MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, MAY 21, 2018
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

The meeting was called to order by President Cindy McSweeney at 7:10 p.m.

Roll Call:
Present: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Absent: R. Garcia, 104; R. Almendarez, 109; J. Sears, 110; J. Reising, 122; D. Anderson, 217

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Others: Alan Sraga, Engler Callaway Baasten & Sraga, LLC

Trish Saunders, District 111, volunteered to act as Secretary Pro Tem

Pledge of Allegiance to the Flag

Recognition of Public: No Members of the Public were present

Approval of Agenda/Consent Agenda Motion:

It was moved by Ms. Zokfie and seconded by Ms. Saunders to approve the agenda, including items one (1) through five (5) on the Consent Agenda,

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
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Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

1. Regular March 2018 Bills, dated April 04, 2018 in the amount of $603,421.10  
(Consent Agenda Item #1)

<table>
<thead>
<tr>
<th>Fund Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$566,842.82</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$21,610.41</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$14,967.87</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$0</td>
</tr>
</tbody>
</table>

2. Regular April 2018 Bills, dated May 02, 2018 in the amount of $1,576,067.64  
(Consent Agenda Item #1)

<table>
<thead>
<tr>
<th>Fund Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$527,957.50</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$7,502.73</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$10,058.29</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>$1,030,549.12</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$0</td>
</tr>
</tbody>
</table>

B. Payrolls (Consent Agenda Item #2)

1. March 02, 2018, in the amount of $586,979.86  
   Education Fund                           | $567,294.83  |
   Building Fund                             | $9,263.91    |
   Transportation Fund                       | $10,421.12   |

2. March 16, 2018, in the amount of $589,349.53  
   Education Fund                           | $570,412.29  |
   Building Fund                             | $9,156.12    |
   Transportation Fund                       | $9,781.12    |

3. March 29, 2018 in the amount of $594,401.45  
   Education Fund                           | $576,626.53  |
   Building Fund                             | 9,192.05     |
   Transportation Fund                       | 8,582.87     |

4. April 13, 2018 in the amount of $586,046.25  
   Education Fund                           | $567,720.95  |
   Building Fund                             | 9,299.84     |
   Transportation Fund                       | 9,025.46     |
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kara Aills</td>
<td>Instructional Assistant</td>
<td>STAR</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Vicki Otto</td>
<td>Nurse</td>
<td>Health Services</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Sarah Preyss</td>
<td>Teacher</td>
<td>District 110</td>
<td>June 5, 2018</td>
</tr>
</tbody>
</table>

2. Employment/Re-employment Recommendations

Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Alice Augustinas</td>
<td>Nurse/Aid</td>
<td>STAR</td>
<td>4</td>
<td>1</td>
<td>2017-2018</td>
<td>$44,271.00/YR</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Program to Program Lateral Move</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Malloy</td>
<td>STAR Teacher moving to BCBA position</td>
<td>5</td>
<td>3</td>
<td>2018-2019</td>
<td>$51,384.00/YR</td>
</tr>
</tbody>
</table>

Non-Certified Personnel (none)

Contract Agencies

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Washington</td>
<td>Sunbelt Staffing</td>
<td>Social Worker-District 108</td>
<td>$71.00/HR</td>
</tr>
<tr>
<td>Enid Saez</td>
<td>Soliant Health</td>
<td>ELL Coordinator Substitute</td>
<td>$67.00/HR</td>
</tr>
</tbody>
</table>

3. A.E.R.O. Extended School Year (ESY) Program 2018

Recommendation: That the Governing Board employ the individuals listed on Ms. Poe’s memo dated March 26, 2018 for the 2018 Extended School Year Program staff.

