MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, JULY 17, 2017
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

The meeting was called to order by President McSweeney at 7:20 p.m.

Roll Call:
Present: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Absent: R. Garcia, 104; J. Sears, 110; T Saunders, 111; D. Anderson, 217; S. Murphy, 231

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Pledge of Allegiance to the Flag

Public Budget Hearing-FY18 Budget
President McSweeney announced that the FY18 A.E.R.O. Budget Hearing is being held concurrent with the Business Meeting and that any party desiring to speak to the Board may do so during Public Recognition.

Recognition of Public:
Dr. Gunnell welcomed A.E.A Representatives Karen Dertz and Kathy Kovanich, along with Mr. Ron McGrath from TRIA Architecture who would be giving a status update on the Queen of Peace soil testing and test-fittings following the approval of minutes from the May 15, 2017 Regular Governing Board Meeting. All present declined the opportunity to address the board at this time.

Approval of Agenda/Consent Agenda Motion:
It was moved by Ms. Cook and seconded by Ms. Egan to approve the agenda, including items one (1) through five (5) on the Consent Agenda.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

1. Regular May 2017 Bills, dated June 07, 2017 in the amount of $1,626,237.08

<table>
<thead>
<tr>
<th>Fund/Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$573,353.49</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>23,863.88</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>15,427.94</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>962,700.00</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>50,891.77</td>
</tr>
</tbody>
</table>

2. Regular June 2017 Bills, dated July 05, 2017 in the amount of $831,466.66

<table>
<thead>
<tr>
<th>Fund/Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$787,494.98</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>33,551.25</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>10,420.43</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>0</td>
</tr>
</tbody>
</table>

B. Payrolls (Consent Agenda Item #2)

1. April 28, 2017 in the amount of $568,218.64

<table>
<thead>
<tr>
<th>Fund/Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$549,218.64</td>
</tr>
<tr>
<td>Building Fund</td>
<td>9,102.22</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>9,971.03</td>
</tr>
</tbody>
</table>

2. May 12, 2017 in the amount of $566,115.52

<table>
<thead>
<tr>
<th>Fund/Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$547,267.37</td>
</tr>
<tr>
<td>Building Fund</td>
<td>9,016.62</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>9,831.53</td>
</tr>
</tbody>
</table>

3. May 26, 2017 in the amount of $579,184.71

<table>
<thead>
<tr>
<th>Fund/Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$557,954.90</td>
</tr>
<tr>
<td>Building Fund</td>
<td>8,964.78</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>12,265.03</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

B. Payrolls (Consent Agenda Item #2) (continued)

4. June 09, 2017 in the amount of $582,524.42
   Education Fund $558,369.43
   Building Fund $9,084.46
   Transportation Fund $15,070.53

5. June 23, 2017 in the amount of $2,126,425.92
   Education Fund $2,111,594.93
   Building Fund $9,240.15
   Transportation Fund $5,590.84

6. 2017 ESY Payroll dated June 29, 2017 in the amount of $217,968.99
   Education Fund $217,968.99
   Building Fund $0
   Transportation Fund $0

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Hecker</td>
<td>Instructional Assistant</td>
<td>Multi-Needs</td>
<td>May 30, 2017</td>
</tr>
<tr>
<td>Matthew Sims</td>
<td>Instructional Assistant</td>
<td>Dist. 220</td>
<td>July 21, 2017</td>
</tr>
<tr>
<td>Peyton Carroll</td>
<td>Instructional Assistant</td>
<td>STAR</td>
<td>May 30, 2017</td>
</tr>
<tr>
<td>Cory Grapenthien</td>
<td>Social Worker</td>
<td>STAR</td>
<td>July 20, 2017</td>
</tr>
<tr>
<td>Lindsay Wageman</td>
<td>Instructional Assistant</td>
<td>STAR</td>
<td>June 20, 2017</td>
</tr>
<tr>
<td>Amy Kalas</td>
<td>Teacher</td>
<td>STAR</td>
<td>June 22, 2017</td>
</tr>
<tr>
<td>Tracy Abernathy</td>
<td>Teacher</td>
<td>FALP</td>
<td>June 05, 2017</td>
</tr>
<tr>
<td>Whitney Lecoque</td>
<td>Family Therapist</td>
<td>Multi Sites</td>
<td>June 29, 2017</td>
</tr>
<tr>
<td>Jennifer Winkler</td>
<td>Teacher</td>
<td>Dist. 110</td>
<td>July 13, 2017</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations

Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program Type</th>
<th>Step</th>
<th>Lane</th>
<th>Year</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jenna Opferman</td>
<td>Teacher</td>
<td>STAR</td>
<td>A</td>
<td>3</td>
<td>2017-18</td>
<td>$42,828/yr</td>
</tr>
<tr>
<td>Jennifer Diamond</td>
<td>Family Therapist</td>
<td>Multiple Sites</td>
<td>9</td>
<td>5</td>
<td>2017-18</td>
<td>$56,303/yr</td>
</tr>
<tr>
<td>Michelle Bongivanni</td>
<td>Family Therapist</td>
<td>Pride</td>
<td>12</td>
<td>6</td>
<td>2017-18</td>
<td>$63,160/yr</td>
</tr>
<tr>
<td>Bridget Quinn</td>
<td>Social Worker</td>
<td>Multiple Sites</td>
<td>6</td>
<td>5</td>
<td>2017-18</td>
<td>$53,246/yr</td>
</tr>
<tr>
<td>Jaime Lenhart</td>
<td>Social Worker</td>
<td>A.E.R.O. Center</td>
<td>7</td>
<td>5</td>
<td>2017-18</td>
<td>$54,247/yr</td>
</tr>
<tr>
<td>Alexis Maciarz</td>
<td>Social Worker</td>
<td>A.E.R.O. Center</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$47,471/yr</td>
</tr>
<tr>
<td>Carol Sondorby</td>
<td>Teacher</td>
<td>FALP</td>
<td>A</td>
<td>1</td>
<td>2017-18</td>
<td>$42,828/yr</td>
</tr>
<tr>
<td>Theresa Smiley</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>4</td>
<td>1</td>
<td>2017-18</td>
<td>$49,190/yr</td>
</tr>
<tr>
<td>Stephen Trotto</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>C</td>
<td>1</td>
<td>2017-18</td>
<td>$44,558/yr</td>
</tr>
<tr>
<td>Jordan Singer</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>5</td>
<td>3</td>
<td>2017-18</td>
<td>$51,373/yr</td>
</tr>
<tr>
<td>Sara DeVan</td>
<td>Speech Pathologist</td>
<td>Multiple Sites</td>
<td>5</td>
<td>4</td>
<td>2017-18</td>
<td>$51,829/yr</td>
</tr>
<tr>
<td>Gwendolyn Bolhuis</td>
<td>Speech Pathologist</td>
<td>Dist. 220</td>
<td>5</td>
<td>5</td>
<td>2017-18</td>
<td>$52,263/yr</td>
</tr>
</tbody>
</table>

