

MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, JANUARY 05, 2011
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:31 a.m.

Roll Call:

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220 M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; T. Brim, Asst. Director; M. Lesniak, Business Manager

Absent: K. O'Mara, 217; B. Hart, 231

Recognition
of Public

President Nebor welcomed Mr. Eric Trimmerger, Business Manager, Ridgeland School District 122 who was present to observe as part of his studies for his Superintendent Endorsement Program. He declined the opportunity to address the board.

Approval of
Agenda
Motion #9332
Roll Call Vote:

It was moved by Mr. Dixey, seconded by Mr. Smyth to approve the agenda, including the consent agenda and addendum with additional Personnel Item, and Salary Adjustments.

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Approval of
Minutes
December 01, 2010
Motion #9333
Roll Call Vote:

It was moved by Mr. Fessler, seconded by Dr. Patrick to approve the Minutes of the Regular Executive Board Meeting held December 01, 2010.

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

The following recommendations on the consent agenda were approved as presented:

Regular December, 2010 Bills, dated January 05, 2011 in the amount of \$2,364,044.25.
(Consent Agenda Item #1)

Education Fund (Fund 10)	\$481,822.39
Building Fund (Fund 20)	116,922.48
Transportation Fund (Fund 40)	13,648.53
IDEA Flow Through Grant (Fund 19)	1,751,650.85
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	-0-

Payrolls (Consent Agenda Item #2)

December 3, 2010 in the amount of \$601,935.41

Education Fund	\$585,442.70
Building Fund	7,694.08
Transportation Fund	8,798.63

December 18, 2010, in the amount of \$594,695.68

Education Fund	\$577,681.97
Building Fund	7,644.08
Transportation Fund	9,369.63

Approval of Personnel Recommendations (Consent Agenda Item #3)

Resignations

LAST	FIRST	POSITION	PROG	EFFECT. DATE
Nelson	Tanya	Instructional Assistant/Nurse	STAR	December 16, 2010

Employment of Certificated Personnel (None)

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Consent Agenda Item #3) (Cont'd.)

Employment of Non-Certificated Personnel

Name	Position	Program	Contract/ Days	Step	Lane	Salary
*Brkljadic, Laura	Instructional Assistant/Nurse	FALP	180/104	1	1	22,096
Fudacz, Jean	Instructional Assistant	FALP	180/92	4	3	8,770

*Salary is prorated by 90%

Contract Agencies (None)

Employee Transfer (None)

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed:

Mueller, Katie, Adapted P.E. Teacher, an advance from Step 8, Lane 3 to Step 8, Lane 4 at the approved 2010-2011 salary rate \$51,757 (prorated), for attaining 15 hours beyond her Master's Degree.

Kattalia, Sarah, Instructional Assistant, a salary increase of \$300 for attaining 60 hours of college credit.

Salary Correction (None)

Leave of Absence Request(s)

Smith, Jennifer, Speech Pathologist, part time, has requested a six (6) week unpaid leave of absence for the period tentatively beginning March 18, 2011.

Out of State Conference Request (None)

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Programs and Services Recommendations (Consent Agenda Item #4)

Accept Donations

James & Kristin Hilburger and Mr. Hilburger's employer, the Gelber Foundation, donated \$500.00 to be used for the PRIDE Summer Camp scholarship program. Mrs. Hilburger is a Social Worker in the PRIDE Program.

Pfeiffer, Dolores, former A.E.R.O. Teacher, donated \$100.00 to the A.E.R.O. Center.

General Mills has donated \$325.00 to the A.E.R.O. Special Education Cooperative for its participation in the "Box Tops for Education" program.

Budget Change/
Employment
of Non-Certificated
Personnel
Motion #9334

It was moved by Mr. Dixey, seconded by Dr. Cody that the Executive Board recommend to the Governing Board that it approve the request by District 109 to add a full time 1:1 instructional assistant to the FY11 Budget, authorize the A.E.R.O. Administration to employ the instructional assistant and bill District 109 accordingly.

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

FY11 Vacancy
List

Mr. Brim reported that at this time there are two Instructional Assistant vacancies and one Instructional Assistant/Nurse vacancy.

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FY10 Audit Mr. Gunnell reviewed the 2009-2010 Audit
with the Executive Board.

Motion #9335 It was moved by Mr. Patrick, seconded by Dr. D. Riordan
that the Executive Board recommend to the Governing Board that it accept
the 2009-2010 Audit as presented.

Voice Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler,
123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T.
Smyth, 122

Nays: None

Motion Carried.

2010 Extended School Year Budget Motion #9336 It was moved by Mr. Dixey, seconded by Mr. Patrick
that the Executive Board recommend to the Governing Board that it
approve the 2011 Extended School Year Budget as presented and
authorize the Administration to register students and employ staff.

Voice Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler,
123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T.
Smyth, 122

Nays: None

Motion Carried.

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Executive Board
Finance Committee
Report
Motion #9337

Mr. Gunnell reviewed the Finance Committee work and a discussion was held regarding the results of the data collected and compiled by the committee.

It was moved by Mr. Fessler, seconded by Mr. Smyth that 1) the A.E.R.O. Administration include staffing levels and estimated costs in Draft #1 of the FY12 Budget; 2) the A.E.R.O. Administration review PRIDE Program enrollments when considering PRIDE Program's staffing levels; 3) the A.E.R.O. Administration consider the job coaches' duties and workload, terms and conditions of the Collective Bargaining Agreement, and check the grant for specific requirements pertaining to level of education.

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Medicaid
Reimbursement

Consent Agenda Item #4

Medicaid
Reimbursement

Consent Agenda Item #5

Outstanding
Invoices/
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. She stated that there are no unusual outstanding invoices or cash flow concerns at this time.

