

MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, MARCH 02, 2011
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:30 a.m.

Roll Call:

Members Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Administrators Present: M. Lesniak, Business Manager, T. Brim, Assistant Director; J. Gunnell, Director

Members Absent: M. Riordan, 229

Recognition of Public None in attendance.

Approval of Agenda It was moved by Mr. Dixey, seconded by Mr. Fessler to approve the agenda, including the consent agenda.

Motion #9345

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Approval of Minutes of 1/05/11 It was moved by Mr. Fessler, seconded by Dr. Cody to approve the Minutes of the January 05, 2011 Executive Board meeting.

Motion #9346

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Bills for Payment (**Consent Agenda Item #1**)

Regular February 2011 Bills, dated March 02, 2011 in the amount of \$843,436.60

Education Fund (Fund 10)	\$689,229.94
Building Fund (Fund 20)	15,923.95
Transportation Fund (Fund 40)	13,588.38
IDEA Flow Through Grant (Fund 19)	5,802.63
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	118,891.69

Regular February 2011 Bills, dated March 02, 2011 in the amount of \$515,507.73

Education Fund (Fund 10)	\$465,300.33
Building Fund (Fund 20)	26,949.72
Transportation Fund (Fund 40)	13,731.89
IDEA Flow Through Grant (Fund 19)	7,402.49
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	2,123.30

Recommend to Governing Board that they approve Payrolls for the month of December 2010, January 2011 and February 2011 (**Consent Agenda Item #2**):

December 30, 2010 in the amount of \$614,317.10

Education Fund	\$595,441.56
Building Fund	7892.91
Transportation Fund	10,982.63

January 14, 2011 in the amount of \$568,744.34

Education Fund	\$554,558.46
Building Fund	7,690.25
Transportation Fund	6,495.63

January 28, 2011, in the amount of \$587,616.60

Education Fund	\$574,268.08
Building Fund	5,447.89
Transportation Fund	7,900.63

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Payrolls for the month of December 2010, January 2011 and February 2011 (**Consent Agenda Item #2**) (**Cont'd.**):

February 11, 2011, in the amount of \$599,283.68

Education Fund	\$584,461.16
Building Fund	5,387.89
Transportation Fund	9,434.63s

Recommend to Governing Board that they approve Personnel Recommendations (**Consent Agenda Item #3**):

Resignations

Name	Position	Program	Effective Date
Delgado, Jessica	Instructional Assistant	EC	2/18/11

Employment of Certificated Personnel (None)

Employment of Non-Certificated Personnel (None)

Name	Position	Program	Contract/ Days	Step	Lane	Salary
Johansen, Janet	Instructional Assistant/Nurse	STAR	181/83	11	1	*46,612/21,375
Totosz, Megan	Instructional Assistant	MN	181/92	2	2	15,887/8,075
Boswell, Tina	Instructional Assistant	EC	181/67	8	2	18,665/6,909

*90% of FY11 Certificated Salary Schedule, Step 11, Lane 1

Employment of Contract Agency (None)

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Personnel Recommendations
(Consent Agenda Item #3):

Notices of Intent to Retire

Teshima, Thomas, Teacher, FALP Program, has submitted a letter indicating that he intends to retire in June, 2015.

Ciciora, Sharon, Instructional Assistant, EC Program, has submitted a letter indicating that she intends to retire in June, 2012.

Kenny, Diane, Pre-vocational Coordinator, has submitted a letter indicating that she intends to retire in June, 2015.

Spiewak, Linda, Teacher, EC Program, has submitted a letter indicating that she intends to retire in June, 2015.

Stokes, Margaret, Physical Therapist, has submitted a letter indicating that she intends to retire in June, 2013.

Recommendation: That the Executive Board recommend to the Governing Board that it accept the notice(s) of retirement with regret.

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed: (None)

Dalton, Kathleen, Teacher, STAR Program, an advance from Step 2, Lane 1 to Step 2, Lane 2 at the approved 2010-2011 salary rate \$43,672 (prorated), for attaining 15 hours beyond her Bachelor's Degree.

Kalas, Amy, Teacher, FALP Program, an advance from Step 10, Lane 3, to Step 10, Lane 4 at the approved 2010-2011 salary rate \$54,268 (prorated), for attaining 15 hours beyond her Master's Degree.

Kasik, Jenna, Teacher, EC Program, an advance from Step 3, Lane 1, to Step 3, Lane 2 at the approved 2010-2011 salary rate \$44,545 (prorated), for attaining 15 hours beyond her Bachelor's Degree.

