

MINUTES OF THE REGULAR MEETING
OF THE EXECUTIVE BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON WEDNESDAY, JULY 07, 2010
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 8:36 a.m.

Roll Call:

Present: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; S. Chapman, Business Manager

Absent: T. Dixey, 104; A. Fessler, 123; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; Admin: T. Brim, Asst. Director;

Mr. Fessler reported at 8:44 a.m.

Dr. Nebor welcomed new Superintendent Dr. Carol A. Kunst, Burbank School District 111.

Recognition of Public None in attendance.

Approval of Agenda Motion #9292 It was moved by Mr. Patrick, seconded by Mr. Schmitz, to approve the agenda, including consent agenda and additional resignation of Business Manager Seth Chapman on the Addendum.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

The following recommendations on the consent agenda were approved as presented (cont'd.):

Recommend to Governing Board that they approve Payrolls for the month of June 2010 **(Consent Agenda Item #2) (Cont'd.)**

June 30, 2010 in the amount of \$20,921.63

Education Fund	\$20,884.13
Building Fund	-0-
Transportation Fund	37.50

Approval of Personnel Recommendations (Consent Agenda Item #3)

Resignations

Brozek, Sandra, Job Coach, effective July 15, 2010.

Lyons, Ralene, Instructional Assistant, Early Childhood Program, effective at the end of the Extended School Year Program (retiring).

Chapman, Seth, Business Manager, effective July 29, 2010.

Employment of Certificated Personnel

NAME	POSITION	PROGRAM	FTE	STEP/ LANE	SALARY	NEW/ REHIRE
Alba, Dana	Speech ParaPro	Speech	1.0	7/1	\$47,846	Rehire
Barry, Nysheka	Speech ParaPro	Speech	1.0	8/2	\$49,557	Rehire
Bauman, Robin	Speech ParaPro	Speech	1.0	9/3	\$52,067	Rehire
Browne, Mary Anne	Permanent Sub Teacher	Permanent Sub	1.0	n/a	\$28,665	Rehire
Casey, Heather	Speech Pathologist	Speech	.6	10/3	\$296.29/day	Rehire
Doff, Donna	Physical Therapist	OT/PT	1.0	n/a	\$71,000	Rehire
Eckert, Marian	Speech Pathologist	Speech	.2	n/a	\$386.59/day	Rehire
Ewell, Margaret	Permanent Sub Teacher	Permanent Sub	1.0	n/a	\$35,320	Rehire
Fox, Mary	School Social Worker	Social Work	1.0	1/5	\$44,157	New
Henning, Brittany	Speech ParaPro	Speech	1.0	7/1	\$47,846	Rehire
Hogan, Jennifer	Speech Pathologist	Speech	1.0	11/4	\$56,544	Rehire
Ibraimovska, Ayten	Teacher	PRIDE	1.0	n/a	\$46,696	Rehire
Kennedy, Janet	Speech ParaPro	Speech	1.0	8/2	\$49,557	Rehire
Klick, Pamela	Speech Pathologist	Speech	.2	20/3	\$398.19/day	Rehire

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Consent Agenda Item #3) (cont'd)

Employment of Certificated Personnel

NAME	POSITION	PROGRAM	FTE	STEP/ LANE	SALARY	NEW/ REHIRE
Mayer, Cynthia	Transition Counselor	Transition Specialist	1.0	n/a	\$88,488	Rehire
McAvoy, Robert	Speech ParaPro	Speech	1.0	9/1	\$49,777	Rehire
Murray, Regina	Speech Pathologist	Speech	.2	19/3	\$386.59/day	Rehire
Palmer, Rebecca	Family Therapist	PRIDE	1.0	4/5	\$47,206	New
Risley, Kate	Speech ParaPro	Speech	1.0	8/1	\$48,804	Rehire
Rooney, Kathryn	Speech ParaPro	Speech	1.0	1/3	\$43,489	New
Scanlan, Kenneth	Permanent Sub Teacher	Sub-Teacher	1.0	n/a	\$28,665	Rehire
Sierra, Joseph III	Speech ParaPro	Speech	1.0	4/1	\$45,089	Rehire
Smith, Andrea	Speech ParaPro	Speech	1.0	10/1	\$50,777	Rehire
Smith, Jeanelle	Teacher	STAR	1.0	2/2	\$44,002	New
Smith, Jennifer	Speech Pathologist	Speech	.6	12/3	\$314.34/day	Rehire
Stein, Kirstin	Speech ParaPro	Speech	1.0	1/3	\$43,489	New
Thiele, Allison	Teacher	STAR	1.0	2/2	\$43,341	New
Troglia, Julie	Permanent Sub	Permanent Sub	1.0	n/a	\$32,971	Rehire
Weems, Brian	Teacher	STAR	1.0	1/1	42,492	New
Young, Dan	Teacher	PRIDE	1.0	3/3	\$45,226	Rehire

