

MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, NOVEMBER 03, 2010
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:30 a.m.

Roll Call:

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; T. Brim, Asst. Director; M. Lesniak, Business Manager

Absent: C. Kunst, 111

Dr. Kunst reported at 8:39 a.m.

Recognition
of Public

None in attendance.

Approval of
Minutes
October 6, 2010
Motion #9322

It was moved by Mr. Smyth, seconded by Mr. Fessler
approve the Minutes of the Regular Executive Board Meeting held
October 06, 2010.

Roll Call Vote:

Present: F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Abstain: T. Dixey, 104

Motion Carried.

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Approval of
Agenda
Motion #9323

It was moved by Mr. Patrick, seconded by Mr. Dixie to approve the agenda, including the consent agenda and the item on the addendum, employment of instructional assistant:

Recommend to Governing Board that they approve Bills for Payment - Regular October, 2010 Bills, dated November 03, 2010 in the amount of \$1,679,544.22

Recommend to Governing Board that they approve Payrolls: October 8, 2010 in the amount of \$603,627.31; and October 22, 2010 in the amount of \$604,253.87

Recommend to Governing Board that they approve Personnel Recommendations

Medicaid Reimbursement Distribution – Fee For Service: Disburse \$259,553.74 to Member Districts and A.E.R.O. for the period as of June 30, 2010.

Recommend to the Governing Board that they accept the Donations (None)

Roll Call Vote:

Present:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

The following recommendations on the consent agenda were approved as presented:

Regular October 2010 Bills, dated November 03, 2010 in the amount of \$1,679,354.22. **(Consent Agenda Item #1)**

Education Fund (Fund 10)	\$523,577.75
Building Fund (Fund 20)	26,445.50
Transportation Fund (Fund 40)	19,185.49
IDEA Flow Through Grant (Fund 19)	976,325.55
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	133,819.93

Payrolls (Consent Agenda Item #2)

October 08, 2010, in the amount of \$603,627.31

Education Fund	\$585,801.88
Building Fund	7,504.80
Transportation Fund	10,320.63

October 22, 2010, in the amount of \$604,253.87

Education Fund	586,201.16
Building Fund	7,699.08
Transportation Fund	10,616.83

Approval of Personnel Recommendations (Consent Agenda Item #3)

Resignations

Professional Placement Resources (Allegretti, Lauren), Occupational Therapist (Contract) effective October 22, 2010.

Employment of Certificated Personnel

Name	Position	Program	Contract/ Days	Step	Lane	Salary
Thiele, Allison	Teacher	FALP	180/121	1	2	231.53/day

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (**Consent Agenda Item #3**)

Employment of Non-Certificated Personnel

Name	Position	Program	Contract / Days	Step	Lane	Salary
Chlebek, Amanda	Instructional Assistant	STAR	181/147	1	5	16,697/13,636
Nelson, Thomas	Police Liaison	PRIDE	PT			28/hour
Werner, Elizabeth	Inst. Asst.	Multi-Needs	1.0	1	5	16,697/prorated

Employee Transfer (None)

Salary Adjustments (None)

Employment of Contract Agencies

Agency/Name	Position	Program	Contract/ Days	Step	Lane	Salary
Top Echelon/ Phoebe Leroy	Occupational Therapist	OT	Daily			73.50 / hour

Employee Request for Leaves of Absence

Elia, Kathryn, Speech Pathologist, has requested an unpaid leave of absence following her twelve week Family Medical Leave of Absence (FMLA) for the period November 18 through December 22, 2010.

Wei, Hua Mei, Occupational Therapist, has requested an unpaid leave of absence following her twelve week Family Medical Leave of Absence (FMLA) for the period November 30, 2010 through January 31, 2011.

Out of State Conference Request (None)

Recommend to Governing Board that they approve Budget and Fiscal Recommendations (**Consent Agenda Item #4**):

Medicaid Reimbursement Distribution – Fee for Service: Disburse \$259,553.74 to Member Districts and A.E.R.O. for the period as of June 30, 2010.

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Programs and Services Recommendations (**Consent Agenda Item #5**)

Accept Donations (None)

FY11 Vacancy

Mr. Brim reported that there is one instructional assistant vacancy at this time.

