Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

President welcomed Mr. Tom March as the newest Governing Board Member representing Ridgeland School District 122.

The meeting was called to order by President McSweeney at 7:00 p.m.

**Roll Call:**

- Present: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

- Absent: R. Garcia, 104; C. Klimczak, 124; D. Anderson, 217

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

**Pledge of Allegiance to the Flag**

**Recognition of Public:**

Dr. Gunnell welcomed A.E.R.O. Education Association Representatives, Karen Dertz, Kathy Kovanich, Nicole White, along with Katie McClurey, an A.E.R.O. staff member who was present to observe the meeting as a class assignment in furthering her education. All members of the public declined the opportunity to address the board.

**Approval of Agenda/Consent Agenda Motion:**

It was moved by Mr. Almendarez and seconded by Ms. Zokfie to approve the agenda, including items one (1) through five (5) on the Consent Agenda.

**Roll Call Vote:**

- Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

- Nays: None

Motion Carried.
Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

1. Regular July 2018 Bills, dated August 01, 2018 in the amount of $1,349,495.79

   Education Fund (Fund 10) $713,739.79
   Building Fund (Fund 20) $6,274.22
   Transportation Fund (Fund 40) $4,349.04
   IDEA Flow Through Grant (Fund 19) $625,132.74
   Medicaid Administrative Outreach (Fund 18) $0
   Medicaid Fee for Service (Fund 17) $0

2. Regular August 2018 Bills, dated September 05, 2018 in the amount of $623,582.76

   Education Fund (Fund 10) $502,062.26
   Building Fund (Fund 20) $27,169.11
   Transportation Fund (Fund 40) $40,123.39
   IDEA Flow Through Grant (Fund 19) $54,228.00
   Medicaid Administrative Outreach (Fund 18) $0
   Medicaid Fee for Service (Fund 17) $0

B. Payrolls (Consent Agenda Item #2)

1. July 06, 2018, in the amount of $77,969.99

   Education Fund $68,872.60
   Building Fund $7,334.01
   Transportation Fund $1,763.38

2. July 20, 2018, in the amount of $71,896.66

   Education Fund $62,426.60
   Building Fund $7,706.68
   Transportation Fund $1,763.38

3. 2018 ESY Payroll dated July 23, 2018, in the amount of $154,273.64

   Education Fund $154,273.64
   Building Fund $0
   Transportation Fund $0
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

B. Payrolls (Consent Agenda Item #2) (continued)

4. August 3, 2018, in the amount of $101,279.94

Education Fund  $91,014.49
Building Fund  $7,958.68
Transportation Fund  $2,306.77

5. August 17, 2018, in the amount of $169,558.62

Education Fund  $159,141.17
Building Fund  $8,110.68
Transportation Fund  $2,306.77

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>POSITION</th>
<th>PROGRAM</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miles</td>
<td>Petique</td>
<td>Instructional Asst.</td>
<td>Comm. Dev.</td>
<td>July 12, 2018</td>
</tr>
<tr>
<td>Piet</td>
<td>Jolyne</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>July 12, 2018</td>
</tr>
<tr>
<td>Mikolajewska</td>
<td>Anna</td>
<td>Instructional Asst.</td>
<td>Early Childhood</td>
<td>July 24, 2018</td>
</tr>
<tr>
<td>Brooks</td>
<td>Danny</td>
<td>IT Tech</td>
<td>IT</td>
<td>August 10, 2018</td>
</tr>
<tr>
<td>Kryszak</td>
<td>Kelsey</td>
<td>Instructional Asst.</td>
<td>Pride</td>
<td>August 08, 2018</td>
</tr>
<tr>
<td>Roeh</td>
<td>Margaret</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>August 10, 2018</td>
</tr>
<tr>
<td>Farris</td>
<td>Matthew</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>August 12, 2018</td>
</tr>
</tbody>
</table>