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program Type</th>
<th>Step</th>
<th>Lane</th>
<th>Year</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Angone</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$17,833/yr</td>
</tr>
<tr>
<td>Ana Pena</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>2</td>
<td>2017-18</td>
<td>$17,050/yr</td>
</tr>
<tr>
<td>Kaycee Pittman</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>1</td>
<td>2017-18</td>
<td>$16,050/yr</td>
</tr>
<tr>
<td>Joshlyn Porter</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>2</td>
<td>2017-18</td>
<td>$17,050/yr</td>
</tr>
<tr>
<td>Karia Aills</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$17,833/yr</td>
</tr>
<tr>
<td>Barbara Sales</td>
<td>Instructional Asst.</td>
<td>Dist. 220</td>
<td>5</td>
<td>3</td>
<td>2017-18</td>
<td>$18,501/yr</td>
</tr>
<tr>
<td>Kristen Moxley</td>
<td>Instructional Asst.</td>
<td>Dist. 220</td>
<td>4</td>
<td>3</td>
<td>2017-18</td>
<td>$18,334/yr</td>
</tr>
<tr>
<td>Anita Lacey</td>
<td>Instructional Asst.</td>
<td>Dist. 109</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$17,833/yr</td>
</tr>
<tr>
<td>Dirk Aardsma</td>
<td>Instructional Asst.</td>
<td>Dist. 220</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$17,833/yr</td>
</tr>
<tr>
<td>Antonio Vargas</td>
<td>Summer Maintenance</td>
<td>Maintenance</td>
<td>n/a</td>
<td>n/a</td>
<td>2017 ESY</td>
<td>$10.00/HR</td>
</tr>
<tr>
<td>Heather Malloy</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$16,883/yr</td>
</tr>
<tr>
<td>Amanda Malloy</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>1</td>
<td>3</td>
<td>2017-18</td>
<td>$16,883/yr</td>
</tr>
<tr>
<td>Inam Younis</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>3</td>
<td>2017-18</td>
<td>$18,00/yr</td>
</tr>
<tr>
<td>Mara Krizek</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>8</td>
<td>3</td>
<td>2017-18</td>
<td>$19,002/yr</td>
</tr>
<tr>
<td>Daniel Brooks</td>
<td>Instructional Asst.</td>
<td>IT Assistant</td>
<td>n/a</td>
<td>n/a</td>
<td>2017-18</td>
<td>$37,000/yr</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations (continued)

Contract Agencies (none)

3. Salary Adjustments (none)

4. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie McManus</td>
<td>Instructional Assist</td>
<td>STAR</td>
<td>Approx. 12 weeks FMLA</td>
</tr>
<tr>
<td>Dionne Vasquez</td>
<td>Instructional Assist</td>
<td>STAR</td>
<td>3 weeks</td>
</tr>
<tr>
<td>Roger Allen</td>
<td>Maintenance</td>
<td>PRIDE</td>
<td>06/19/2017 to 08/14/2017</td>
</tr>
<tr>
<td>Peggy Burns</td>
<td>Job Coach</td>
<td>Transition</td>
<td>Approx. 3-4 weeks</td>
</tr>
<tr>
<td>Kevin Gill</td>
<td>Maintenance</td>
<td>PRIDE</td>
<td>Begin June 16, 2017, duration TBD</td>
</tr>
<tr>
<td>Aubrey Skold</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>Approx. 30-45 days begin 08/21/2017</td>
</tr>
<tr>
<td>Julie Troglia</td>
<td>Teacher</td>
<td>STAR</td>
<td>Approx. 6 weeks beginning 09/24/2017</td>
</tr>
</tbody>
</table>

Approval of Meeting Minutes of May 15, 2017

It was moved by President McSweeney, seconded by Mr. Almendarez that the Board approve the Minutes of the Regular Meeting of the Governing Board held on May 15, 2017.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board  
Monday, July 17, 2017  
Page 6

Ron McGrath, from TRIA Architecture provided board members with the following Queen of Peace School update:

TRIA has taken the following measures to assess the building and grounds:
- June 1, 2017 - the mechanical, electrical, and plumbing were assessed during a detailed walk through of Queen of Peace. This included all interior spaces, all roof areas, the exterior building envelope, and the site.
- June 6, 2017 - soil samples were taken for the environmental surveys.
- A.E.R.O. is seeking bids for additional asbestos, water quality, and air quality testing.
- TRIA is currently working the “Test Fit”. Meaning, they will look at how “A.E.R.O.” could “fit” into the existing Queen of Peace space.

The board members discussed the benefits of the additional testing. Mr. McGrath reported that the “final reports” from TRIA are expected the first week of August depending on when the additional testing is completed.

