

MINUTES OF THE REGULAR MEETING  
OF THE EXECUTIVE BOARD  
A.E.R.O. SPECIAL EDUCATION COOPERATIVE  
HELD ON WEDNESDAY, JUNE 01, 2011  
A.E.R.O. BOARD ROOM

The meeting was called to order by President Nebor at 10:30 a.m.

Roll Call:

Present: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123;  
D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Admin.: J. Gunnell, Director; M. Lesniak, Business Manager

Absent: K. O'Mara, 217; B. Hart, 231; Admin: T. Brim, Asst. Director

Recognition of Public None in attendance.

Approval of Agenda It was moved by Dr. Fessler, seconded by Mr. Dixie to approve the agenda, including consent agenda.

Motion #9289

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Approval of Minutes It was moved by Dr. Cody, seconded by Mr. Patrick to approve the Minutes of the Regular Executive Board Meeting held May 04, 2011, with the correction of "Maggie Lesniak, Business Manager" present replacing "Seth Chapman, Business Manager" present.

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Abstain: R. Schmitz, 110

Motion Carried.

**The following recommendations on the consent agenda were approved as presented:**

Recommend to Governing Board that they approve Bills for Payment - Regular May, 2011 Bills, dated June 01, 2011 in the amount of \$721,523.90

Education Fund (Fund 10)	\$610,386.67
Building Fund (Fund 20)	38,874.66
Transportation Fund (Fund 40)	34,768.25
IDEA Flow Through Grant (Fund 19)	37,494.32
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	-0-

Recommend to Governing Board that they approve Payrolls for the month of May 2011:

May 6, 2011 in the amount of \$609,732.15

Education Fund	\$591,288.41
Building Fund	7,119.11
Transportation Fund	11,324.63

May 20, 2011, in the amount of \$593,804.10

Education Fund	\$577,006.72
Building Fund	7,214.75
Transportation Fund	9,582.63

Approval of Personnel Recommendations

Resignations

Name	Position	Program	Effective Date
Bain, Mary	Instructional Assistant	STAR	6/11
Davis, Janiki	Instructional Assistant		04/26/11
Rooney, Kathryn	Speech Pathologist		6/11
Sierra, Joseph III	Speech Paraprofessional		6/11

**The following recommendations on the consent agenda were approved as presented (cont'd.):**

Approval of Personnel Recommendations

Employment of Non-Certificated Personnel (None)

Name	Position	Program	Contract/ Days	Salary
Kelecich, Kevin	Maintenance – part time	Bldg & Grounds	Daily-PT	10.00/hr

Employment of Contract Agencies (None)

Employee Transfer (None)

Salary Adjustments

The Administration made the following salary adjustments based upon professional hours completed: (None)

Employee Request for Leave of Absence (None)

Barry, Nysheka, Speech Paraprofessional, requests a Family Medical Leave beginning May 16, 2011 through the end of the school year.

Brewer, Alice, Receptionist, requests a Family Medical Leave for a three week period beginning May 9, 2011.

Demos, Voula, Instructional Assistant, STAR Program, requests a Family Medical leave beginning May 3, 2011 through the end of the school year.

Smith, Jeanelle, Teacher, STAR Program, requests a Family Medical leave beginning May 19, 2011 through the end of the school year.



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Illinois Energy  
Consortium  
Membership  
Motion #

Mr. Gunnell reviewed Ms. Lesniak's memo dated May 23, 2011 which summarizes the benefits A.E.R.O. will receive by joining the Illinois Energy Consortium (IEC).

It was moved by Mr. Dixey, seconded by Dr. Fessler that the Executive Board recommend to the Governing Board that it approve A.E.R.O.'s membership in IEC and adopt the Membership and Participation Agreement and Resolution.

Roll Call Vote:

Ayes: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler, 123; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Outstanding  
Invoices/  
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. She stated that there are no unusual outstanding invoices or cash flow concerns at this time and fund balances are currently as follows:

Education Fund (Fund 10)	\$1,222,071
Building Fund (Fund 20)	\$ 600,346
Transportation Fund (Fund 40)	\$ 267,439

Insurance

Ms. Lesniak reported that twelve (12) members dropped their insurance plans during the open enrollment period, and five (5) members moved from the PPO to the HMO.

Worth Township  
Treasurer's Office

Ms. Lesniak reported that the Worth Township Treasurer's Office is considering purchasing a new financial software program, "Infinite Visions". This new software would cost approximate \$1.1 million. She stated that she would keep the board updated.

