MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, JULY 16, 2018
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

The meeting was called to order by President McSweeney at 7:04 p.m.

**Roll Call:**
Present: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Absent: T Saunders, 111; J. Reising, 122; Egan, 124; D. Anderson, 217

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

**Pledge of Allegiance to the Flag**

**Public Budget Hearing-FY19 Budget**
President McSweeney announced that the FY19 A.E.R.O. Budget Hearing is being held concurrent with the Business Meeting and that any party desiring to speak to the Board may do so during Public Recognition.

**Recognition of Public:**

No members of the public were present.

**Approval of Agenda/Consent Agenda Motion:**
It was moved by Mr. Almendarez and seconded by Ms. Cook to approve the agenda, including items one (1) through five (5) on the Consent Agenda.

**Roll Call Vote:**
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board  
Monday, July 16, 2018  
Page 2

Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

1. Regular May 2018 Bills, dated June 06, 2018 in the amount of $678,180.20

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$642,460.28</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>23,118.90</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>12,601.02</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>0</td>
</tr>
</tbody>
</table>

2. Regular June 2018 Bills, dated July 11, 2018 in the amount of $1,044,401.78

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$846,934.00</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$139,089.72</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$42,754.34</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$15,623.72</td>
</tr>
</tbody>
</table>

B. Payrolls (Consent Agenda Item #2)

1. April 27, 2018 in the amount of $553,971.87

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$541,081.82</td>
</tr>
<tr>
<td>Building Fund</td>
<td>8,776.59</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>4,113.46</td>
</tr>
</tbody>
</table>

2. May 11, 2018 in the amount of $585,066.78

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$569,291.42</td>
</tr>
<tr>
<td>Building Fund</td>
<td>7,229.90</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>8,545.46</td>
</tr>
</tbody>
</table>

3. May 25, 2018 in the amount of $579,954.48

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$564,275.40</td>
</tr>
<tr>
<td>Building Fund</td>
<td>7,373.62</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>8,305.46</td>
</tr>
</tbody>
</table>

Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

B. Payrolls (Consent Agenda Item #2) (continued)

4. June 8, 2018, in the amount of $584,371.71
   Education Fund $568,481.54
   Building Fund $7,840.71
   Transportation Fund $8,049.46

5. June 22, 2018, in the amount of $2,125,507.35
   Education Fund $2,110,6232.30
   Building Fund $7,009.29
   Transportation Fund $7,874.76

   Education Fund $329,101.26
   Building Fund $0
   Transportation Fund $0

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Bongiovanni</td>
<td>Family Therapist</td>
<td>PRIDE</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Jennifer Bozyk</td>
<td>Teacher</td>
<td>CONNECT</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Karin Bader</td>
<td>Social Worker</td>
<td>Social Work</td>
<td>June 1, 2018</td>
</tr>
<tr>
<td>Dekima Lillard</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Karin Bader</td>
<td>Social Worker</td>
<td>Social Worker</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Karen Hernandez</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>June 5, 2018</td>
</tr>
<tr>
<td>Martin Gonzalez</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>July 12, 2018</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations

Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eileen McGuire</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>2</td>
<td>3</td>
<td>2018-2019</td>
<td>$48,420/yr</td>
</tr>
<tr>
<td>Brian Zochowski</td>
<td>Teacher</td>
<td>STAR</td>
<td>A</td>
<td>1</td>
<td>2018-2019</td>
<td>$42,828/yr</td>
</tr>
<tr>
<td>Carolyn Cooper</td>
<td>Teacher</td>
<td>CD</td>
<td>C</td>
<td>1</td>
<td>2018-2019</td>
<td>$44,558/yr</td>
</tr>
<tr>
<td>Kristen Carr</td>
<td>Social Worker</td>
<td>Social Work</td>
<td>MA</td>
<td>+30</td>
<td>2018-2019</td>
<td>$56,371/yr</td>
</tr>
<tr>
<td>Molly McGuire</td>
<td>Teacher</td>
<td>CONNECT</td>
<td>3</td>
<td>3</td>
<td>2018-2019</td>
<td>$49,389/yr</td>
</tr>
<tr>
<td>Craig Olson</td>
<td>Teacher</td>
<td>CONNECT</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$47,471/yr</td>
</tr>
<tr>
<td>Nour Ahmad</td>
<td>Speech Lang. Path</td>
<td>SLP</td>
<td>5</td>
<td>5</td>
<td>2018-2019</td>
<td>$52,326/yr</td>
</tr>
<tr>
<td>Emily LaCoco</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>A</td>
<td>1</td>
<td>2018-2019</td>
<td>$42,828/yr</td>
</tr>
<tr>
<td>Sarah Downar</td>
<td>Speech Lang. Path</td>
<td>SLP</td>
<td>5</td>
<td>5</td>
<td>2018-2019</td>
<td>$52,326/yr</td>
</tr>
<tr>
<td>Melissa Fary</td>
<td>Teacher</td>
<td>EC</td>
<td>8</td>
<td>3</td>
<td>2018-2019</td>
<td>$54,494/yr</td>
</tr>
<tr>
<td>Gerald Laboy</td>
<td>Teacher</td>
<td>STAR</td>
<td>3</td>
<td>3</td>
<td>2018-2019</td>
<td>$49,389/yr</td>
</tr>
<tr>
<td>Karen Bailey</td>
<td>Occupational Therapist</td>
<td>OT/PT</td>
<td>5</td>
<td>MA</td>
<td>2018-2019</td>
<td>$54,883/yr</td>
</tr>
<tr>
<td>Alexis Macias</td>
<td>Social Worker</td>
<td>PRIDE</td>
<td>1</td>
<td>5</td>
<td>2018-2019</td>
<td>$48,341/yr</td>
</tr>
<tr>
<td>Margaret Owens</td>
<td>Family Therapist</td>
<td>PRIDE</td>
<td>1</td>
<td>5</td>
<td>2018-2019</td>
<td>$48,341/yr</td>
</tr>
<tr>
<td>Daniel Roehrig</td>
<td>APE Teacher</td>
<td>New Position</td>
<td>1</td>
<td>1</td>
<td>2018-2019</td>
<td>$46,358/yr</td>
</tr>
<tr>
<td>Marcie Uelman</td>
<td>APE Teacher</td>
<td></td>
<td>9</td>
<td>3</td>
<td>2018-2019</td>
<td>$55,572/yr</td>
</tr>
<tr>
<td>Natalie Krejci</td>
<td>Teacher</td>
<td>STAR</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$47,471/yr</td>
</tr>
<tr>
<td>Alexa Mlyniec</td>
<td>Social Worker</td>
<td>Social Worker</td>
<td>1</td>
<td>5</td>
<td>2018-2019</td>
<td>$48,341/yr</td>
</tr>
</tbody>
</table>

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ariana Davis</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>4</td>
<td>2</td>
<td>2018-2019</td>
<td>$17,384/yr</td>
</tr>
<tr>
<td>Tara Usrey</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>2</td>
<td>2018-2019</td>
<td>$17,050/yr</td>
</tr>
<tr>
<td>Donna Johnson</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>3</td>
<td>2</td>
<td>2018-2019</td>
<td>$17,217/yr</td>
</tr>
<tr>
<td>Kylie McNicholas</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>1</td>
<td>1</td>
<td>2018-2019</td>
<td>$15,883/yr</td>
</tr>
<tr>
<td>Mariela Garcia</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$17,833/yr</td>
</tr>
<tr>
<td>Toni Fratto</td>
<td>1:1 Aide</td>
<td>Dist. 109</td>
<td>8</td>
<td>1</td>
<td>2018-2019</td>
<td>$17,052/yr</td>
</tr>
<tr>
<td>Ryan Leroux</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>6</td>
<td>3</td>
<td>2018-2019</td>
<td>$18,668/yr</td>
</tr>
<tr>
<td>Taylor LaPage</td>
<td>Instructional Asst.</td>
<td>CONNECT</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$17,833/yr</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations (continued)

Contract Agencies (none)

3. Salary Adjustments (none)

4. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theresa Smiley</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>Approximately 2 weeks end of year (if needed)</td>
</tr>
</tbody>
</table>

Approval of Meeting Minutes of May 21, 2018

It was moved by Ms. Zofkie, seconded by Mr. Almendarez that the Board approve the Minutes of the Regular Meeting of the Governing Board held on May 21, 2018.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None
Motion Carried.

