MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, APRIL 06, 2011
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:31 a.m.

Roll Call:

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; M. Lesniak, Business Manager

Absent: C. Kunst, 111; K. O'Mara, 217
T. Brim, Asst. Director

Dr. Kunst reported at 8:36 a.m.

Recognition of Public

Dr. Nebor and the Board congratulated Art Fessler who recently received his Doctoral Degree.

Eric Trimberger, D. 122 Business Manager was present to observe as part of his doctoral studies. He declined to speak to the Board.

Dr. Nebor introduced Dr. Bill Smith, retired Superintendent, who was present to review with the Board a program designed for School Board Members titled "Getting On Board". Dr. Nebor requested that Dr. Smith give his presentation before continuing with the regular agenda. All present agreed.

Dr. Smith then gave an overview of the inservice "Getting On Board" for new and seasoned school board members. The inservice is being sponsored by South Cook Region 4. The video presentation will be presented on May 19th. Dr. Smith informed the Board that after the video is shown, further information is shared with the audience as well as a questions and answer period. Dr. Smith thanked the Board for their time. Dr. Nebor and the Board thanked Dr. Smith for coming to the meeting. Dr. Nebor stated that he is familiar with this program and that is worthwhile for both new and current school board members to attend.

Dr. Kunst reported at 8:36 a.m.
Dr. Smith left at 8:42 a.m.

Approval of Agenda and Consent Agenda Motion #9357	It was moved by Dr. Cody, seconded by Mr. Patrick to approve the agenda including the Consent Agenda:
Roll Call Vote:	
Aye:	T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122
Nays:	None
	Motion Carried.

Approval of Minutes of 03/02/11 Motion #9358	It was moved by Dr. Fessler, seconded by Mr. Dixey to approve the Minutes of the March 02, 2011 Executive Board meeting.
Roll Call Vote:	
Aye:	T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122
Nays:	None
Abstain:	M. Riordan, 229
	Motion Carried.

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Bills for Payment –

Regular March 2011 Bills, dated April 6, 2011 in the amount of $2,611,238.92. **(Consent Agenda Item #1)**

Education Fund (Fund 10)	$435,245.85
Building Fund (Fund 20)	19,985.32
Transportation Fund (Fund 40)	17,169.06
IDEA Flow Through Grant (Fund 19)	2,138,838.69
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	-0-

Recommend to Governing Board that they approve Payrolls for the month of March 2011 **(Consent Agenda Item #2)**:

February 25, 2011 in the amount of $607,582.40

Education Fund	$592,715.88
Building Fund	5,412.89
Transportation Fund	9,453.63

March 11, 2011 in the amount of $616,493.33

Education Fund	$601,565.81
Building Fund	5,412.89
Transportation Fund	9,509.63

March 25, 2011, in the amount of $617,625.50

Education Fund	$602,470.98
Building Fund	5,382.89
Transportation Fund	9,771.63

The following recommendations on the consent agenda were approved as presented (cont'd.):

Recommend to Governing Board that they approve Personnel Recommendations **(Consent Agenda Item #3)**:

Resignations

Heatter, Dean, Building and Grounds, part time, effective March 25, 2011.

Employment of Certificated Personnel

LAST	FIRST	POSITION	PROGRAM	FTE	SALARY	STEP/ LANE	
Feldner-Pikula	Janeen	Speech Path.	Speech	0.4	60/hr, not to exceed 16 days		

Employment of Non-Certificated Personnel (None)

Employment of Contract Agency (None)

Notices of Intent to Retire (None)

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed: (None)

Salary Correction(s) (None)

Leave of Absence Request(s)

Amedeo, Jessica, Social Worker, PRIDE Program, has requested up to six weeks of FMLA leave tentatively beginning May 31, 2011. She has notified A.E.R.O. that she intends to return to her position in September, 2011.

Wei, Hua Mei, Occupational Therapist, has requested an extension of her unpaid leave of absence for the period April 1, 2011 through June 7, 2011.

