

Minutes of the Regular Meeting
of the A.E.R.O. Executive Board
Held on Wednesday, September 07, 2011
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Approval of Minutes of 07/06/11 Motion #9398
It was moved by Mr. Schmitz, 122, seconded by Dr. D. Riordan, 220, to approve the Minutes of the July 06, 2011 Regular Executive Board Meeting.
Roll Call Vote:
Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Abstain: C. Kunst, 111

Motion Carried.

The following recommendations on the consent agenda were approved as presented:

Regular August 2011 Bills, dated September 07, 2011 in the amount of \$2,138,474.05.
(Consent Agenda Item #1)

Education Fund (Fund 10)	\$461,715.46
Building Fund (Fund 20)	56,187.56
Transportation Fund (Fund 40)	61,551.89
IDEA Flow Through Grant (Fund 19)	1,552,834.72
Medicaid Administrative Outreach (Fund 18)	-0-
Medicaid Fee for Service (Fund 17)	6,184.42

Recommend to Governing Board that they approve Payrolls for the months of August 2011 **(Consent Agenda Item #2)**

August 04, 2011, in the amount of \$110,614.89

Education Fund	\$99,076.80
Building Fund	7,735.33
Transportation Fund	3,802.76

August 19, 2011, in the amount of \$87,784.82

Education Fund	\$76,313.98
Building Fund	7,708.08
Transportation Fund	3,762.76

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Consent Agenda Item #3)

Resignations

LAST	FIRST	POSITION	PROG	EFFECT. DATE
Sweis,	Angela	Instructional Assistant	Reavis	December 22, 2011

Employment of Certificated Personnel (None)

Employment of Non-Certificated Personnel

NAME	POSITION	PROG.	FTE	STEP/ LANE	SALARY	NEW/ REHIRE/ REPLACEMENT
Sonderby, Carol	Instructional Assistant	STAR	1.0	5/5	19,477	Replacement
Triezenberg, Thomas	Instructional Assistant	STAR	1.0	1/5	17,532	Replacement

Employment of Contract Agencies

NAME	POSITION	PROGRAM	FTE	SALARY (FY11)	NEW/REHIRE/ REPLACEMENT
Top Echelon Contracting Inc. Gervais, Amy	Occupational Therapist	OT	.6	\$72/hr.	Replacement/ Temp./7weeks

Employee Transfer (None)

Salary Adjustments (None)

The Administration made the following salary adjustments based upon professional hours completed:

The following recommendations on the consent agenda were approved as presented (cont'd.):

Approval of Personnel Recommendations (Cont'd.)

Salary Correction(s) (None)

Employee Request for Leave of Absence

Forsyth, Holly, PRIDE Social Worker, has requested a Family Medical Leave for up to a six week period beginning approximately September 16, 2011.

Griffin, Crystal, STAR Instructional Assistant, has requested a Family Medical Leave for up to a six week period beginning approximately August 19, 2011.

Amedeo, Jessica, Social Worker, has requested a Family Medical Leave for up to a six week period beginning August 19, 2011.

Williams, Laura, MN Teacher, has requested a Family Medical Leave for up to a six week period beginning approximately October 5, 2011.

Out of State Conference Request

Chwierut, Barbara, Assistive Technology Coordinator, requests the opportunity to attend the "Closing the Gap" conference in Minneapolis, Minnesota, from October 11-14, 2011 at a cost not to exceed \$1,335.00. (Budgeted)

Approval of Budget and Fiscal Recommendations (Consent Agenda Item #4)

Medicaid Reimbursement Distribution – Fee For Service: disburse \$213,795.29 to Member Districts, PCG Consultants and A.E.R.O. as described in Columns "B" and "C" of the attached reimbursement schedule (for funds received as of July 31, 2011) for the Fee For Service Program.

Approval of Programs and Services Recommendations

Accept Donations (Consent Agenda Item #5)

Mr. Corey Hassel donated three computer monitors, keyboard and mouse.

