.

Aye:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

A.E.R.O.
Operated Programs

Mr. Brim reported that the new school year is off to a good start, with minimal bus issues.

Mr. Brim also reported that the first meeting of the new A.E.R.O. mentoring program, Cooperative Connections, was held on August 16th and went very well. Also being formed this year is an EC parents group, called "Parents as "Partners". More information will be shared as it becomes available.

Mr. Brim also reminded the Superintendents that A.E.R.O. has Behavioral Consultants available to the districts. Contact him for further information.



A.E.R.O.
Orientation and
Opening Day
Institute

Mr. Gunnell reported that twenty-seven (27) new A.E.R.O. employees were invited to A.E.R.O.'s New Employee Orientation on August 16, 2010 and twenty (20) attended. Fifteen (15) employees who were hired since the last orientation were invited and six (6) attended this orientation.

Mr. Gunnell also reported that A.E.R.O.'s Opening Day Institute on August 23, 2010 at the Double Tree Hotel in Alsip was a resounding success. A.E.R.O.'s theme for this school year is "Bringing Out The Best"! The institute day activities emphasized team building and collaborative school culture.

Other Matters:

Mr. Gunnell thanked Dr. O'Mara, Superintendent, and Tim Clark, Director of Educational Support Services, Argo High School District 217, for opening their professional development workshops to A.E.R.O. staff members.

Correspondence:

Freedom of Information Request

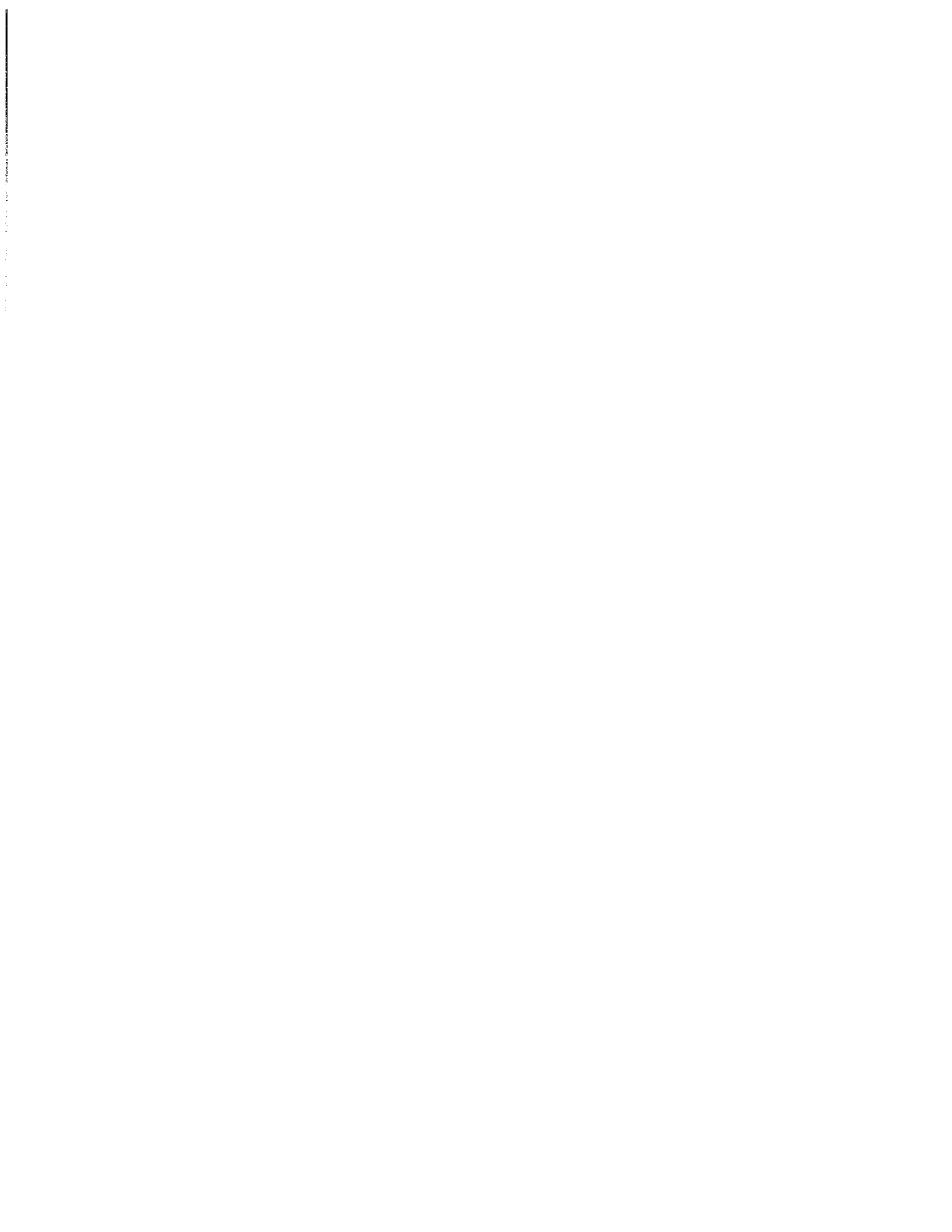
Requested by: Whitted Cleary & Takiff, LLC
Extension request sent: July 22, 2010
Response with requested documents sent: July 29, 2010

Board Presentation:
"MyAERO"

Ms. Andrea Dinaro, A.E.R.O. Curriculum and Professional Development Coordinator/Assistive Technology Supervisor, and Mr. Neil Perry, A.E.R.O. Information Technology Manager took the board members on a virtual tour of A.E.R.O.'s new intranet "MyAERO". The presentation was well received and the Board thanked Ms. Dinaro and Mr. Neil for their contributions to the A.E.R.O. mission and for a well-done presentation.

Mr. Fessler reported to the meeting at 9:17 a.m.

Ms. Dinaro and Mr. Perry exited the meeting at 9:18 a.m.



Joint Board
Facilities
Committee

Mr. Gunnell reported that the Joint Board Facilities Committee has not yet met. Governing Board members are: Donald Johnstone, 104; Ray Trzeciak, 231; and one TBD; Executive Board Members are: Mr. Smyth, 122; and Dr. M. Riordan, 229. A meeting will be scheduled once a third volunteer from the Governing Board is secured. Mr. Gunnell review the history of trying to secure a building with the committee and then the committee will formulate short term and long term goals.

Correspondence: Freedom of Information Request

Requested by: Monahan & Cohen, Attorneys At Law

Status: Response was mailed on August 16, 2010.

Adjournment
Motion #9318
Roll Call Vote:

It was moved by Mr. Smyth, seconded by Dr. Cody that the meeting be adjourned.

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

The meeting adjourned at 9:30 a.m.

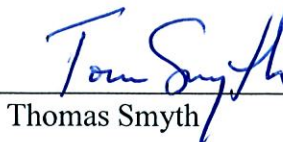
President: _____



Don Nebor

_____ Date

Secretary : _____



Thomas Smyth

_____ Date