President McSweeney thanked Mr. McGrath for sharing the update information and Mr. McGrath left the meeting at 7:40 p.m.

Administrative Reports and Recommendations

Other Board Organizational Matters

Action Item

Adoption of Existing Policies

It was moved by Mr. Almendarez, seconded by Ms. Cook that the Board adopt all existing Governing Board Policies.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Selection of the Township School Treasurer

It was moved by Ms. Egan, seconded by Mr. Almendarez that the Board continue to utilize the Worth Township School Treasurer’s Office.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, July 17, 2017
Page 7

Administrative Reports and Recommendations (continued)

Other Board Organizational Matters (continued)

Action Item (continued)

Selection of a Legal Firm to Represent The Board
It was moved by Ms. Egan, seconded by Ms. Cook that the Board continue to utilize services of the Engler, Bastian, Sraga, L.L.C. as primary counsel and the services of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. as additional counsel.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Naming of Newspaper to Publish Board Information And Legal Notices
It was moved by Mr. Almendarez, seconded by Ms. Egan that the Board use the Daily Southtown as the official publication in which to publish information and legal notices.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Appointment of a Recording Secretary
It was moved by President McSweeney, seconded by Ms. Cook that the Board appoint Andrea Mesko as Recording Secretary of the Board at the stipend of $225.00 per meeting.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Administrative Reports and Recommendations (continued)

Other Board Organizational Matters (continued)

Action Item (continued)

Appointment of FOIA Officer

It was moved by Mr. Almendarez, seconded by Ms. Egan that the Board appoint Sharon Dybas as FOIA Officer for the 2017-2018 school year.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Appointment of Public Information Officer

It was moved by Ms. Egan, seconded by Mr. Almendarez that the Board appoint James W. Gunnell, Ed.D., as Public Information Officer for the 2017-2018 school year.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Appointment of Litigation Records Custodian

It was moved by Mr. Almendarez, seconded by Ms. Egan that the Board appoint Maggie Lesniak as Litigation Records Custodian for the 2017-2018 school year.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Administrative Reports and Recommendations (continued)

Vacancy Report
Christine Putlak, A.E.R.O. Assistant Director, reported that there are currently 6 vacancies for Instructional Assistants: 1 for the CONNECT program at Evergreen Park High School, 1 for the Multi Needs program, and 4 for the STAR program. There are also vacancies for 1 Job Developer and 1 Social Worker. Ms. Putlak reported that there were several interviews schedule for this week.

Budget and Fiscal

Action Items

Medicaid Reimbursement Distribution
The Governing Board authorized the A.E.R.O. Administration to disburse $32,587.00 and $2,789.57 to Member Districts and A.E.R.O. as described in Column “C” of the attached reimbursement schedules for the period of March, 2017 Medicaid Administrative Fee for Service Program. (Consent Agenda #4)

Tuition Reimbursement CSBO
Dr. Gunnell reported that included in the Board materials was a request from the Chief School Business Official, Maggie Lesniak, for tuition reimbursement for her most recent doctoral classes. Dr. Gunnell reminded the Board that tuition reimbursement is a condition of Ms. Lesniak’s employment contract.

Motion
It was moved by President McSweeney, seconded by Ms. Cook that the Governing Board approve tuition reimbursement as presented.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, July 17, 2017
Page 10

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Adoption of Prevailing Wages For 2017-2018

Dr. Gunnell reported that each year A.E.R.O. must adopt the current Prevailing Wage Rates by resolution each year for Laborers, Workers and Mechanics employed by the A.E.R.O Special Education Cooperative.

Motion

It was moved by Mr. Almendarez, seconded by Ms. Egan that the Governing Board approve Resolution No. 2018-01, a resolution adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics employed by the A.E.R.O. Special Education Cooperative for 2017-2018.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229
Nays: None

Motion Carried.