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FY12 Vacancy
List

Mr. Gunnell reported that A.E.R.O. is in good shape for the start of the new school year. We have one Family Therapist/Social Work position open which will be discussed later on the agenda.

Medicaid
Reimbursement:
Fee for Service

(Consent Agenda Item #4)

Budget
Amendments

Mr. Gunnell reported that the FY12 A.E.R.O. Budget will need to be amended in order to account for changes that have occurred since the budget was approved in July by the Governing Board. The amendments are driven by additional related services based on an increase in enrollment, increased IEP service minutes, enhancements to Transition Services within the PRIDE Program, costs associated with the purchase of Infinite Visions software for the Worth Township Treasurer and costs associated with changes to TRS/IMRF regulations pertaining to Speech Language Paraprofessionals.

Midwest Transition
Services

Mr. Gunnell reported that Midwest Educational Support Services will enhance AERO/PRIDE Program's transition services to meet and exceed compliance standards set forth in the Illinois State Board of Education's Performance Plan and best practices. Midwest Educational Support Services will work directly with the A.E.R.O. Administration to strengthen the transition services and outcomes for students enrolled in the PRIDE Program. They will provide a .5 FTE Career Facilitator, a software program that includes tracking and progress monitoring. He reviewed the costs of the program, which would be added to the PRIDE tuition.

Mr. Gunnell also stated that in addition to purchasing these services, it would further enhance the program by converting the current vacant Family Therapist/Social Worker position to a Job Developer position.

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Midwest Services
Cont'd.
Motion #9399

A general discussion was held regarding this proposal. Mr. Gunnell answered questions regarding the current services and the proposed services and was asked about any other costs associated with the program.

It was moved by Dr. D. Riordan, seconded by Dr. Hart that the Executive Board recommend to the Governing Board that it authorize the A.E.R.O. Administration to enter into a two year contract with Midwest Educational Support Services for transition services; and to transfer 1.0 Social Worker/Family Therapist Position to 1.0 PRIDE Job Developer and amend the A.E.R.O. FY 12 Budget accordingly.

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Add .5 FTE
Speech Language
Pathologist
Motion #9400

Mr. Gunnell reviewed Ms. Eckhaus' memo requesting .5 FTE Speech Language services be added to the FY12 PrePrimary budget.

It was moved by Mr. Patrick, seconded by Mr. Dixey that the Executive Board recommend to the Governing Board that it authorize the Administration to add one .5 FTE Speech Language Pathology position to the FY12 PrePrimary and amend the FY12 Budget accordingly.

Roll Call Vote:

Aye: T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays: None

Motion Carried.

Software Purchase
for Worth Township
Treasurer

Mr. Gunnell reviewed the discussion that was held at the June 2011 Executive Board meeting regarding the purchase of a new software system, Infinite Visions. He and Ms. Lesniak answered questions from the board regarding ongoing costs and maintenance costs. A.E.R.O.'S first year cost would be \$64,429, which is an increase of \$4,738 over what the current cost would be. A brief discussion took place regarding the pros and cons of the new and old systems. If A.E.R.O. does not contribute towards the purchase of this new system, we will be responsible for the entire cost of maintaining the old software. By contributing now, we are able to take advantage of the discounts being offered.

Motion #9401

It was moved by Mr. Dixey, seconded by Dr. Cody that the Executive Board recommend to the Governing Board that it approve the proposed purchase of "Infinite Visions" software by the Township Treasurer and amend the FY12 Budget accordingly.

Roll Call Vote:

Aye:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Changes to TRS/
IMRF Speech
Language
Paraprofessional
Retirement
Motion #9402

Mr. Gunnell reviewed the recent changes to the Speech Paraprofessionals retirement plans. They will no longer be covered by the Teacher Retirement System; instead they will be covered under the Illinois Municipal Retirement Fund. A.E.R.O. has four Speech Paraprofessionals that will be affected by this change. There will be an increase of \$29,282 in the FY12 A.E.R.O. Budget.