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Personnel Recommendations
(Consent Agenda Item #3) (Cont'd.):

Salary Adjustments (Cont'd.)

Kelecich, Debbie, School Nurse, an advance from Step 19, Lane 3, to Step 19, Lane 4 at the approved 2010-2011 salary rate \$70,806 (prorated), for attaining 15 hours beyond her Master's Degree.

Panozzo, Meghan, Teacher, MH Program, an advance from Step 5, Lane 1, to Step 5, Lane 2 at the approved 2010-2011 salary rate \$46,696 (prorated), for attaining 15 hours beyond her Bachelor's Degree.

Scheurich, Sarah, Speech Pathologist, an advance from Step 10, Lane 3, to Step 10, Lane 4 at the approved 2010-2011 salary rate \$54,268 (prorated), for attaining 15 hours beyond her Master's Degree.

Sierra, Joseph, Speech Paraprofessional, an advance from Step 4, Lane 1, to Step 4, Lane 2 at the approved 2010-2011 salary rate \$45,435 (prorated), for attaining 15 hours beyond her Bachelor's Degree.

Thiele, Allison, Teacher, STAR Program, an advance from Step 2, Lane 2 to Step 2, Lane 3 at the approved 2010-2011 salary rate \$44,176 (prorated), for attaining her Master's Degree.

Salary Correction(s)

Fudacz, Jean, Instructional Assistant, FALP Program, after reviewing her transcripts Ms. Fudacz should have been started on Step 4, Lane 4 (90 hours) at the approved 2010-2011 salary rate of \$8,770 (prorated).

The following recommendations on the consent agenda were approved as presented:

Recommend to Governing Board that they approve Personnel Recommendations
(Consent Agenda Item #3) (Cont'd.):

Leave of Absence Request(s)

Casey, Heather, Speech Pathologist, part time, has requested up to six weeks of unpaid leave tentatively beginning April 11, 2011.

Kasper, Kerry, Teacher, EC Program, has requested up to six weeks of FMLA leave beginning January 5, 2011.

Ciciora, Sharon, Instructional Assistant, EC Program, has requested up to twelve weeks of FMLA leave beginning January 13, 2011.

Brownfield, Jodie, Instructional Assistant, FALP Program, has requested up to six weeks of FMLA leave beginning April 1, 2011. She has notified A.E.R.O. that she intends to return to her position in August, 2011.

Recommend to Governing Board that they approve Programs and Services
Recommendations (Consent Agenda Item #4):

Accept Donations

- a. The People of Good Shepherd Lutheran Church, donated \$1,000.00 to A.E.R.O. Special Education Cooperative.
- b. Terra Cycle, Inc., donated \$23.40 to the A.E.R.O. Special Education Cooperative .

FY11 Vacancy
List

Mr. Brim reported that currently there are no vacancies.

A.E.R.O. FY12
Budget –

Mr. Gunnell reviewed the document A.E.R.O. FY12 Budget with the Executive Board and pointed out changes from last year's budget. A discussion was held that centered on consistency in billing for programs 21 and 59 (Voc/WIA). Board members agreed that both programs should be billed based on enrollment. The Board also discussed teacher salaries and requested that the A.E.R.O. Business Manager provide them with the average teacher salary for A.E.R.O.

Dr. Cody thanked the A.E.R.O. Administration for their efforts to reduce the costs for FY12.

Motion #9347

It was moved by Dr. O'Mara, seconded by Mr. Patrick that the Executive Board recommend to the Governing Board that it approve the A.E.R.O. FY12 Budget and authorize the Administration to post the positions and employ staff.

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

SSBC
Agreement
Amendments

Mr. Gunnell reviewed the South Suburban Benefits Cooperative (SSBC) amendments and informed the board that these amendments are the result of a member district withdrawing from the SSBC. Mr. Dixey provided the Board with more detail and shared his involvement with the amendment process.

Motion #9348

It was moved by Dr. Cody, seconded by Mr. Dixey that the Executive Board recommend to the Governing Board that it approve the amendments to the SSBC Intergovernmental agreement and adopt a resolution to approve amendments to and restate fourth amended Intergovernmental Cooperative Agreement of SSBC.

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Outstanding
Invoices/
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. He stated that there are no unusual outstanding invoices or cash flow concerns at this time.

Insurance

Ms. Lesniak stated there was no new information regarding insurance.