Medicaid
Reimbursement

Consent Agenda Item #4

SSBC
Representative
Motion #9324

It was moved by Mr. Dixey, seconded by Dr. Hart that the Executive Board recommend to the Governing Board that it appoint Maggie Lesniak as Representative to the South Suburban Benefits Cooperative (SSBC) and, as Alternative Representative, James w. Gunnell, to represent A.E.R.O. Special Education Cooperative for Fiscal Year 2011 and subsequent school years until such time as this Board designates new representatives.

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Outstanding
Invoices/
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow.

Insurance

Ms. Lesniak stated that there were no changes to report regarding insurance.

Budget
Amendment

Mr. Gunnell reported that the FY11 A.E.R.O. budget has been amended to account for the changes that have occurred since the budget was approved by the Governing Board. He stated that the amendments were driven by additional "purchased services" requests and additional staff requested by individual districts. All amendments were previously approved by board action.

A.E.R.O.
Operated Programs

Mr. Brim reported that the A.E.R.O. programs continue to run smoothly this year. Mr. Brim then gave the board an update on the recent District 231 Due Process case. He said that A.E.R.O. was dropped as a party from the case, however, the issue is still being examined by our attorneys to be sure that we are following the appropriate procedures and that documentation is being done properly. In addition, a "De-escalation of restraint training" was held recently and the Autism consultant is working closely with the classroom team. The student has been reintegrated into the classroom and things are going well at the present time.

Dr. Kunst reported at 8:39 a.m.

2010-11
ISAT/IAA
Assessments

Mr. Gunnell stated that A.E.R.O.'s Assessment, Coordinator Angela Zajac, reports that she has been in touch with all of the District Representatives and requested that they make the necessary changes in the SIS program. She expects the distribution and collection of assessment materials to proceed without any difficulties.

Special Events
at A.E.R.O.
Educational
Center

Mr. Gunnell reported that instead of the usual Thanksgiving feast, Principal Angela Zajac decided that this year there would be several special events over the next few months to celebrate the upcoming holidays. The Board members are all welcome to attend any of the events. A schedule of these events was included in the Board packet.

A.E.R.O. Access
Academy Schedule

A copy of the schedule for A.E.R.O.'s professional development workshops is included in the Board packet.

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Other Matters:

A.E.R.O. Budget
Committee

Mr. Gunnell reported that the first meeting of the A.E.R.O. Budget Committee is scheduled to follow the Executive Board meeting today. The committee will look at A.E.R.O. staffing patterns.

Emergency School
Closures

Mr. Gunnell facilitated a discussion with the Superintendents regarding times the decisions are made to close or schedule a late opening at various school district when they close schools or change schedules due to emergencies. Each Superintendent should have received a directory with the Executive Board Members emergency contact information. By 5:30-5:45 a.m. most districts have made their plans for closure or late starts and begin the staff/student notification by 6:00 a.m. Mr. Gunnell also requested that A.E.R.O. be notified if any school which houses A.E.R.O. classrooms changes their schedule or closes for any reason.

Unfinished Business:

None

New Business:

Correspondence:

Credit to Staff:
Letter of Thanks

Enclosed in the packet was a copy of a letter recently received from a parent to A.E.R.O. Social Workers, Ms. Jessica Amedeo and Ms. Mary Fox, thanking them for coordinating the School Peer Buddy Program at Southeast School.

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Adjournment
Motion #9325

It was moved by Mr. Smyth, seconded by Dr. Riordan
that the meeting be adjourned.

Roll Call Vote:

Roll Call Vote:

Ayes:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A.
Fessler, 123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M.
Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

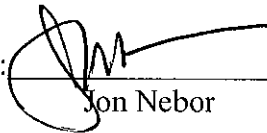
Nays:

None

Motion Carried.

The meeting adjourned at 8:45 a.m.

President:

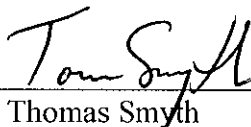


Jon Nebor

12-1-10

Date

Secretary:



Thomas Smyth

12-1-10

Date