4. Salary Adjustments (none)
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

5. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison Bonta</td>
<td>Teacher</td>
<td>Multi-Needs</td>
<td>Approx. May 30, 2018 through end of school year</td>
</tr>
<tr>
<td>Janet Johansen</td>
<td>Nurse/Aide</td>
<td>STAR</td>
<td>March 20, 2018 with return to be determined</td>
</tr>
<tr>
<td>Amber Bayee</td>
<td>Social Worker</td>
<td>PRIDE</td>
<td>Approx. May 07, 2018 (30-60 days duration)</td>
</tr>
<tr>
<td>Kathleen Locke</td>
<td>SLP</td>
<td>Speech Path</td>
<td>Approx. May 26, 2018 (30-60 days duration)</td>
</tr>
<tr>
<td>Michelle Nugent</td>
<td>Teacher</td>
<td>CONNECT</td>
<td>Approx. 3 months beginning April 9, 2018</td>
</tr>
<tr>
<td>Roger Allen</td>
<td>Maintenance</td>
<td>Maintenance</td>
<td>April 23, 2018 through July 13, 2018</td>
</tr>
<tr>
<td>Debra Lambees</td>
<td>Phys. Therapist</td>
<td>PT</td>
<td>Ext. to unpaid leave to June 30, 2018</td>
</tr>
<tr>
<td>Kevin Gill</td>
<td>Maintenance</td>
<td>PRIDE</td>
<td>Ext. to unpaid leave to June 30, 2018</td>
</tr>
<tr>
<td>Michelle Kapitanek</td>
<td>Instr. Asst.</td>
<td>PRIDE</td>
<td>Ext. to unpaid leave to July 31, 2018</td>
</tr>
<tr>
<td>Kristen Aardsma</td>
<td>Teacher</td>
<td>Multi-Needs</td>
<td>Approx. 30-60 days beginning August 13, 2018</td>
</tr>
<tr>
<td>Dionne Vasquez</td>
<td>Instr. Asst.</td>
<td>CONNECT</td>
<td>April 25, 2018 through May 07, 2018</td>
</tr>
<tr>
<td>Brian Kelechich</td>
<td>Maintenance</td>
<td>PRIDE</td>
<td>Approx. 30 days beginning approx. June 3, 2018</td>
</tr>
<tr>
<td>Matthew Cavanaugh</td>
<td>Instr. Asst.</td>
<td>PRIDE</td>
<td>Educational - 2018-19 School year for internship</td>
</tr>
</tbody>
</table>

6. Notice of Intent to Retire

1. Christina Grabowski, Occupational Therapist, has submitted a letter indicating that she intends to retire effective June 30, 2018.

Approval of Minutes from March 19, 2018

It was moved by Ms. Cook, seconded by Ms. Zofkie that the Board approve the Minutes of the Regular Meeting of the Governing Board held on March 19, 2018.

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: None

Motion Carried
Approval of Minutes from April 12, 2018

It was moved by Ms. Saunders, seconded by Ms. Cook that the Board approve the Minutes of the Special Meeting of the Governing Board held on April 12, 2018.

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: None

Motion Carried

Closed Session

It was moved by Ms. Cook, seconded by Ms. Saunders that the Governing Board go into closed session at 7:13 p.m. under Section 2(c)(2) of the Open Meetings Act for the purpose of discussion of collective negotiating matters between the Cooperative and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees; and under Section 2(c)(5) of the Open Meetings Act for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and under Section 2(c)(11) for the purpose of the discussion of possible litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Andrea Mesko, Recording Secretary, Christine Putlak, Asst. Director exited the meeting at 7:13 p.m.

Alan Sraga exited the meeting at 7:37 p.m.

Maggie Lesniak, CSBO, exited the meeting at 7:46 p.m.
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Reconvene Meeting  
It was moved by Ms. Zofkie, seconded by Ms. Egan to reconvene the meeting from Closed Session at 7:55 p.m.

Roll Call Vote  
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Andrea Mesko, Recording Secretary, Christine Putlak, Asst. Director, and Maggie Lesniak, CSBO, returned to the meeting at 7:56 p.m.