FY18 A.E.R.O. Budget Adoption

Dr. Gunnell discussed that all the member districts had received the proposed budget and that 9 member districts had approved the Budget. He stated that all the statutory requirements for the budget adoption process had been met and that at their meeting held on July 05, 2017 the Executive Board had approved to recommend to the Governing Board the Adoption of the FY18 Budget. President McSweeney asked if there were any members of the public present that would like to speak, to which there were no replies. President McSweeney remarked that the public hearing on the FY18 Budget could be closed.

Motion

It was moved by Ms. Cook, seconded by Ms. Egan to close the Public Hearing Portion of the meeting for the FY18 A.E.R.O. Budget.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229
Nays: None

Motion Carried
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

FY18 A.E.R.O. Budget Adoption Motion
It was moved by Ms. Egan, seconded by Mr. Almendarez that the Governing Board take action to adopt the A.E.R.O. Special Education Cooperative FY18 Budget as presented.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried

There was a five (5) minute intermission to allow the present Board Members to sign the A.E.R.O. FY18 Budget.

Rental Agreements For Office Space
Dr. Gunnell reported that A.E.R.O had been able obtain rental agreements for the continued use of the office spaces at 5955 & 5957 W. 87th street, Oak Lawn, Illinois 60453 for approximately 25 Vocational and OT/PT staff members. The rental agreements would remain the same without changes or increases at $14,340 per unit for FY18.

Motion
It was moved by Mr. Almendarez, seconded by Ms. Cook that the Governing Board approve the rental agreements with Jose I. Estrada and Miriam Estrada for office space for the Vocational Staff and OT/PT Staff for FY18.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Annual Certified Audit

Dr. Gunnell reported that the contract for the Annual Certified Audit for FY17 was enclosed in the Board materials. The annual audit satisfies the auditing requirements for federal grants as well as requirements for state and local governmental units.

Motion

It was moved by President McSweeney, seconded by Mr. Almendarez that the Governing Board enter into a contract with McGladrey LLP for the FY17 A.E.R.O audit.

Previous Roll Call Vote:

Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Non-Action Items

Bills Payable To A.E.R.O. / Cash Flow

Ms. Lesniak described A.E.R.O.’s current outstanding invoices and cash flow. She stated that there are no significant concerns at this time. Ms. Lesniak reported the following balances:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund Balance (Fund 10)</td>
<td>$1,266,000.00</td>
</tr>
<tr>
<td>Building Fund Balance (Fund 20)</td>
<td>$37,000.00</td>
</tr>
<tr>
<td>Transportation Fund Balance (Fund 40)</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>Outstanding Invoices</td>
<td>$1,900,000.00</td>
</tr>
</tbody>
</table>

Insurance Reports

Ms. Lesniak reported that A.E.R.O. had hosted an open enrollment period in May. Ms. Lesniak gave the board members background information on a fraud claim that had occurred with an employee and stated that A.E.R.O. has recently recuperated approximately $5,000.00 from the incident.

P-Card Rebate

Dr. Gunnell reported that there was a hand-out in the Board Member’s folders that showed the A.E.R.O. P-Card rebate for FY17 at $1,203.46, and explained that the IASBO P-Card is a program that offers large volume discount cost savings and returns.
Minutes of the Regular Meeting of the Governing Board  
Monday, July 17, 2017  
Page 13

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items (continued)

IDEA Maintenance of Special Education Local Effort  
Dr. Gunnell reported that all member districts have satisfied the Maintenance of Effort (MOE) requirements and have been approved by ISBE. As a result, there will be no contingencies on federal funds.

FY18 IDEA Grant  
Dr. Gunnell reported that the FY18 Preliminary IDEA Flow Through Grant allocation is 4.4 Million Dollars. A.E.R.O. member districts’ allocations range from $51,000 to $630,000. Dr. Gunnell reported that member districts are working on their applications. He remarked that he fully expects that all districts will meet the August 15, 2017 deadline. Dr. Gunnell stated all grants submitted on time for ISBE review and approval will be retroactive to July 1, 2017.