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FY12 A.E.R.O.  
Budget

Mr. Gunnell reported that at this time, A.E.R.O. has received nine approvals for the FY12 A.E.R.O. Budget from member districts. He asked that Superintendents who have not yet notified A.E.R.O. of the status of the budget to please notify him in writing, as soon as their local school board takes action on the budget.

Illinois Public  
Risk Fund

Mr. Gunnell reported that A.E.R.O. has received grant funds in the amount of \$8,100 from the Illinois Public Risk Fund. A.E.R.O. will utilize these funds to defray the costs of asbestos removal and replacement of the gym floor at A.E.R.O. Educational Center. ARRA funds will also be utilized.

Changes to  
A.E.R.O.'s  
Billing  
Procedures

Mr. Gunnell reviewed a memo from Ms. Lesniak, A.E.R.O. Business Manager, which outlines billing procedures for FY12. A copy of the memo was in the board packet.

Donations

None.

A.E.R.O.  
Operated Programs

Mr. Gunnell reported that several classes are still in session, and they should all be finished by June 16th. There have been a number of end of the year events, graduations, etc. One of the highlights of the spring is the appearance at PRIDE by Black Hawk Brian Campbell on June 3rd. PRIDE collected over 41,000 pieces of clothing for Goodwill and won this visit. He will sign autographs and pose for pictures.

Mr. Gunnell continued his report and stated that based on current enrollment projections, the STOP room for K-3 grades is full. If any additional students are enrolled we will have to open another room or turn them away. He also said that there are only a few seats left in the High School STOP rooms. Enrollment in the STOP program for 2010-11 year increased by 130 students. Mr. Gunnell answered questions on what is the maximum enrollment time for STOP, 45 days although most students are enrolled less than 10 days.

A.E.R.O. Operated  
Programs (Cont'd.)

Mr. Gunnell then informed the board that A.E.R.O. will have two Institute Days at the beginning of the 2011-12 school year. The first Institute Day, scheduled for August 18, 2011, will be for the mandatory physical restraint training and the second day, August 19, 2011 will be for the customary all-employee meeting. He reminded the Superintendents that A.E.R.O. students housed in classrooms in member districts will not be in school those two days. A.E.R.O. staff are required to report to the training and all-employee meeting.

Federal ARRA  
and IDEA  
Grant Updates

Mr. Gunnell reminded the Superintendents that the FY11 grants close on June 30, 2011 and all funds must be obligated by that date unless an extension was granted.

Mr. Gunnell then reported that preliminary allocations for FY12 IDEA Grant were sent out yesterday to the District Representatives. The state has to open the E-grant system before data can be entered for FY12. As soon as A.E.R.O. is notified that the E-grant system is up, we will enter allocations and notify districts. Since it is getting close to the July 1st start date for the FY12 grants, ISBE may give a grace period similar to what was done for ARRA.

Mr. Gunnell then discussed the changes to the FY12 reimbursement procedures. The reimbursement schedule has been eliminated and replaced with a direct reimbursement format where districts and cooperatives must expend funds first before claiming reimbursement. He also reported that changes to the FY13 IDEA grant procedures he has heard about that are alarming. They include the elimination of subgrants entirely, everything will be rolled out to districts directly. He has a meeting scheduled with Dr. Koch, State Superintendent to discuss grant funding.

Correspondence:

(None)

Reavis High School/  
A.E.R.O. Track &  
Filed Classic

A copy of the newspaper article from the *Burbank-Stickney Independent* newspaper dated May 19, 2011, covering the recent Track and Field Meet is included in the packet. Mr. Gunnell attended with other A.E.R.O. administrators/ supervisors and several Superintendents. He stated that everyone attending had a great time and he thanked the Superintendents for their districts' participation, use of facilities, etc.



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Adjournment  
Motion #9291  
Roll Call Vote:

It was moved by President Nebor, seconded by Mr. Smyth that the meeting be adjourned.

Ayes:

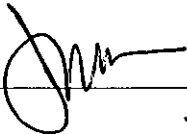
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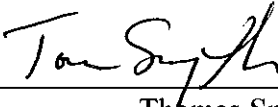
Nays:

None

Motion Carried.

The meeting adjourned at 11:07 a.m.

President:  7/6/11  
Jon Nebor Date

Secretary:  7/6/11  
Thomas Smyth Date