Employment of Non-Certificated Personnel

NAME	POSITION	PROGRAM	FTE	STEP/ LANE	SALARY	NEW/ REHIRE
Czerniak, Gina	Instructional Asst/Nurse	FALP	1.0	10/1	42,145*	New
Glass, Tammie	Job Coach	Voc Office	1.0	n/a	\$30,482	Rehire
Hardy, Chiquita	Job Coach	WIA	1.0	n/a	\$20.00/hr	Summer
Konieczny, Katie	Job Coach	WIA	1.0	n/a	\$43,341	Rehire
Lopacinski, Amanda	Instructional Assistant	STAR	1.0	n/a	\$15,888	Rehire
Martinez, Araceli	Instructional Assistant	Sahs	1.0	n/a	\$16,825	Rehire
Noftz, Linda	Job Coach	Voc Office	1.0	n/a	\$31,506	Rehire
Perez, Vanessa	Job Coach	WIA	1.0	n/a	\$20.00/hr	Summer
Popiela, Ashley	Instructional Asst.	EC	1.0	4/5	\$18,087	New

*This salary is prorated to 83%.

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (**Consent Agenda Item #3**) (cont'd)

Employment of Contract Agencies

AGENCY / NAME	POSITION	PROGRAM	FTE	STEP / LANE	SALARY	NEW / REHIRE
PPR Healthcare (Golden, Allison)	Occupational Therapist	OT/PT	1.0	n/a	\$67/hr.	Rehire
Soliant Health (Oshen, Jennifer)	Speech Pathologist	Speech	1.0	n/a	\$73.15/hr	Rehire

Employee Transfer (None)

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed: None

Employee Request for Leave of Absence

Out of State Conference Request (None)

Extended School Year 2010

Approve employment of the individuals listed on Ms. Poe's addendum #3 dated June 23, 2010 for the 2010 Extended School Year Program at the rates listed.

Approval of Programs and Services Recommendations (**Consent Agenda Item #4**)

Accept Donations

A.E.R.O. has received a check in the amount of \$500.00 from the Carey family in honor of their son Homewood Firefighter Brian Carey. They have requested that this donation be used for the Autism Program supervised by Ms. Angela Zajac.

Employ
Noncertificated
Personnel
Motion #9294

It was moved by Mr. Patrick, seconded by Dr. Cody
that the Executive Board recommend to the Governing Board that it
employ the following personnel:

NAME	POSITION	PROGRAM	FTE	STEP/LAN E	SALARY (FY09)	NEW/REHIRE
Schmitz, Melissa	Job Coach	WIA	1.0	n/a	\$20.00	Summer
Schmitz, Randy	Job Coach	WIA	1.0	n/a	\$44,206	Rehire

Roll Call Vote:

Ayes: F. Patrick, 108; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Abstain: R. Schmitz, 110

Nays: None

Motion Carried.

FY11 Vacancy
List

Mr. Gunnell reported that Supervisors will continue to interview applicants for the 2010-2011 school year upon their return in August. There are vacancies for an Occupational Therapist, instructional assistants and a job coach at this time, as well as the usual Speech Pathologist vacancies. Overall, we are in good shape for the fall.

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Resolution
No. 2011-01
Prevailing
Wage Act
Motion # 9295
Roll Call Vote:

It was moved by Dr. Cody, seconded by Dr. O'Mara that the Executive Board recommend to the Governing Board that they approve Resolution No. 2011-01, a resolution adopting the Prevailing Wage Rates for Laborers, Workers, and Mechanics employed by the A.E.R.O. Special Education Cooperative for 2010-2011.

Ayes:

F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Vocational Office
& OT/PT Office
Space Lease
Agreements
Motion #9296

It was moved by Mr. Schmitz, seconded by Dr. Nebor that the Executive Board recommend to the Governing Board that it approve the Rental Agreements with Edmond and Annette Buckingham for office space for the Vocational Staff Occupational and Physical Therapist Staff and direct the Governing Board President and Secretary to sign the rental agreements.

Roll Call Vote:

Ayes:

F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried

Outstanding
Invoices/
Cash Flow

Mr. Chapman briefly described A.E.R.O.'s current outstanding invoices and cash flow. He stated that there are no unusual outstanding invoices or cash flow concerns at this time.

Mr. Fessler reported at 8:44 a.m.

Insurance

Mr. Chapman reported that there were many staff members who switched their insurance plans during the open enrollment period due to the projected increases in premiums.

FY11 A.E.R.O.
Budget

Mr. Gunnell reported that at this time, A.E.R.O. has received ten (10) approvals for the FY11 A.E.R.O. Budget from member districts. He asked that Superintendents from districts whom we have not yet heard, to please notify him, in writing, as soon as their local school board approves the budget. A.E.R.O. has enough budget approvals to proceed with the Budget Hearing scheduled for July 26, 2010.