Request(s) to Attend Out-of-State Conference (None)

The following recommendations on the consent agenda were approved as presented (cont'd.):

Recommend to Governing Board that they approve Personnel Recommendations **(Consent Agenda Item #3)**:

Extended School Year 2011

Recommend to the Governing Board that it employ the individuals listed on Ms. Poe's memo dated March 29, 2011 for the 2011 Extended School Year Program at the rates listed.

Recommend to Governing Board that they approve Budget and Fiscal Recommendations **(Consent Agenda Item #4)**:

Medicaid Reimbursement Distribution –Fee for Service: disburse $34,149.72, as of August 31, 2010; and $146,360.83, as of December 31, 2010, to Member Districts, and A.E.R.O. as described in Column "C" of the attached reimbursement schedule.

Vacancy List	Mr. Gunnell reported that there is one part time maintenance position vacant at this time.
Medicaid Reimbursement: Fee for Service	**(Consent Agenda Item #4)**
Outstanding Invoices/ Cash Flow	Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. She stated that there are no unusual outstanding invoices or cash flow concerns at this time.
Insurance	Ms. Lesniak reported that there are no changes in insurance at this time.
Donations	None

2011 Summer Vocational Program Motion # 9359

It was moved by Mr. Dixey, seconded by Mr. Patrick that the Executive Board recommend to the Governing Board that it approve the summer work program as presented and authorize the Administration to employ staff and enroll high school students at an estimated cost of $1,200.00 per student. The program will run June 17th through July 21, 2011 (Staff); and June 20, 2011 through July 21st (Students).

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

First Reading: Revised A.E.R.O. Special Education Cooperative Policies Motion #9360

It was moved by Dr. Cody, seconded by Mr. Schmitz that the Executive Board accept the Revised A.E.R.O. Special Education Policies on first reading, waive the second reading and forward to the Governing Board for approval.

Mr. Gunnell reported that this item had been tabled at last month's meeting due to a lack of time permitted to board members to review these policy revisions. Later on the agenda a discussion will be-held regarding procedures for reviewing policy revisions and changes.

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

A.E.R.O. Operated Programs

Mr. Gunnell reported that the A.E.R.O. operated programs are going well. He then requested a discussion with the board regarding ELL Bilingual services; as a result of recent Access testing of kindergarten through first grade students. Twenty students qualify for ELL BiLingual services. District Representatives were informed of these results and determined that they would send a district personnel to the stduent's placement school for services rather than have A.E.R.O. hire a person and charge the districts. He then polled the Superintendents if they concurred and they did. The Superintendents requested that the A.E.R.O. Administration find out if they are legally mandated to provide this service, and would they be able to claim reimbursement for this position.

Classroom Rentals

A.E.R.O. continues to need three (3) elementary classrooms and one (1) junior high classroom for next school year. He requested that Superintendents notify him if they have any available classrooms.

DuPage/ West Cook Update

A copy of the most recent Board Briefs is included in board packets.

A.E.R.O. Infant Toddler Screening

Seven children were screened; six were referred for further testing.

FY12 Calendars

Mr. Gunnell requested that districts send him calendars.

Governing Board Member Appointments

Mr. Gunnell reminded Superintendents to notify him in writing of new Governing Board appointments.

A.E.R.O. Policy Committee

Mr. Gunnell requested that the board appoint a Policy Committee. Meetings should be convened whenever there are changes to be considered. President Nebor asked for volunteers for the committee. Mr. Dixey, 104, Mr. Patrick, 108, and Dr. D. Riordan, 220, volunteered to serve on the Policy Committee. President Nebor asked Mr. Patrick to chair the committee and he accepted. Absent members will be given the opportunity to serve on the committee if they wish.

Further discussion took place regarding the committee and what its objective was, to bring to the board recommendations on policies to be revised, removed or added. It was determined that all policy revisions to be considered would be sent to all Superintendents when received, not just the Committee, thus giving all Superintendents the opportunity to attend the Committee meetings if they wished to weigh in on the changes, etc.

Other Matters:

Mr. Gunnell reported that the Annual Track Meet is scheduled for May 3rd at 10:00 a.m. at Oak Lawn High School and the Abilities Fair is scheduled for 10:00 a.m. April 12th at Reavis High School.

President Nebor announced that nominations were in order for Executive Board Officers for 2011-2012.