2. Employment/Re-employment Recommendations

Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Smith</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>1</td>
<td>3</td>
<td>2018-19</td>
<td>$47,471/YR</td>
</tr>
<tr>
<td>Jane Russell</td>
<td>Teacher</td>
<td>PRIDE</td>
<td>7</td>
<td>4</td>
<td>2018-19</td>
<td>$53,895/YR</td>
</tr>
<tr>
<td>Michael Hogan</td>
<td>Teacher</td>
<td>CONNECT</td>
<td>D</td>
<td>1</td>
<td>2018-19</td>
<td>$45,449/YR</td>
</tr>
<tr>
<td>Kimberly Crawford</td>
<td>Certified Nurse</td>
<td>Health Serv.</td>
<td>9</td>
<td>4</td>
<td>2018-19</td>
<td>$55,572/YR</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Reason</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maureen Nelligan</td>
<td>Speech Language Pathology</td>
<td>District 109 Purchased Services</td>
<td>Assignment from Part-Time to Full-Time</td>
<td>$56,671/YR</td>
</tr>
<tr>
<td>Maria Inzinga</td>
<td>Occupational Therapist</td>
<td>Occupational Therapy</td>
<td>Assignment from Part-Time to Full-Time</td>
<td>$70,866/YR</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations (continued)

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eugene Burchell</td>
<td>Buildings and Grounds</td>
<td>Maintenance</td>
<td>n/a</td>
<td>n/a</td>
<td>2018-19</td>
<td>$60,000/YR</td>
</tr>
<tr>
<td>Rema Sheikah</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>6</td>
<td>2</td>
<td>2018-19</td>
<td>$17,718/YR</td>
</tr>
<tr>
<td>Rebecca Borst</td>
<td>1:1 Instructional Asst.</td>
<td>STAR/D. 229</td>
<td>4</td>
<td>2</td>
<td>2018-19</td>
<td>$17,384/YR</td>
</tr>
<tr>
<td>Elizabeth Polick</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>1</td>
<td>3</td>
<td>2018-19</td>
<td>$17,833/YR</td>
</tr>
<tr>
<td>Dawn DeAnda</td>
<td>Instructional Asst.</td>
<td>CD</td>
<td>1</td>
<td>1</td>
<td>2018-19</td>
<td>$15,883/YR</td>
</tr>
<tr>
<td>Paulina Inigo</td>
<td>Nurse/Instructional Asst.</td>
<td>FALP</td>
<td>C</td>
<td>1</td>
<td>2018-19</td>
<td>$44,558/YR</td>
</tr>
<tr>
<td>Amanda Powers</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>1</td>
<td>1</td>
<td>2018-19</td>
<td>$15,883/YR</td>
</tr>
<tr>
<td>Paulina Lopez</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>2</td>
<td>1</td>
<td>2018-19</td>
<td>$16,050/YR</td>
</tr>
<tr>
<td>Estefania Martinez</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>3</td>
<td>2018-19</td>
<td>$18,000/YR</td>
</tr>
<tr>
<td>Dystinee Johnson</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>3</td>
<td>2018-19</td>
<td>$18,000/YR</td>
</tr>
<tr>
<td>Gabriela Vidana</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>1</td>
<td>2</td>
<td>2018-19</td>
<td>$16,883/YR</td>
</tr>
</tbody>
</table>

Contract Agencies

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason</th>
<th>Duration</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julie Shellberg</td>
<td>Program Supervisor</td>
<td>Coverage for FMLA Leave</td>
<td>08/01/18 to 10/01/18</td>
<td>$400/Daily</td>
</tr>
</tbody>
</table>