- A.E.R.O. Operated Programs Mr. Gunnell reported that the A.E.R.O. Extended School Year Programs have gone very well. Mr. Gunnell also noted that the focus has been on curriculum and data collection this summer, with some “fun” activities like swimming mixed in.
- Early Childhood End of Year Report – FY10 Mr. Gunnell reviewed with the Board the Early Childhood End of Year report which summarizes the Early Childhood Program and screening activities that occurred during the 2009-2010 school year.
- DuPage/West Cook Board Briefs A copy of the Board Briefs were included in the board packets.
- Correspondence: No correspondence was received.
- Unfinished Business:
- IDEA Flow Through Grant Status Mr. Gunnell reported that although there were issues with the Maintenance of Effort numbers from the Illinois State Board of Education, A.E.R.O. was able to submit all member district and A.E.R.O. grants on time for the July 1st start date.
- ARRA Funds Mr. Gunnell provided an update on the status of the ARRA funds that are expected to be released any day. He reported that due to the extensions granted to three member districts and A.E.R.O., final expenditure reports will not be submitted for FY10 until after August 31, 2010. Once we have the final expenditure reports, we can more accurately calculate the remaining funds and A.E.R.O. will notify districts of those amounts so that they may submit their grants for FY11.
- ISBE Audit Mr. Gunnell reported that he was notified by ISBE that they will be coming to A.E.R.O. in August to conduct an audit. Dr. Cody suggested that Mr. Gunnell request an extension due to the recent resignation of A.E.R.O.’s Business Manager. Mr. Gunnell will report back to the board on the status of the audit as it develops.

Closed Session
Motion #9297

It was moved by Dr. Smyth, seconded by Dr. Cody that the Executive Board enter into Closed Session at 8:52 a.m. under Section 2(c)(1) for the discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative, including hearing testimony on a complaint lodged against an employee to determine its validity; under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Reconvene Meeting
from Closed Session
Motion #9298

It was moved by Dr. Nebor, seconded by Mr. Patrick to reconvene the meeting from Closed Session at 9:01 a.m.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Roll Call Following
Closed Session

Present: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Absent: T. Dixey, 104; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; Admin: T. Brim, Asst. Director;

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Closed Session
Minutes of 03/03/10
Motion #9299

It was moved Mr. Fessler, seconded by Dr. Smyth
that the Executive Board approve the Closed Session Minutes
of March 03, 2010 and that they be closed to the public.

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; A. Fessler, 123; D. Cody, 124; K.
O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays: None

Abstain: C. Kunst, 111

Motion Carried.

Closed Session
Minutes – Closed
to the Public
Motion #9300

It was moved by Mr. Patrick, seconded by Dr. Cody
that, after reviewing the Closed Session minutes listed below,
the Board chose to keep these Minutes closed to the public.

August 07, 1996	September 13, 2000	August 08, 2007
September 04, 1996	September 01, 2004	September 05, 2007
October 02, 1996	September 07, 2005	January 09, 2008
May 14, 1997	January 11, 2006	February 13, 2008
September 03, 1997	February 01, 2006	March 10, 2008
October 01, 1997	March 1, 2006	May 07, 2008
November 05, 1997	April 5, 2006	June 04, 2008
December 03, 1997	May 3, 2006	March 04, 2009
January 07, 1998	June 7, 2006	May 06, 2009
February 04, 1998	July 12, 2006	June 03, 2009
March 11, 1998	October 4, 2006	July 01, 2009
April 01, 1998	November 15, 2006	September 02, 2009
May 13, 1998	January 10, 2007	October 07, 2009
June 03, 1998	February 07, 2007	November 04, 2009
July 15, 1998	March 07, 2007	January 06, 2010
April 14, 1999	April 04, 2007	
May 05, 1999	July 11, 2007	

Roll Call Vote:

Ayes: F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D.
Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

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Destruction of
Recordings
Motion #9301

It was moved by Mr. Schmitz, seconded by Dr. Smyth
that the Executive Board has reviewed the minutes of and now approves
the destruction of tapes from the following closed session meetings:

July 09, 2008 (Approved and Opened to Public at
October 08, 2008 Board Meeting)

October 08, 2008 (Approved and Opened to Public at
December 03, 2008 Board Meeting)

Roll Call Vote:

Ayes:

F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D.
Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Adjournment
Motion #9302

It was moved by Dr. Nebor, seconded by Dr. Smyth
that the meeting be adjourned.

Roll Call Vote:

Ayes:

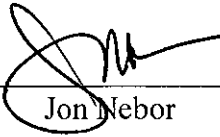
F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D.
Cody, 124; K. O'Mara, 217; J. Nebor, 109; T. Smyth, 122

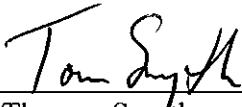
Nays:

None

Motion Carried.

The meeting adjourned at 9:03 a.m.

President:  8-4-10
Jon Nebor Date

Secretary:  8-4-10
Thomas Smyth Date