Changes to
TRS/IMRF
Motion #9402
(Cont'd.)

It was moved by Dr. Cody, seconded by Dr. Hart that the Executive Board recommend to the Governing Board that it approve the Budget amendment to comply with recent changes to the Teacher Retirement System Program excluding Speech Language Paraprofessionals.

Roll Call Vote:

Aye:

T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; D. Cody, 124; D. Riordan, 220; M. Riordan, 229; B. Hart, 231; J. Nebor, 109; T. Smyth, 122

Nays:

None

Motion Carried.

Bills Payable
to A.E.R.O. /
Cash Flow

Ms. Lesniak briefly described A.E.R.O.'s current outstanding invoices and cash flow. She stated that there are no significant concerns at this time.

Education Fund Balance (Fund 10)	\$ 1,660,696
Building Fund Balance (Fund 20)	\$ 657,713
Transportation Fund Balance (Fund 40)	\$ 311,232
Outstanding Invoices (under 60 days)	\$239,838

Insurance

Ms. Lesniak stated that there were no changes to report regarding insurance premiums or plans.

Standing Board Committees

Executive Board
Budget/Finance
Committee

Mr. Gunnell reminded the board that this committee was established in May 2010 to review A.E.R.O. staffing patterns. The committee is comprised of two Executive Board members and two A.E.R.O. Administrators. Dr. Cody, 124 and Dr. Hart, 231, volunteered to serve on this committee last year. Dr. Cody suggested that with her upcoming retirement, someone else should probably serve. Mr. Schmitz, 110, volunteered. Mr. Gunnell will follow up with committee members on a date for the first meeting.

Standing Board Committees (Cont'd.)

Joint Boards Facility Planning Committee Members of this committee are: Don Johnstone, Governing Board President; Ray Trzeciak, Governing Board Vice President; Tom Smyth, Superintendent D.122; Michael Riordan, Superintendent, D. 229; A.E.R.O. Administrators.

Mr. Gunnell reported that The Joint Board Facilities Committee convened only once during the 2010-2011 school year. Due to FY11 Budget reductions the committee determined there is no need to meet for the remainder of the year. Mr. Gunnell stated that at this meeting he presented a brief history of the PRIDE locations. After a brief discussion, the Superintendents felt that due to the continued economic conditions, it was not necessary for this committee to meet this year, unless the Governing Board members felt there was a need to meet. Art Fessler, Superintendent D. 123 expressed an interest in joining this committee. Mr. Gunnell will present this to the Governing Board at their next meeting.

A.E.R.O. Policy Committee Members of this committee are: Chairperson Frank Patrick, Superintendent, D. 108; Tom Dixey, Superintendent, D. 104; Dan Riordan, Superintendent, D. 220; one Governing Board Member TBD; Jim Gunnell, Director.

Mr. Gunnell reported that this committee was recently established to review new or revised policy recommendations from Illinois Association of School Boards (IASB). Procedures were outlined on a memo included in the board packet and the committee is scheduled to convene immediately following this board meeting.

Donations (Consent Agenda Item #5)

RichLee Vans Inc. Proposed Contract Extension Mr. Gunnell reviewed the transportation contract extension proposed by RichLee Vans, Inc. for the 2012-2013 school year. Mr. Gunnell stated that he and Ms. Lesniak met and negotiated with RichLee Vans. The increase they arrived at was 3%. After a brief discussion, the Board directed Mr. Gunnell and Ms. Lesniak to return to negotiations with RichLee as they believed RichLee would accept less than the current 3% increase being proposed.

A.E.R.O.
Operated Programs

Mr. Gunnell reported that the new school year is off to a good start. Music therapy and dog therapy began this week at the A.E.R.O. Educational Center and Open Houses at A.E.R.O. Educational Center and PRIDE are scheduled for later this month. The board room and gym renovations are not quite complete, but finishing touches are expected to be done soon.