Approval of Meeting Minutes of June 25, 2018

It was moved by Ms. Garcia, seconded by Ms. Cook that the Board approve the Minutes of the Special Meeting of the Governing Board held on June 25, 2018.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None
Motion Carried.
Other Board Organizational Matters

Action Items

Adoption of Existing Policies
It was moved by Ms. Cook, seconded by Mr. Almendarez that the Board adopt all existing Governing Board Policies.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Selection of the Township School Treasurer
It was moved by Mr. Almendarez, seconded by Ms. Zofkie that the Board continue to utilize the Worth Township School Treasurer’s Office.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Selection of a Legal Firm to Represent The Board
It was moved by Ms. Zofkie, seconded by Ms. Garcia that the Board continue to utilize services of the Engler, Bastian, Sraga, L.L.C. as primary counsel and the services of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. as additional counsel.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Other Board Organizational Matters

**Action Item (continued)**

**Naming of Newspaper to Publish**
It was moved by Mr. Sears, seconded by Ms. Zofkie that the Board use the *Daily Southtown* as the official publication in which to publish information and legal notices.

**Board Information and Legal Notices**

**Previous Roll Call Vote:**
**Ayes:** R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.

**Appointment of Recording Secretary**
It was moved by Mr. Almendarez, seconded by Ms. Zofkie that the Board appoint Andrea Mesko as Recording Secretary of the Board at the stipend of $225.00 per meeting.

**Previous Roll Call Vote:**
**Ayes:** R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.

**Appointment of FOIA Officer**
It was moved by Mr. Almendarez, seconded by Ms. Cook that the Board appoint Sharon Dybas as FOIA Officer for the 2018-2019 school year.

**Previous Roll Call Vote:**
**Ayes:** R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.
Other Board Organizational Matters (continued)

Action Item (continued)

Appointment of Public Information Officer

It was moved by Ms. Garcia, seconded by Mr. Sears that the Board appoint James W. Gunnell, Ed.D., as Public Information Officer for the 2018-2019 school year.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Appointment of Litigation Records Custodian

It was moved by Mr. Almendarez, seconded by Ms. Cook that the Board appoint Maggie Lesniak as Litigation Records Custodian for the 2018-2019 school year.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Non-Action Item (none)

Administrative Reports and Recommendations

Vacancy Report

Ms. Putlak reported that there are several vacancies to be filled for the 2018-2019 school year. Vacancies for Instructional Assistants include one (1) in the STAR program at A.E.R.O. Center, three (3) positions at PRIDE, a 1:1 Assistant in the STAR program at Oak Lawn Community High School, and two (2) Nurse/Instructional Assistants at Walsh School and at Reavis High School. Other vacancies include a Teacher position in the CONNECT program, a Teacher position at PRIDE and the Intervention Room Supervisor at PRIDE.
Administrative Reports and Recommendations (continued)

Budget and Fiscal

Action Items

Medicaid Reimbursement Distribution

The Governing Board authorized the A.E.R.O. Administration to disburse $32,587.00 and $2,789.57 to Member Districts and A.E.R.O. as described in Column “C” of the attached reimbursement schedules for the period of March, 2017 Medicaid Administrative Fee for Service Program. (Consent Agenda # 4)

Tuition Reimbursement CSBO

Dr. Gunnell reported that included in the Board materials was a request from the Chief School Business Official, Maggie Lesniak, for tuition reimbursement for her most recent doctoral classes. Dr. Gunnell reminded the Board that tuition reimbursement is a condition of Ms. Lesniak’s employment contract.

Motion

It was moved by Mr. Almendarez, seconded by Ms. Cook that the Governing Board approve tuition reimbursement as presented.

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Replacement of Suburban

Dr. Gunnell reported that on September 18, 2017 the Administration received authorization from the Governing Board to seek bids for one (1) 2019 Chevrolet Suburban. Bids were opened on May 18, 2018. A.E.R.O. received two (2) bids: one from Ray Chevrolet, Inc. for $35,927 and one from Currie Motors Chevrolet for $30,428. These bids included the trade-in value.