Following Closed Session

Roll Call:  
Present: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Absent: R. Garcia, 104; R. Almendarez, 109; J. Sears, 110; J. Reising, 122; D. Anderson, 217

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Recognition of  
Dr. Gunnell welcomed AEA Representatives Kathy Kovanich and Karen Dertz. Neither wished to address the Board.

Closed Session Minutes  
It was moved by Ms. Cook, seconded by Ms. Egan that the Board approve the Minutes of the Closed Session Meeting held on March 19, 2018 and that they be closed to the public.

Roll Call Vote  
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: None

Motion Carried.
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Following Closed Session (continued)

Closed Session Minutes
It was moved by Ms. Saunders, seconded by Ms. Zofkie that the Board approve the Minutes of the Closed Session Meeting held on April 12, 2018 and that they be closed to the public.

Roll Call Vote
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: None

Motion Carried.

Non-Bargaining Unit Salary Increases (FY19)
It was moved by Ms. Cook, seconded by Ms. Zofkie that the Board approve a 2% salary increase for all staff who are not covered under the Collective Bargaining Agreement.

Roll Call Vote
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: None

Motion Carried.

Administrative Reports and Recommendations

Vacancy Report
Ms. Putlak reported that A.E.R.O. is currently very busy interviewing for several positions becoming vacant for the 2018-2019 school year. As a result of the interviewing, several verbal commitments have been received. The vacant positions include Social Workers, Speech Language Pathologists, two (2) Teacher positions, four (4) Instructional Assistants and a Family Therapist.

Budget and Fiscal

Action Items

Medicaid Reimbursement Distribution
The Governing Board authorized the A.E.R.O. Administration to disburse $128,753.89 to Member Districts and A.E.R.O. as described in Column “C” of the attached reimbursement schedules for the period of July and September 2017 for the Medicaid Administrative Fee for Service Program. (Consent Agenda # 4)
Administrative Reports and Recommendations (continued)

Budget and Fiscal

Action Items (continued)

SSBC Appointed Representatives
Dr. Gunnell reported that the South Suburban Benefit Cooperative requires that a Representative and an Alternate Representative be appointed to the SSBC Board annually. Maggie Lesniak, CSBO, has been the Representative and Dr. Gunnell has been the Alternate Representative.

Motion
It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board appoint CSBO, Maggie Lesniak, as Representative and Executive Director, James W. Gunnell, as Alternative Representative to the South Suburban Benefit Cooperative (SSBC) for fiscal year 2019, and sign the enclosed agreement.

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

A.E.R.O. FY19 Budget
Dr. Gunnell directed Board members to the FY19 Proposed Budget Summary that was included in their folders on the table. Dr. Gunnell remarked that the budget remained basically the same as it was presented to the board at the April 2018 meeting except for the fact that A.E.R.O. has received the FY19 insurance rates from South Suburban Benefit Cooperative (SSBC). Dr. Gunnell said A.E.R.O. will see a double digit increased insurance costs for FY19. Dr. Gunnell then deferred to Maggie Lesniak who reviewed the high cost claimants for the SSBC districts and by coverage plan. Ms. Lesniak also reviewed an eight (8) year trend in medical claims. Dr. Gunnell explained to Board members that rather than presenting a budget with a 3.1% increase due to the increased insurance costs he asked Ms. Lesniak to reallocate funds from the strategic planning enhancements to offset the cost of insurance. Ms. Lesniak was able to move approximately $50,000.00 to offset the insurance costs which still leaves $196,000.00 for strategic planning enhancements. As a result, the FY19 budget when compared to the FY18 budget shows an overall increase of $623,055 which represents an increase of 2.6%.

Motion
It was moved by Ms. Egan, seconded by Ms. Zokfie that the Governing Board approve and adopt the 2018-2019 A.E.R.O. Budget as presented.

Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
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Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items

Bills Payable to A.E.R.O. /Cash Flow
Ms. Lesniak described A.E.R.O.’s current outstanding invoices and cash flow. She stated that outstanding invoices are current with the exception of the outstanding Invoice #18-124 (Nonmember Fees) from Oak Lawn-Hometown School District 123. Ms. Lesniak reported the following balances:

- Education Fund Balance (Fund 10) $1,500,000.00
- Building Fund Balance (Fund 20) $184,000.00
- Transportation Fund Balance (Fund 40) $179,000.00
- Outstanding Invoices $1,800,000.00

Insurance Reports
Ms. Lesniak remarked that she had gone over the details of the insurance rate increases for FY19 a few minutes earlier when discussing the Proposed FY19 Budget. Ms. Lesniak reported that rates for the life insurance plans would not be increasing for two years.

FY18 IDEA Sub Grant Reimbursement
Dr. Gunnell reported all amendments for the FY18 IDEA Grants had been due the previous Friday, May 18th and that all Member Districts had met the necessary requirements.

IDEA Maintenance of Special Education Local Effort
Dr. Gunnell reported that 7 Member districts have met the requirements of the Maintenance of Effort District Worksheets. There were 4 districts that had not yet met the requirements which is now at 3. As in previous years, Maggie Lesniak, A.E.R.O. CSBO, will be working with those districts to make any necessary adjustments.

Internal Revenue Service Fees
Dr. Gunnell remarked that it had been reported at previous meetings that A.E.R.O. had received a communication in January 2018 from the Internal Revenue Service claiming that A.E.R.O. did offer the Minimum Essential Coverage to at least 70% of full time employees and that at least one of our employees was certified as being allowed the Premium Tax Credit for the 2015 tax year. Dr. Gunnell said that he was happy to report that Ms. Lesniak worked with the A.E.R.O. attorneys to resolve the matter. A.E.R.O. received a letter on April 18, 2018 from the IRS verifying that issue was resolved.
Administrative Reports and Recommendations (continued)

Programs and Services

Action Item

Donations: (Consent Agenda Item #4)

a. Donor: Reclaim LLC $50.00
b. Donor: Living Color/Flower Fundraiser $682.50
c. Donor: Chipotle/Fundraiser $359.75

A.E.R.O. 2018 ESY and Summer Vocational Programs

Dr. Gunnell reported that the dates for the 2018 A.E.R.O. Extended School Year Program (ESY) will be Friday, June 8, 2018 through Thursday, July 12, 2018 for staff. Students will start on Monday, June 11, 2018. There will be no school on July 4th or 5th. Locations for this year’s ESY program will be A.E.R.O. Center, Southeast School in District 124, Reavis High School in District 220, and PRIDE.

Dr. Gunnell remarked that the 2018 A.E.R.O. Summer Vocational Program will run concurrently with the ESY program. The locations for the Summer Vocational Program will be Advocate Christ Hospital, Midway Hotel Complex and Saint Xavier University.

Dr. Gunnell explained that the ESY and Vocational calendars that were included in the Board materials meet the necessary ISBE program requirements for minimum number of hours for students. Dr. Gunnell also stated that he wanted to thank Member Districts 124 and 220 for the use of their facilities for the 2018 A.E.R.O. ESY Program.

Motion

It was moved by Ms. Egan, seconded by Ms. Zofkie that the Governing Board approve the 2018 Extended School Year and Summer Vocational Work Program dates as presented.

Roll Call Vote:

Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried
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**Administrative Reports and Recommendations (continued)**

**Programs and Services (continued)**

**Action Item (continued)**

### 2017-2018 School Calendar Adjustment
Dr. Gunnell reported that an adjustment to the 2017-2018 A.E.R.O. School Calendar is necessary, due to the use of an emergency day on February 9, 2018. A.E.R.O. Administrations is seeking the approval of the board to designate February 9, 2018 as an Emergency Day and designate June 5, 2018 as an Attendance Day and the final day of attendance for the 2017-2018 school year.