Donations

Consent Agenda item #4

2011 ESY
Dates
Motion #9349

It was moved by Mr. Patrick, seconded by Dr. Hart that the Executive Board recommend to the Governing Board that the 2011 Extended School Year dates be approved as follows:

A.E.R.O. Instructional Extended School Year Program
June 17, 2011 to July 21, 2011 (No school July 4th) – Staff
June 20, 2011 to July 21, 2011 (No School July 4th) - Students

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

A.E.R.O. Policy
Revisions:
First Reading
Motion #9350

It was moved by Dr. O'Mara, seconded by Mr. Smyth to accept the Revised Policies on first reading, waive the second reading and forward them to the Governing Board for approval.

Mr. Gunnell reported we received these revisions from PressPlus in the last few days. He reviewed the changes to the policies with the Board. A brief discussion was held that centered on the Board's concern about the lack of time necessary for them to review the revisions thoroughly.

Motion #9351

It was moved by Dr. O'Mara, seconded by Mr. Smyth to table Motion #9350 until next meeting to give the Board enough time to review the policy changes.

Voice Vote:

Ayes:

All present

Nays:

None

Motion Carried

A.E.R.O.
Operated Programs

Mr. Brim reported that the A.E.R.O. operated programs are going well. Mr. Brim also reported that a committee made up of district representatives and A.E.R.O. staff met recently and worked on procedures for identifying ELL students and properly completing paperwork. Procedures were developed and shared with the district representatives.

Mr. Brim then reported that A.E.R.O. still needs classrooms for the Fall, as well as an elementary building for ESY.

FY12 District
Calendars

Mr. Gunnell requested that the District Superintendents send him a copy of their 2011-12 school calendars.

DuPage/
West Cook

Mr. Gunnell reviewed DuPage/West Cook's FY12 Draft Budget. Mr. Gunnell stated that the draft budget is based upon a 5% average increase in Bargaining Unit employee salaries, a 12% increase in medical insurance, and a reduction in enrollment and staff.

Minutes of the Regular Meeting
of the A.E.R.O. Executive Board
Held On Wednesday, March 02, 2011
Page 10

Correspondence: No correspondence has been received.

Other Matters:

Task Force Mr. Gunnell reported that he was chosen to serve on a special education funding task force and will need to contact the member districts for information regarding actual costs per special education student.

School Board Reorganization Dr. O'Mara reminded the Superintendents that the window for School Board reorganization is April 27 – May 3, 2011. Mr. Gunnell reminded the Superintendents to notify him when the A.E.R.O. Governing Board Representative is appointed.

Assistive Tech. In response to an inquiry, Mr. Gunnell announced that he will send out a memorandum clarifying A.E.R.O.'s Assistive Tech Services.

Closed Session Motion #9352 It was moved by Mr. Dixey, seconded by Dr. Cody that the Executive Board enter into Closed Session at 9:00 a.m. under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes; under Section 2(c)(1) for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative, including hearing testimony on a complaint lodged against an employee to determine its validity

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Minutes of the Regular Meeting
of the A.E.R.O. Executive Board
Held On Wednesday, March 02, 2011
Page 11

Reconvene Meeting from Closed Session to reconvene the meeting from Closed Session at 9:09 a.m. It was moved by Dr. Cody, seconded by Mr. Smyth

Motion #9353

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Roll Call Following
Closed Session

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Absent M. Riordan, 229, T. Brim, Asst. Director

Closed Session Minutes of 01/05/11 that the Executive Board approve the Closed Session Minutes of January 05, 2011 and that they be closed to the public. It was moved by Dr. Hart, seconded by Mr. Schmitz

Motion #9353

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Minutes of the Regular Meeting
of the A.E.R.O. Executive Board
Held On Wednesday, March 02, 2011
Page 13

Adjournment
Motion #9356
Roll Call Vote:
Ayes:

It was moved by Dr. Nebor, seconded by Dr. Smyth
that the meeting be adjourned.

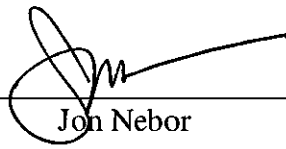
T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A.
Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; B. Hart,
231; J. Nebor, 109; T. Smyth, 122

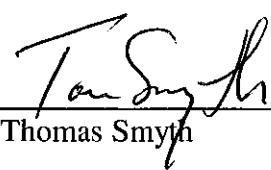
Nays:

None

Motion Carried.

The meeting adjourned at 9:12 a.m.

President:  4/6/11
Jon Nebor Date

Secretary:  4/6/11
Thomas Smyth Date