Motion

It was moved by Mr. Sears, seconded by Ms. Zokfie that the Governing Board accept the low bid of $30,428 from Currie Motors Chevrolet for one (1) 2019 Chevrolet Suburban, which includes the trade-in.

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
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Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Adoption of Prevailing Wages For 2018-2019
Dr. Gunnell reported that each year A.E.R.O. must adopt the current Prevailing Wage Rates by resolution each year for Laborers, Workers and Mechanics employed by the A.E.R.O Special Education Cooperative.

Motion
It was moved by Mr. Almendarez, seconded by Mr. Sears that the Governing Board approve Resolution No. 2019-01, a resolution adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics employed by the A.E.R.O. Special Education Cooperative for 2018-2019.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

FY18 A.E.R.O. Budget Adoption Hearing
Dr. Gunnell discussed that all the member districts had received the proposed budget and that all 11 member districts had approved the Budget. He stated that all the statutory requirements for the budget adoption process had been met and that at their meeting held on July 06, 2018 the Executive Board had approved to recommend to the Governing Board the Adoption of the FY19 Budget. President McSweeney reported that there were no members of the public present that could speak, therefore, the public hearing on the FY19 Budget could be closed.

Motion
It was moved by Ms. Cook, seconded by Ms. Zokfie to close the Public Hearing Portion of the meeting for the FY19 A.E.R.O. Budget.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried
Minutes of the Regular Meeting of the Governing Board
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Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

FY19 A.E.R.O. Budget Adoption Motion
It was moved by Ms. Zofkie, seconded by Ms. Cook that the Governing Board take action to adopt the A.E.R.O. Special Education Cooperative FY19 Budget as presented.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zofkie, 231

Nays: None

Motion Carried

There was a five (5) minute intermission to allow the present Board Members to sign the A.E.R.O. FY19 Budget.

Non-Action Items

Bills Payable To A.E.R.O. / Cash Flow
Ms. Lesniak described A.E.R.O.’s current outstanding invoices and cash flow. She stated that there are no significant concerns at this time. Ms. Lesniak reported the following balances:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund Balance (Fund 10)</td>
<td>$1,300,000.00</td>
</tr>
<tr>
<td>Building Fund Balance (Fund 20)</td>
<td>$178,000.00</td>
</tr>
<tr>
<td>Transportation Fund Balance (Fund 40)</td>
<td>$197,000.00</td>
</tr>
<tr>
<td>Outstanding Invoices</td>
<td>$1,600,000.00</td>
</tr>
</tbody>
</table>

Insurance Reports
Ms. Lesniak reported that there are no updates regarding insurance and that the first meeting of the South Suburban Benefits Cooperative will be in September 2018.

A.E.R.O. Finance & Facilities Update
Dr. Gunnell reported that the A.E.R.O. Executive Board has had discussions incorporating a two-pronged approach with regard to the upcoming Queen of Peace property transactions and resulting plans. Dr. Gunnell reported that these discussions have led to the idea of committee members choosing to focus on the finance side or to focus on the facility side of committee activities. Members agreed that committee membership should be reopened for the 2018 – 2019 school year. Executive Board members will be able to volunteer for the committees at the upcoming Executive Board Meetings.
Minutes of the Regular Meeting of the Governing Board  
Monday, July 16, 2018  
Page 12