Programs and Services

Action Item

Donations  
That the Governing Board accepted donations as listed: (Consent Agenda # 5)

a. Donor: Parent, Kelly Ogberg; Steamroller; Approx. Value $ 355.00
b. Donor: Meaghan Wadellin, LuLaRoe Consultant $ 100.00
c. Donor: Staff/Manna $ 30.85
d. Donor: Willow Springs Student Council $ 100.00
e. Donor: Illinois State Council 282, Knights of Columbus $ 500.00
f. Donor: Ted’s Greenhouse: Flower Fundraiser $ 188.24
g. Donor: A.E.R.O. Staff/Families: PBIS $ 21.00

Non-Action Item

A.E.R.O. Operated Programs  
Ms. Putlak reported the following regarding A.E.R.O. Operated Programs:  
The A.E.R.O. extended school year program will be wrapping up this Thursday. The Theme for this summer was Under the Sea. We would like to thank our host schools for supporting us this summer, District 220 Reavis High School and District 124, Southeast Elementary.

At Pride, the primary students learned about gardening while the intermediate themes of camping and life on a farm were the basis of all academic lessons. Jr. High students learned about renewable energy sources, taxes and budgeting. While their geography and history lessons focused on the state of Illinois. Also, students read the book “The Giver”. In their Physical Education classes, students improved their athletic skills in both basketball and kickball.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

A.E.R.O. Operated Programs (continued)

To celebrate the 4th of July holiday this summer, the classes at Reavis High School were treated to a cook out and then participated in a track and field day. Students at the A.E.R.O. Center enjoyed their Splash Day and activity stations in the gym. Bowling day is an annual summer activity that everyone looks forward to and this year the students from Pride School, Southeast School and Reavis High School had a great time.

Swim day at the Burbank Rec Plex is another annual event and this year the weather fully cooperated for the students who attended from all four locations. In addition to all the fun activities, the students worked on individual ESY goals with their related services professionals and special education teachers. At the A.E.R.O. Center plans to culminate the summer include an all school Luau on July 19th, filled with activities planned around this theme. Southeast students will participate in a Water day and then will be treated with a PBIS movie and Ice Cream social.

Dupage West Cook Programs and Services

Dr. Gunnell reported that there is nothing to update since the last quarterly meeting held on May 18, 2017. The next quarterly meeting will be in the fall.

A.E.R.O. 2017-2018 Classrooms Update

Dr. Gunnell reported that A.E.R.O. is still in dire need of two elementary classrooms and two Jr. High classrooms for the 2017-2018 school year. He noted at this time, he is aware of a few member districts that are looking for possible classrooms for A.E.R.O.

Queen of Peace

Dr. Gunnell remarked that Mr. Ron McGrath provided an update on Queen of Peace during his presentation.

A.E.R.O. Strategic

Dr. Gunnell reported that the A.E.R.O. Administration continues to follow the A.E.R.O. Strategic Plan which is evidenced by the discussions and activities regarding Queen of Peace, the addition of the Job Developer position and the A.E.R.O. Connect program, and the new A.E.R.O. Website and A.E.R.O. intranet.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

PowerIEP Update
Dr. Gunnell reported that the transition to from EasyIEP to PowerIEP is going smoothly. A.E.R.O. has hosted two administrative training session that resulted in very positive feedback regarding the software being very user friendly and easy to navigate. A.E.R.O. is now working on the extraction of data from the EasyIEP. Eventually, the data will be brought over in a PDF format and attached to each student’s file within PowerIEP. There will be more and administration trainings along with 16 general user trainings that are scheduled in August.

Change in Location For Aug. 2, 2017
Dr. Gunnell reported that due to a PowerIEP training scheduled on August 2, 2017 he had asked Dr. Fleck if it were possible to use their facility for the next A.E.R.O. Executive Board meeting. Dr. Franzy graciously agreed, therefore the meeting on August 2, 2017 will be held at the District 111 building.