**Motion**
It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board amend the current FY18 school calendar by designating February 9, 2018 as an Emergency Day and designating June 5, 2018 as an Attendance Day, making Tuesday, June 5, 2018 the final day of attendance for the 2017-2018 school year.

**Previous Roll Call Vote:**
**Ayes:** C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.

### School Calendar Adoption 2018-2019
Dr. Gunnell reported that a copy of the proposed A.E.R.O. 2018-2019 School Calendar was included in the board packet. Next year’s calendar is very similar to this year’s calendar. The calendar includes 2 days of In-Service at the beginning of the school year. There are six half days of School Improvement activities and 2 full Parent/Teacher Conference Days.

**Motion**
It was moved by Ms. Cook, seconded by Ms. Saunders that the Governing Board adopt the 2018-2019 A.E.R.O. School Calendar as presented.

**Previous Roll Call Vote:**
**Ayes:** C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Action Item (continued)

First Reading: Dr. Gunnell reported that the list of Board Policies up for revisions was a short list of only 4 items that were made up of mostly updates to legal references. Dr. Gunnell remarked that the Executive Board had raised a question about the use of “waive second reading” in the wording of the motions regarding policy updates and that he has an inquiry in with A.E.R.O. attorneys.

Revised A.E.R.O. Special Education Policies

Motion It was moved by Ms. Zofkie, seconded by Ms. Egan that the Governing Board accept and adopt the following New/Revised A.E.R.O. Special Education Policies on first reading, and waive the second reading.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zofkie, 231

Nays: None

Motion Carried

Non-Action Item

A.E.R.O. Operated Programs

Ms. Putlak reported the following with respect to A.E.R.O. Operated Programs: Currently, the programs are wrapping up the school year with many year end events. On May 11th, our High School and Post High School students participated in Prom. This year’s theme was “Hollywood Stars” with the students dressing in black and white, full with a red carpet. On May 30th, the PBIS team hosted an all school carnival completed with a magician. Our students wrapped up their peer buddy program with the Reavis students on April 17th with the bowling and pizza field trip. The fundraising committee sponsored the Walk and Roll for the A.E.R.O. center students.

Students in the CONNECT Program continue to take opportunities learn about their communities. On April 21st, a group of CONNECT FALP students volunteered at the Greater Chicago Food Depository and the CONNECT STAR class took the Metra to Tinley Park for a pizza lunch at Ed and Joes. Students in the CONNECT Bridge program volunteered at Feed My Starving children on April 17th.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

A.E.R.O. Operated Programs (continued)

Three students accompanied Lindsay Sullivan, the new Job Developer, to the Small Business Clinic held on May 17th at the Oak Lawn Pavilion. The students assisted the organizers in welcoming and guiding registrants to tables. Finally, three students enrolled in the Bridge program have successfully met their transition goals and will be moving on to post-secondary education and the employment with receipt of the High School diplomas.

Students in the Intermediate and Jr. High STAR classes at Tobin and Liberty had been researching countries of their choice. Their research culminated in presentations to families and guests on May 14th at Liberty and May 17th at Tobin. Both presentation events were well attended by parents, the district representatives and the principals from each school.

Once again, A.E.R.O. would like to thank our Junior High host schools, Liberty District 111 and Wilkins District 109, for including our 8th graders in their graduation ceremonies and Liberty for including the Jr. High STAR class from Reavis. A.E.R.O. would also like to extend a special thank you to principal Dr. Kelly Doogan at Brodnicki for including our STAR primary students in the annual awards ceremony and recognizing each one of them.

DuPage/West Cook Update

Dr. Gunnell reported that as DuPage/West Cook Board Chair, he has been working with attorneys representing DuPage West Cook and Hinsdale School District 86 regarding the next lease agreement for the Deaf and Hard of Hearing Program and Transition Programs. Dr. Gunnell remarked that the next meeting would be next week.