**Administrative Reports and Recommendations (continued)**

**Budget and Fiscal (continued)**

**Non-Action Items (continued)**

<table>
<thead>
<tr>
<th>Presentation of A.E.R.O. Financial Information</th>
<th>Dr. Gunnell remarked that, as a result of recommendations made during his FY18 Director Evaluation, A.E.R.O. Administration will be looking at different options for presenting financial information to the Boards. He said that he received a sample model from Willow Springs SD 108 and Evergreen Park Community High School District 231. Dr. Gunnell stated that Ms. Lesniak is working to design a format that shows a monthly summary of activities by fund code with year-to-date summaries of revenue and expenditures along with ending fund balances illustrated by charts and graphs to provide a more detailed view of A.E.R.O. financial information to Board members.</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-Card Rebate</td>
<td>Dr. Gunnell reported that A.E.R.O.’s share of this year’s rebate is $1,444.98 for the P-Card program. The rebate has increased each year since its inception.</td>
</tr>
<tr>
<td>FY18 IDEA Sub Grant Reimbursement</td>
<td>Dr. Gunnell reported that this year’s grant has been extended through August 30, 2018. The extension was necessary in order to spend FY18 funds through this year’s Extended School Year programs.</td>
</tr>
<tr>
<td>FY19 IDEA Update</td>
<td>Dr. Gunnell reported that all the sub grants have been submitted with the exception of one district. He expects the district to submit the grant in the very near future and the grants will be retroactive to July 1, 2018.</td>
</tr>
<tr>
<td>IDEA Maintenance of Special Education Local Effort</td>
<td>Dr. Gunnell reported that the Maintenance of Effort (MOE) District Worksheets have been submitted to ISBE with 100% compliance. Dr. Gunnell remarked that Ms. Ellen Pauley from Argo School District 217 and Ms. Kathleen Murphy from Oak Lawn High School District 229 should be commended for their extra efforts working with Ms. Lesniak to satisfy the MOE requirements for their districts.</td>
</tr>
</tbody>
</table>

**Programs and Services**

**Action Items**

**Donations**

That the Governing Board accepted donations as listed: **(Consent Agenda # 5)**

Donor: Good Shephard Lutheran Church $1,000.00
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items

A.E.R.O. Operated Programs

Ms. Putlak reported the following with respect to A.E.R.O. Operated Programs: A.E.R.O. ESY programs wrapped up on July 12th. This year's theme of Camping provided many learning opportunities at A.E.R.O. Center, Reavis High School and Evergreen Park Southeast School. Students made camp food, had camping cook outs, decorated their rooms with tents, and learned about insects to watch for while camping.

Students participated in a bowling day which was on one of the rainiest days of the summer. While the swim day at the Burbank Water park was one of the best. Other activities included water day, visits to the Evergreen Park Farm, the annual 4th of July parade, a visit from Mr. Craig the music man and an ice cream social to be held on the last day of ESY.

The High School students continued with their work experiences during the summer, which included many of the students having the opportunity to volunteer and learn about caring for animals at the Evergreen Park Farm.

At PRIDE, the students engaged in project-based learning. These included projects about volcanoes, minerals, crystals and fossils in Jr High Earth Science. Senior high worked on a forensic project; looking for evidence and solving crimes. English classes worked on Greek mythology power point presentations. In the math classes structures were built using math strategies and problem solving. The primary grades learned about bugs and gardening and visited the farmer’s market and the children’s museum.

A.E.R.O. Administration has been preparing for opening day and look forward to both current and new staff returning on Monday, August 13th.

DuPage/West Cook Programs and Services

Dr. Gunnell reported that the lease agreement between Hinsdale District 86 and DuPage/West Cook is a work in progress. Once an agreement has been drafted, the attorneys from both sides will review and finalize for final Board actions.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

Update on Classrooms For 2018-2019

Dr. Gunnell reported that A.E.R.O. was no longer in need of any classroom space for the 2018-2019 school year. Dr. Gunnell thanked Willow Springs School District 108 for finding the last classroom needed for the Communication Development Program.

Dr. Gunnell also reported that A.E.R.O. would be finalizing the lease for classroom space at the Stickney Township facility which will be utilized for the CONNECT Bridge program. He asked Ms. Putlak to speak about the program.

Ms. Putlak explained that the CONNECT Bridge program was a fifth-year program that assists students with the transitional skills they still may need for moving into college. Ms. Putlak remarked that with the program in a facility such as the Stickney Township location, students are afforded the opportunity to an environment away from the “high school” setting, thus feeling they are in a more graduated, college setting and have a fresh start.

PBIS Silver Star Certificate

Dr. Gunnell reported that A.E.R.O Center has received the PBIS “Silver Star Award”, and commended Lisa Poe, A.E.R.O. Center Principal and her staff for their incredible efforts and success with implementing Positive Behavioral Interventions and Supports.