Building and Grounds

Action Items (none)

Non-Action Items (none)

Other Matters of Concern/Interest to the Board

Action Items (none)

Non-Action Items

Correspondence
Dr. Gunnell remarked that a copy of a letter had been included in the Board packet from retiring teacher, Cindy Trembeck with kind words for both the A.E.R.O. Executive and Governing Boards. Dr. Gunnell remarked that Ms. Tremback was retiring from her teaching position at Reavis High School after 34 years of service.
Minutes of the Regular Meeting of the Governing Board
Monday, July 17, 2017
Page 16

**Closed Session**

It was moved by Ms. Cook, seconded by Mr. Almendarez that the Governing Board go into closed session at 8:23 p.m. under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

**Roll Call Vote:**

Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Andrea Mesko, Recording Secretary, Maggie Lesniak, CSBO, Christine Putlak, Assistant Director and members of the public exited the meeting at 8:23 p.m. Maggie Lesniak and Christine Putlak did not return to meeting.

**Reconvene Meeting**

It was moved by Mr. Almendarez, seconded by Ms. Cook to reconvene the meeting from Closed Session at 8:29 p.m.

**Roll Call Vote**

Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Andrea Mesko, Recording Secretary, returned to the meeting at 8:29 p.m.

**Roll Call Following Closed Session:**

Present: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Absent: R. Garcia, 104; J. Sears, 110; T Saunders, 111; D. Anderson, 217; S. Murphy, 231

Administrators Present: James W. Gunnell, Executive Director
Minutes of the Regular Meeting of the Governing Board  
Monday, July 17, 2017  
Page 17

Following Closed Session (continued)

Closed Session Minutes  
It was moved by Ms. Egan, seconded by Ms. Cook that the Board approve the Minutes of the Closed Session Meeting held on May 15, 2017.

Previous Roll Call Vote
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Closed Session Minutes Motion  
It was moved by Mr. Burke, seconded by Ms. Egan that after reviewing the Closed Session Minutes listed below, the Governing Board determined to keep these Minutes closed to the public:

| September 15, 1997 | September 17, 2007 | February 21, 2013 |
| March 16, 1998 | March 16, 2009 | November 18, 2013 |
| May 18, 1998 | May 18, 2009 | February 10, 2014 |
| July 19, 1999 | September 21, 2009 | May 19, 2014 |
| September 20, 1999 | January 25, 2010 | August 11, 2014 |
| July 17, 2000 | March 15, 2010 | September 15, 2014 |
| September 16, 2002 | July 26, 2010 | November 17, 2014 |
| November 15, 2004 | November 15, 2010 | May 18, 2015 |
| July 18, 2005 | January 24, 2011 | July 20, 2015 |
| November 20, 2006 | March 12, 2012 | September 26, 2016 |
| | | March 13, 2017 |
Following Closed Session (continued)

Previous Roll Call Vote
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

Destruction of Recordings Motion
It was moved by Mr. Almendarez, seconded by Ms. Cook that the Board has reviewed the Minutes listed below and now approves the destruction of tapes from the following closed session meetings:

- May 18, 2015 (Approved and Closed to Public at July 20, 2015 Regular Board Meeting)
- July 20, 2015 (Approved and Closed to Public at September 21, 2015 Regular Board Meeting)
- September 21, 2015 (Approved and Closed to Public at November 16, 2015 Regular Board Meeting)
- November 16, 2015 (Approved and Closed to Public at January 25, 2016 Regular Board Meeting)

Previous Roll Call Vote
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, July 17, 2017
Page 19

Adjournment

It was moved by Mr. Almendarez, seconded by Ms. Cook that the Governing Board adjourn the meeting.

Previous Roll Call Vote:
All Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

The meeting adjourned at 8:30 p.m.

Andrea Mesko, Recording Secretary

President: [Signature] 9-18-17  Date
Cindy McSweeney

Secretary: [Signature] 9-18-17  Date
Ruben Almendarez