Insurance

Ms. Lesniak stated that there were no changes to report regarding insurance.

Illinois Public
Risk Fund
Grant

Mr. Gunnell reported that A.E.R.O. applied for grant funds in the amount of \$8,100.00 from the Illinois Public Risk fund. These funds will be utilized to offset costs for asbestos removal at the A.E.R.O. Educational Center. There was a brief discussion as to the cost of this project and the necessity of doing it at this time. Mr. Gunnell replied that it was not crucial to do it at this time, however, this is the only remaining asbestos in the building, and it should be removed at some point. Dr. Cody suggested postponing the project until such time that money is not quite so tight.

FY12 Budget
Timelines

A tentative schedule for the FY12 budget was included in your packet. Mr. Gunnell reported that the process will begin this month and the final budget will be presented to both the Executive and Governing Boards in May, with adoption of the FY12 budget expected in July 2011.

Donations

Consent Agenda Item #6

Revised A.E.R.O.
Special Education
Cooperative
Policies
Motion #9338
Roll Call Vote:

It was moved by Dr. Cody, seconded by Mr. Dixey that the Executive Board accept on first reading, waive the second reading and forward the revised Policies to the Governing Board for approval.

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

A.E.R.O.
Operated Programs

Mr. Brim reported that A.E.R.O. programs are going well. Plans are being made for the 2011 Extended School Year Program. He requested that Superintendents let him know if they have any classrooms/ buildings available for the 2011 ESY Program, as the schools we have been renting recently may not be available this summer. A.E.R.O.'s ESY Program will run mid-June through mid-July. He requested that any District that may have a building available to give him a call.

Joint Board
Facility Committee
Report

Mr. Gunnell reported that the Joint Board Facility Committee convened on December 16, 2010. The committee reviewed the history of A.E.R.O.'s search for additional space over the last several years. Mr. Gunnell briefly explained that the cooperative is "landlocked", that there is no additional space at the A.E.R.O. Educational Center to expand, that the cooperative will always need two buildings to accommodate the students it serves. A discussion took place amongst the Superintendents regarding the availability of land and the relatively low cost of purchasing land at today's prices. Mr. Gunnell stated that he is looking into how other area cooperatives have funded recent construction projects and will report back to the committee and boards.

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Correspondence:

Freedom of Information Request

Requested by: All-Ways Transportation Services

Status: The documentation was submitted via regular mail on December 15, 2010

Closed Session
Motion #9339

It was moved by Mr. Fessler, seconded by Dr. D. Riordan that the Executive Board enter into Closed Session at 9:08 a.m. Session under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Mr. Dixey exited the room at 9:08 a.m. and did not return.

Reconvene Meeting from Closed Session to reconvene the meeting from Closed Session at 9:11 a.m.

Motion #9340

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Roll Call Following
Closed Session

Present: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Absent: T. Dixey, 104; K. O'Mara, 217; B. Hart, 231

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Closed Session Minutes of 12/01/10 Motion #9341
It was moved by Mr. Fessler, seconded by Dr. D. Riordan that the Executive Board approve the Closed Session Minutes of December 01, 2010 and that they be closed to the public.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Closed Session Minutes – Closed to the Public Motion #9342
It was moved by Mr. Smyth, seconded by Dr. Cody that, after reviewing the Closed Session minutes listed below, the Board chose to keep these Minutes closed to the public.

August 07, 1996	September 01, 2004	January 09, 2008
September 04, 1996	September 07, 2005	February 13, 2008
October 02, 1996	January 11, 2006	March 10, 2008
May 14, 1997	February 01, 2006	May 07, 2008
September 03, 1997	March 1, 2006	June 04, 2008
October 01, 1997	April 5, 2006	March 04, 2009
November 05, 1997	May 3, 2006	May 06, 2009
December 03, 1997	June 7, 2006	June 03, 2009
January 07, 1998	July 12, 2006	July 01, 2009
February 04, 1998	October 4, 2006	September 02, 2009
March 11, 1998	November 15, 2006	October 07, 2009
April 01, 1998	January 10, 2007	November 04, 2009
May 13, 1998	February 07, 2007	January 06, 2010
June 03, 1998	March 07, 2007	March 03, 2010
July 15, 1998	April 04, 2007	July 07, 2010
April 14, 1999	July 11, 2007	August 04, 2010
May 05, 1999	August 08, 2007	
September 13, 2000	September 05, 2007	

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

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Destruction of
Recordings
Motion #9343

It was moved by Mr. Smyth, seconded by Mr. Fessler
that the Executive Board has reviewed the minutes of and now approves
the destruction of tapes from the following closed session meetings:

December 03, 2008 (Approved and Closed to Public at January
07, 2009 Board Meeting)
January 07, 2009 (Approved and Closed to Public at March
04, 2009 Board Meeting)
March 04, 2009 (Approved and Closed to Public at May 06,
2009 Board Meeting)
May 06, 2009 (Approved and Closed to Public at June 03,
2009 Board Meeting)
June 03, 2009 (Approved and Closed to Public at July 01,
2009 Board Meeting)

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody,
124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Adjournment
Motion #9344
Roll Call Vote:

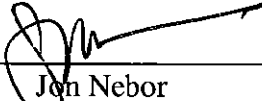
It was moved by Dr. Nebor, seconded by Dr. Cody
that the meeting be adjourned.

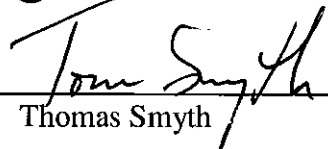
Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody,
124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

The meeting adjourned at 9:13 a.m.

President:  3-2-11
Jon Nebor Date

Secretary:  3-2-11
Thomas Smyth Date