Building and Grounds

Action Items (none)

Non-Action Items (none)

Other Matters of Concern/Interest to the Board

Action Items (none)

Non-Action Items

Correspondence

Dr. Gunnell remarked that a letter from a parent had been included in the Board Materials. The letter praised Kristin Hawkins, A.E.R.O. Speech Language Pathologist and highlighted her role in her son’s tremendous progress.
Administrative Reports and Recommendations (continued)

Other Matters of Concern/Interest to the Board (continued)

Non-Action Items (continued)

**Freedom of Information Request**

Dr. Gunnell reported that included in the Board materials was a copy of the documentation submitted to the Illinois Retired Teacher Association Freedom of Information Act request. The information is requested every year for email addresses for all teachers and administrators. This year the request included home addresses for retirees, which A.E.R.O. did not provide.

Unfinished Business

**Financial Advisor Services**

Dr. Gunnell remarked that there had been no activity regarding Financial Advisor Services and that any future activities would be discussed at upcoming Finance Committee meetings.

Closed Session

It was moved by Mr. Almendarez, seconded by Ms. Cook that the Governing Board go into closed session at 7:40 p.m. under Section 2(c)(5) for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and under Section 2(c)(11) for the purpose of the discussion of possible litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; and under Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Roll Call Vote:

**Ayes:**

R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:**

None

Motion Carried.
Andrea Mesko, Recording Secretary, Maggie Lesniak, CSBO, Christine Putlak, Assistant Director exited the meeting at 7:40 p.m. Maggie Lesniak and Christine Putlak did not return to meeting.

**Reconvene Meeting**

It was moved by Mr. Almendarez, seconded by Mr. Sears to reconvene the meeting from Closed Session at 7:53 p.m.

**Roll Call Vote**

**Ayes:**
R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:**
None

Motion Carried.

Andrea Mesko, Recording Secretary, returned to the meeting at 7:53 p.m.

**Roll Call Following Closed Session:**

**Present:**
R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Absent:**
T. Saunders, 111; J. Reising, 122; Egan, 124; D. Anderson, 217

**Administrators Present:**
James W. Gunnell, Executive Director

**Closed Session Minutes**

It was moved by Ms. Cook, seconded by Ms. Zokfie that the Board approve the Minutes of the Closed Session Meeting held on May 21, 2018.

**Roll Call Vote**

**Ayes:**
R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:**
None

Motion Carried.
Following Closed Session (continued)

Closed Session Minutes
It was moved by Mr. Almendarez, seconded by Ms. Zofkie that the Board approve the Minutes of the Closed Session of the Special Governing Board Meeting held on June 25, 2018.

Previous Roll Call Vote
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zofkie, 231

Nays: None

Motion Carried.

Closed Session Minutes Motion
It was moved by Ms. Cook, seconded by Mr. Almendarez that after reviewing the Closed Session Minutes listed below, the Governing Board determined to keep these Minutes closed to the public:

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
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<td>September 15, 1997</td>
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<tr>
<td>July 19, 1999</td>
<td>September 21, 2009</td>
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</tr>
<tr>
<td>May 21, 2007</td>
<td></td>
<td>March 13, 2017</td>
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</tr>
</tbody>
</table>
Following Closed Session (continued)

Previous Roll Call Vote
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231
Nays: None
Motion Carried.

Destruction of Recordings
Motion

It was moved by Ms. Cook, seconded by Ms. Zokfie that the Board has reviewed the Minutes listed below and now approves the destruction of tapes from the following closed session meetings:

July 18, 2016 (Approved and Closed to Public at September 26, 2016 Regular Board Meeting)
September 26, 2016 (Approved and Closed to Public at November 21, 2016 Regular Board Meeting)
November 21, 2016 (Approved and Closed to Public at January 23, 2017 Regular Board Meeting)

Previous Roll Call Vote
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; M. Cook, 220; T. Burke, 229; M. Zokfie, 231
Nays: None
Motion Carried.
Adjournment

It was moved by Ms. Cook, seconded by Mr. Almendarez that the Governing Board adjourn the meeting.

Previous Roll Call Vote:

All Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Reising, 122; J. Egan, 124; M. Cook, 220; T. Burke, 229

Nays: None

Motion Carried.

The meeting adjourned at 7:56 p.m.

Andrea Mesko, Recording Secretary

President: Cindy McSweeney

Secretary: Ruben Almendarez