2011-2012 Election of President, Motion #9361

Mr. Dixey stated that both officers were doing a good job and should continue as President and Secretary of the Executive Board for 2011-2012.

President Nebor called for other nominations. There being none, he declared that nominations for President and Secretary of the Executive Board be closed, and asked for a voice vote on the election of President of the Executive Board for 2011-2012.

As the result of a unanimous voice vote, Dr. Nebor was elected to serve as President of the A.E.R.O. Executive Board for 2011-2012.

As the result of a unanimous voice vote, Dr. Smyth was elected to serve as Secretary of the A.E.R.O. Executive Board for 2010-2011.

Executive Board Meeting Schedule 2011-2012 Motion #9362

It was moved by Dr. Smyth, seconded by Mr. Patrick that the Executive Board adopt the 2011-2012 Executive Board Meeting schedule as presented, to be held on the first Wednesday of each month, at 8:30 a.m. in the A.E.R.O. Board Room:

July 06, 2011	January 04, 2012
August 03, 2011	February 01, 2012
September 07, 2011	March 07, 2012
October 05, 2011	April 04, 2012
November 02, 2011	May 02, 2012
December 07, 2011	June 06, 2012

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Correspondence

A.E.R.O. PRIDE Principal, Ms. Mary Meehan, received a letter announcing that a PRIDE student won second place in the Village of Oak Lawn's Green Team "Design a Green Scene" t-shirt contest.

Unfinished Business: None.

New Business:

Mr. Gunnell reported that the A.E.R.O. Special Education Cooperative has never had a formal program evaluation. A brief discussion was held regarding evaluations and outcomes. The Board agreed with Mr. Gunnell that it would be a good idea to have a formal evaluation done. Mr. Gunnell was asked to get costs and further information from cooperatives that have recently had a formal evaluation.

RtI Plans

Mr. Gunnell requested that Districts send him a copy of their RtI Plans to ensure that our efforts to implement RtI across A.E.R.O. programs are aligned to member districts' plans.

IASA South Cook Elections

Elections are scheduled for May 19, 2011 for the following (three year) positions: IASA-ISBE Advisory, Legislative, Asst. Treasurer. Also, until the end of the 2012, Professional Development position available. A brief discussion took place regarding the time that would be necessary to attend these meetings. Several of the Superintendents expressed interest and Mr. Gunnell will follow up with them.

Closed Session Motion #9363

It was moved by Mr. Smyth, seconded by Dr. Hart that the Executive Board enter into Closed Session at 9:22 a.m. under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes; under Section 2(c)(1) for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative, including hearing testimony on a complaint lodged against an employee to determine its validity

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Reconvene Meeting from Closed Session
Motion #9364

It was moved by Dr. Cody, seconded by Dr. Fessler to reconvene the meeting from Closed Session at 9:45 a.m.

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Roll Call Following Closed Session

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Absent: K. O'Mara, 217

Closed Session Minutes of 03/02/11
Motion #9365

It was moved by Mr. Smyth, seconded by Dr. Cody that the Executive Board approve the Closed Session Minutes of March 02, 2011 and that they be closed to the public.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

A.E.R.O. Business Manager 2011-2014 Salary /Contract
Motion #9366

It was moved by Mr. Smyth, seconded by Dr. Cody that the Executive Board recommend to the Governing Board salary increases for A.E.R.O. Business Manager as discussed in closed session.

Roll Call Vote:

Aye: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: T. Dixey, 104; D. Cody, 124

Motion Carried.

Non-Bargaining Unit Employee Salary Increases Motion #9367

It was moved by Mr. Schmitz, seconded by Mr. Patrick that the Executive Board recommend to the Governing Board salary increases for Unit Staff as discussed in closed session.

Roll Call Vote:

Aye: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: T. Dixey, 104; D. Cody, 124

Motion Carried.

Adjournment Motion #9368

It was moved by Dr. Nebor, seconded by Mr. Smyth that the meeting be adjourned.

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

The meeting adjourned at 9:50 a.m.

President: _____ 5/4/11
Jon Nebor Date

Secretary: _____ 5/4/11
Thomas Smyth Date