3. Salary Adjustment(s)/Correction(s) (None)

4. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margaret Ewell</td>
<td>Permanent Sub</td>
<td>n/a</td>
<td>4-6 weeks beginning September 13, 2018</td>
</tr>
<tr>
<td>Joy de los Santos</td>
<td>Teacher</td>
<td>STAR</td>
<td>Approx. Jan. 7, 2019 to April 11, 2018</td>
</tr>
<tr>
<td>Roger Allen</td>
<td>Maintenance</td>
<td>n/a</td>
<td>Extension on leave by approx. 90 days – to October 23, 2018</td>
</tr>
<tr>
<td>Trisha Nowak</td>
<td>Career Facilitator</td>
<td>PRIDE</td>
<td>Sept. 06, 2018 through Dec. 06, 2018</td>
</tr>
<tr>
<td>Sade Watson</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>30-60 days beginning approx. Dec. 1, 2018</td>
</tr>
<tr>
<td>Christine Haines</td>
<td>Instructional Asst.</td>
<td>D. 220</td>
<td>Jan. 07, 2019 through May 1, 2019-educational</td>
</tr>
<tr>
<td>Peggy Pyra</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>3-4 weeks beginning August 30, 2018</td>
</tr>
<tr>
<td>Deanne Kimball</td>
<td>Instructional Asst.</td>
<td>Multi Needs</td>
<td>Extension on leave through October 31, 2018</td>
</tr>
<tr>
<td>Amber Bayee</td>
<td>Social Worker</td>
<td>Social Work</td>
<td>Extension on leave through October 12, 2018</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

5. Notices of Intent to Retire (None)

6. Request to Attend Out-of-State Conference

Assistant Technology Coordinator and Curriculum and Instruction Coordinator request the opportunity to attend the “Closing the Gap” conference in Prior Lake, Minnesota, from September 26th-28th, 2018 at a cost not to exceed $2000.00. (Budgeted-Federal Funds)

Approval of Meeting Minutes of July 16, 2018

It was moved by Ms. Cook, seconded by Ms. Zofkie that the Board approve the Minutes of the Regular Meeting of the Governing Board held on July 16, 2018.

Roll Call Vote:

Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Abstains: T. March, 122

Motion Carried.

Administrative Reports and Recommendations

Vacancy Report

Ms. Putlak reported that the interview committee remains steadfast and is doing everything possible to fill 10 vacancies for Instructional Assistants for the 2018-2019 school year. Vacancies for Instructional Assistants include two (2) in the STAR program, one (1) in the Multi-Needs program, one (1) in the CONNECT program, three (3) in the PRIDE program, and three (3) at A.E.R.O. Center.

Board Members discussed with Dr. Gunnell and Ms. Putlak the obstacles in filling Instructional Assistant positions including a low salary schedule and competition with salaries offered by others such as Chicago Public Schools.
Minutes of the Regular Meeting of the Governing Board  
Monday, September 17, 2018  
Page 6

Administrative Reports and Recommendations (continued)

Budget and Fiscal

Action Items

Medicaid Reimbursement Distribution
The Governing Board authorized the A.E.R.O. Administration to disburse $38,984.11 to Member Districts and A.E.R.O. as described in Column “C” of the attached reimbursement schedules for the period of October 2017 for the Fee for Service Program; $6,382.53 for the period of January through March 2018; and $94,769.74 for the period of April 2018. *(Consent Agenda # 4)*

Rental Agreements For Office Space
Dr. Gunnell remarked that for several years, A.E.R.O. has been leasing office space at 5955 and 5957 W. 87th St. in Oak Lawn for 25 staff Members in our Vocational and OT/PT programs. Dr. Gunnell reported that the lease amount for each location is $14,340 and the total for both sites is $28,680 which has not increased in 6 years. It is now time to renew the annual lease for FY19.

Motion
It was moved by Ms. Saunders, seconded by Mr. Almendarez that they approve the rental agreements with Jose I. Estrada and Miriam Estrada for office space for the Vocational Staff and OT/PT Staff for FY19.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Annual Certified Audit
Dr. Gunnell reported that the contract for the Annual Certified Audit for FY18 was enclosed in the Board materials. The annual audit satisfies the auditing requirements for federal, state, and local governmental units. The cost of the audit services are an increase of 2.5% from last year and will cost $19,200.00.

Motion
It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board enter into a contract with RSM for the FY18 A.E.R.O audit.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, September 17, 2018
Page 7

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Replacement of replacing one (1) A.E.R.O. Vehicle For FY19

Dr. Gunnell reported that the A.E.R.O. vehicle replacement schedule calls for Chevrolet Suburban Vans and that the Administration is seeking permission to go out for bid for one (1) 2019 Chevrolet Suburban Van to replace a 2007 Chevrolet Suburban Van.