Mr. Gunnell also reported that the summer WIA program was a success, with 46 students participating this year. As an outcome of this program one student has been hired by Walgreens. The FY12 grant has been applied for in the amount of \$540,000, which will accommodate 90 students.

Mr. Gunnell continued by reporting that Barb Lenzen, Supervisor of Speech Language Pathologists, is a member of the ISBE task force for Speech Language.

Mr. Gunnell reported that the PRIDE Program is planning activities in observance of 9-11. Enrollment numbers and PRIDE have increased significantly over what was budgeted, and senior high school classes are at maximum capacity. The STOP program enrollment is fine right now.

Mr. Gunnell reviewed several new initiatives taking place this year, some of which have actually been “in the works” for several years, including the launch of AIMSweb, an assessment software program. Speech Language Therapists are incorporating RtI strategies.

Mr. Gunnell also informed the Board that A.E.R.O.’s new Assistant Director, Christine Putlak, will begin on September 28, 2011. He also stated that he has been invited by Lt. Gov. Sheila Simon, to participate in the newly formed *Classroom First Commission*, which will begin meeting later in September.

Mr. Gunnell also shared with the Board information that he received during several conversations with State Superintendent Chris Koch. Specifically, one of the changes to watch for is to the transportation formula.

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A.E.R.O. Orientation and Opening Day Institute Mr. Gunnell reported that nine (9) new A.E.R.O. employees were invited to and attended A.E.R.O.'s New Employee Orientation on August 10, 2011. Thirty-two (32) employees who were hired since the last orientation were invited and ten (10) attended this orientation.

Mr. Gunnell also reported that A.E.R.O.'s Opening Day Institute on August 19, 2011 at the Double Tree Hotel in Alsip was a resounding success. A.E.R.O.'s theme for this school year is "Stormin', Normin, & Transforming "!

Other Matters:

Correspondence: None

New/Revised A.E.R.O. Policies Mr. Gunnell reported that the following policies were recently received from the Illinois Association of School Boards (IASB) and will be reviewed by the Policy Committee immediately following this meeting. If anyone wishes to attend that meeting may do so to comment on these policies. The revised policies will be brought back to the Executive Board for action at the next meeting.

1. A.E.R.O. Policy 2:10 – Special Education Cooperative Governance (Revision)
2. A.E.R.O. Policy 2:125 – Board Member Expenses (Revision)
3. A.E.R.O. Policy 3:10 – Goals and Objectives (Rewritten)
4. A.E.R.O. Policy 3:70 – Succession of Authority (Revision)
5. A.E.R.O. Policy 5:125 – Personal Technology and social Media: Usage and Conduct (New)

New Business: Dr. Nebor asked the Board if changing the time of the Board meeting to 8:00 a.m. would present any difficulties. He asked for a show of hands in favor of changing the time of the meeting. The majority rose their hands.

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Adjournment
Motion #9403
Roll Call Vote:

It was moved by Mr. Smyth, seconded by Dr. Fessler
that the meeting be adjourned.

Ayes:

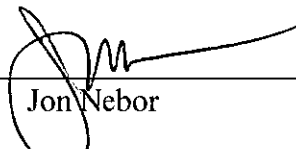
T. Dixey, 104; F. Patrick, 108; R. Schmitz, 110; C. Kunst, 111; A. Fessler,
123; D. Cody, 124; K. O'Mara, 217; D. Riordan, 220; M. Riordan, 229; B.
Hart, 231; J. Nebor, 109; T. Smyth, 122

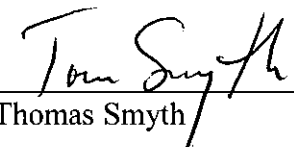
Nays:

None

Motion Carried.

The meeting adjourned at 8:40 a.m.

President:  10-5-11
Jon Nebor Date

Secretary:  10-5-11
Thomas Smyth Date