Update on Classrooms For 2018-2019

Dr. Gunnell reported that A.E.R.O. is still currently looking for one (1) Jr. High classroom for the 2018-2019 school year to replace the room previously used at Simmons School. One of the options that the Administration is looking at is freeing up a classroom by moving the Transition Program into a rented space. Currently, a space is being inquired about at the Stickney Health Center.

Building and Grounds

Action Items (none)

Non-Action Items (none)
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Administrative Reports and Recommendations (continued)

Other Matters of Concern/Interest to the Board

Action Items

Governing Board Meeting Schedule: 2018-2019

Dr. Gunnell asked Board Members to look at the presented proposed Governing Board Meeting Schedule. He reported that the proposed schedule continues the past practice of meeting on the third Monday of every other month at 7:00 p.m. with the exception of the January 2018 meeting due to the fact that Dr. Martin Luther King Day falls on what would be the normally scheduled day. The date for the January 2018 meeting will be schedule for January 28, 2019.

Motion

It was moved by Ms. Saunders, seconded by Ms. Egan that the Governing Board Adopt the 2018-2019 Governing Board Meeting schedule as presented.

Previous Roll Call Vote:

Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried

Election of Officers for 2018-2019

Dr. Gunnell announced that it was time to elect Governing Board Officers for the 2018-2019 school year and asked for nominations.

Election of President: 2018-2019

Ms. Cook nominated Ms. McSweeney for President of the Governing Board for 2018-2019. Ms. Egan seconded. There were no other nominations.

Ms. McSweeney asked for a voice vote on the election of President of the Governing Board for 2018-2019.

Voice Vote:

Ayes: All present

Nays: None

Motion Carried. As the result of a unanimous voice vote, Ms. McSweeney was elected to serve as President of the A.E.R.O. Governing Board for 2018-2019, assuming office on July 16, 2018.
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**Administrative Reports and Recommendations (continued)**

**Other Matters of Concern/Interest to the Board**

**Action Items (continued)**

**Election of President:**  
2018-2019  

**Voice Vote:**  
Ayes: All present  
Nays: None

Motion Carried. As the result of a unanimous voice vote, Ms. Cook was elected to serve as Vice-President of the A.E.R.O. Governing Board for 2018-2019, assuming office on July 16, 2018.

**Election of Secretary:**  
2018-2019  

**Voice Vote:**  
Ayes: All present  
Nays: None

Motion Carried. As the result of a unanimous voice vote, Mr. Almendarez was elected to serve as Secretary of the A.E.R.O. Governing Board for 2018-2019, assuming office on July 16, 2018.

**Non-Action Items**

**Correspondence**  
Dr. Gunnell remarked that a Thank You card had been received from the family of James Duffy, former A.E.R.O. Executive Director for the flowers and sentiments received from the A.E.R.O. family at the events honoring Mr. Duffy upon his passing.

**2018 Spring Events**  
Dr. Gunnell remarked that a listing of A.E.R.O.'s remaining Spring Events had been included on the Agenda. Dr. Gunnell invited Board Members to attend the remaining graduations for the Early Childhood Program and the 8th Graders at both A.E.R.O. Center and PRIDE.
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Unfinished Business

Action Items (none)

Non-Action Items

Financial Advisor Services

Dr. Gunnell reported that the A.E.R.O. Finance and Facility Committee has not met to discuss entering into an annual contract for Financial Advisor Services. Dr. Gunnell will update the Board at a later date when the Committee convenes again. There are no meetings scheduled in the immediate future. Dr. Gunnell anticipates the next meeting will be scheduled once negotiations for Queen of Peace School have been concluded.

New Business

Action Items (none)

Non-Action Items (none)

Adjournment

It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board adjourn the meeting.

Previous Roll Call Vote:
All Ayes: C. McSweeney, 108; T Saunders, 111; J. Egan, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

The meeting adjourned at 8:36 p.m.

Andrea Mesko, Recording Secretary

President: Cindy McSweeney
Secretary: Ruben Almendarez