Dr. Gunnell reported that the 2007 Chevrolet Suburban Van that will be replaced is red in color and has 60,100 miles on it. The vehicle will be offered up to member districts for purchase. A CarMax appraisal has put a value on the suburban of $5,500.

Motion

It was moved by Mr. Sears, seconded by Mr. Almendarez that the Governing Board authorize the Administration to go out for bid for one (1) 2019 Chevrolet Suburban Vans for the 2018-2019 school year.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Tuition Reimbursement for A.E.R.O. CSBO

Dr. Gunnell reported that A.E.R.O. CSBO, Maggie Lesniak continues to work on her doctoral degree and in accordance with her employment contract she is requesting tuition reimbursement in the amount of $1,073.90.

Motion

It was moved by Ms. Cook, seconded by Ms. Zofkie that the Governing Board approve tuition reimbursement as presented.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried
Minutes of the Regular Meeting of the Governing Board
Monday, September 17, 2018
Page 8

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Presentation of A.E.R.O. Financial Information
Dr. Gunnell reported that a new financial report format had been presented at the August Executive Board meeting had been revised based on feedback from the Superintendents and presented again at the September Executive Board meeting. He asked Ms. Lesniak to speak about the new reports.

Ms. Lesniak thanked Mr. O’Malley, Superintendent EPCHS district 231 for providing his district’s format as a model A.E.R.O.’s new report format. Ms. Lesniak explained the several pages of the report which provides a monthly summary of financial activities by fund code with year-to-date summaries of revenue and expenditures along with ending fund balances illustrated by charts and graphs. Board Members discussed aspects of the reports.

Motion
It was moved by Mr. Almendarez, seconded by Ms. Cook that the Governing Board approve the new financial reports.

Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried

Non-Action Items

Bills Payable to A.E.R.O. /Cash Flow
Ms. Lesniak reported that A.E.R.O. currently has 2 outstanding invoices that are over 90 days. The outstanding invoices balance is $1,700,000.00. The fund balances were reviewed during the financial report.

Insurance Reports
Ms. Lesniak reported that there are no updates regarding insurance and that the first meeting of the South Suburban Benefits Cooperative will be in September. Ms. Lesniak also confirmed that she has reached out to another insurance cooperative called Employment Benefit Cooperative (EBC). Ms. Lesniak will keep the Board members informed.
Minutes of the Regular Meeting of the Governing Board
Monday, September 17, 2018
Page 9

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items (continued)

FY19 IDEA Grant And FY20 Flow Through Grant

Dr. Gunnell reported that all member districts’ applications for the FY19 IDEA Grant had been submitted to the State Board of Education (ISBE) and that A.E.R.O. had received approval. Dr. Gunnell announced that all FY19 IDEA Grants will be retroactive to July 1, 2018.

Dr. Gunnell reported that the Illinois State Board of Education had announced that there would be several changes to the FY20 IDEA Grant. ISBE announced beginning in FY20 federal dollars would flow directly to districts instead of cooperatives. ISBE announced that a “Stakeholder” group would be convening to work on the details of this new process. Dr. Gunnell stated that he is confident that work group will be able push back the start date to FY21. Dr. Gunnell said that he strongly opposes such a significant change as it would negatively impact those coops such as A.E.R.O. who provide an array of direct services to students. At the direction of the member Superintendents, Dr. Gunnell will be drafting a letter to the State Superintendent in opposition to the changes. Member Superintendents will also provide their signatures.

Review of A.E.R.O. Billing Procedures

Dr. Gunnell referred to a hand-out in the Board Materials that is a review of A.E.R.O.’s billing procedures for non-member fees. He stated there are no changes in billing procedures and the 5-year phase-in that was part of the A.E.R.O. Strategic Plan for pro-rata calculations is now complete. A.E.R.O.’s pro-rata formula is now based on 50% of each district’s Fall Housing Enrollment and 50% on their usage of A.E.R.O. programs and services based on a 5-year look back (trend).

Programs and Services

Action Items

Donations (Consent Agenda Item #5)

a. Donor: Panera, LLC (Fundraiser) $69.42
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Action Items (continued)

Social Media Policy
Dr. Gunnell announced that, with A.E.R.O. launching a new Facebook platform, the need has arisen for an accompanying Social Media Policy. The Social Media Policy 5:125 had been included in the board materials for Board Member review. Dr. Gunnell noted that the policy was drafted by A.E.R.O. Attorney, Lisa Callaway.

Motion
It was moved by Ms. Saunders, seconded by Ms. McSweeney that the Governing Board approve Social Media Policy 5:125.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried

Non-Action Items

A.E.R.O. Operated Programs
Ms. Putlak reported the following with respect to A.E.R.O. Operated Programs: The 2018-19 school year is off to a great start. All staff were set in their classrooms and ready to engage on day one. There are 35 new staff members joining us thus far, and we have 17 new and 2nd year certified staff members who will be included in the mentorship program to begin in the upcoming weeks.

On Aug 24th, A.E.R.O. hosted the first of two Embrace IEP/DS trainings, with the second training on Friday, September 7th. A.E.R.O. also hosted a member district Nurse roundtable on August 30th. Seven member district nurses attended and collaborated with A.E.R.O. nurses on school health services topics. A.E.R.O. launched the first of a four-part Behavior Management Learning series on Sept. 6th.

Communication

A.E.R.O. has deployed 100 new Chromebooks to PRIDE and the Development program classrooms. Teachers are currently being trained on the uses of Google Apps to enhance instruction. A.E.R.O. outlying staff will be utilizing Google Classroom this year as a means of staff communication, sharing ideas, and sharing articles, etc., pertinent to the outlying classrooms.


Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

A.E.R.O. Operated Programs (continued)

High School and Connect students are already working on their employability skills with students returning to Penny Lane, Oak Lawn Museum, Culvers in Evergreen Park, Bourbon Street, the Villa, Pilgrim Faith Church, Stony Creek Golf Club, Evergreen Park Farm, Oak View and Dream Center, Trinity Lutheran Church, Chucks, Oak Lawn Library, Oak Lawn Pavilion, Burbank Fusion RecPlex, Rosary Hill, Burbank McDonalds, Walgreens, Sheehy Funeral Home, and a few new opportunities that were added this year at Cornerstone Therapy, Oak Lawn Grace Point Place nursing home, and Mindful body.

Pride’s new Intervention Room is up and running, there has been positive feedback from both staff and students. Pride also held their annual PBIS kick-off where expectations were reviewed.

DuPage/West Cook Programs and Services

Dr. Gunnell reported that the DuPage/West Cook and Hinsdale District 86 have worked out the details of a lease agreement for Hinsdale District 86 to continue hosting the Deaf and Hard of Hearing program. Attorneys are now working on the finalization of the lease agreement.

Dr. Gunnell remarked that the DuPage/West Cook Governing Board is reviewing its board composition as it relates to voting and the Articles of Agreement for DuPage/West Cook.

New Employee Orientation and Opening Day

Dr. Gunnell reported that the New Employee Orientation was held on Thursday, August 2, 2018 from 8:30 a.m. to 11:00 a.m. in the A.E.R.O. Boardroom.

At the orientation new employees were to get help with filling out paperwork and had the opportunity to ask questions.

Dr. Gunnell reported the 2018-2019 Opening Day Institute was held on Monday, August 13 and Tuesday, August 14, 2018 at the Double Tree Hotel in Alsip. This year’s theme is “If Not Now, When?”. Dr. Gunnell explained that the theme had been derived from seeking resolution to items of debate such as moving from an Microsoft Office platform to Google, launching a social media campaign on Facebook, exploring a different calendar Extended School Year (ESY) program, and updating the A.E.R.O. Organizational Chart. Day two focused on training on the “Menta Method: Crisis Prevention, Interventions and Physical Management”.


Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

A.E.R.O. 2018-2019 Classrooms Update
Dr. Gunnell announced that A.E.R.O. had all the classrooms that were needed for the 2018-2019 school year and thanked District 108 for finding a classroom for the A.E.R.O. Communication Development program. Dr. Gunnell also announced that A.E.R.O. had finalized the terms and conditions of a classroom contract with Stickney Township to rent a space at the State Road facility for the CONNECT Bridge program. He asked Ms. Putlak to speak about the program.

Ms. Putlak explained that the CONNECT Bridge program is offered to students from the ages of 18 to 22 years old, as these students are between High School and College often needing to still develop skills. The program is tailored to the student’s particular needs, and with it being at the Stickney Township facility is away from the High School setting and emphasizing that transition has occurred for the student. Ms. Putlak answered questions from Board Members about the various aspects of the programs offered to post-High School students.

A.E.R.O. Finance And Facility Committee/Sub-Committees
Dr. Gunnell reported that at the last Executive Board Meeting in August, the decision had been made to have Facility Committee meetings and Finance Committee meetings concurrently after the Regularly Scheduled Executive Board meetings. There will be a joint Finance and Facility Meeting the following morning, September 18, 2018 at Reavis High School, and after that the meetings will be held after the monthly regular Executive Board Meetings starting in October.

Queen of Peace
Dr. Gunnell reported that A.E.R.O. is now in possession of the keys and deed for the new property formerly known as Queen of Peace. The closing occurred on August 27, 2018. Dr. Gunnell thanked Reavis High School District 220, who is currently maintaining the property.

Building and Grounds

Action Items (none)
Minutes of the Regular Meeting of the Governing Board
Monday, September 17, 2018
Page 13

**Administrative Reports and Recommendations (continued)**

**Building and Grounds (continued)**

**Non-Action Items**

| IDBE Ten Year Life Safety Inspection | Dr. Gunnell remarked that A.E.R.O. will be submitting the ISBE required 10 Year Safety Certification Inspection report in the near future. He reported that currently, ISBE is making some changes to the survey and that he would update Board Members when he had more information. |

**Other Matters of Concern/Interest to the Board**

**Action Items**

| Selection of Legal Firm | Dr. Gunnell reported that A.E.R.O. is requesting to add additional legal counsel for future matters related to the acquired property. He expressed that A.E.R.O. is not looking to replace the current legal counsel but seeking additional counsel in Odelson & Sterk. Dr. Gunnell stated that it would be advantageous to work with a local firm that has a lot of experiences in working with A.E.R.O.’s local municipalities and local communities and has an excellent record with private and public capital projects. |

| Motion | It was moved by Ms. Cook, seconded by Ms. Zofkie that the Governing Board utilize the services of the Odelson & Sterk, LTD. Attorneys at Law as additional counsel. |

| Roll Call Vote: Ayes: | C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T. Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231 |

| Nays: | None |

| Motion Carried | |
Minutes of the Regular Meeting of the Governing Board
Monday, September 17, 2018
Page 14

Administrative Reports and Recommendations (continued)

Other Matters of Concern/Interest to the Board (continued)

Non-Action Items

Freedom of Information Act Requests
Dr. Gunnell reported that two Freedom of Information Act requests had come in and the documentation had been included in the board information. The first request was from the Better Government Association inquiring about sexual misconduct or discrimination claims, or cases brought against A.E.R.O. The appropriate response was provided and there were no records to provide.

The second request was from the Illinois Education Association for information on non-certified employees not covered under a collective bargaining agreement. The appropriate response and information was provided.

Unfinished Business

FY18 Nonmember Fees
Dr. Gunnell reported that the recent activities involving the Nonpayment of nonmember fees by Oaklawn Hometown School District 123 included an inquiry by a reporter on the status which seemed to have created a sense of urgency for District 123 to get the fees paid.

Closed Session
President McSweeney remarked that the Closed Session minutes from the July 16, 2018 were included in the Board materials and suggested that the Board forego entering into Closed Session and approve the Closed Session Minutes of the July 16, 2018 in Open Session if there were no objections. There were no objections.

Closed Session Minutes
It was moved by Ms. Zofkie, seconded by Ms. Cook that the Board approve the Minutes of the Closed Session Meeting held on July 16, 2018.

Roll Call Vote
Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Adjournment

It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board adjourn the meeting.

Previous Roll Call Vote:
All Ayes: C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

The meeting adjourned at 7:55 p.m.

Andrea Mesko, Recording Secretary

President: Cindy McSweeney

Date

Secretary: Ruben Almendarez

Date