MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, NOVEMBER 19, 2018
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

President McSweeney welcomed Ms. Colleen Klimczak as the newest Governing Board Member representing Evergreen Park Elementary School District 124.

The meeting was called to order by President McSweeney at 7:05 p.m.

**Roll Call:**
Present: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Absent: D. Anderson, 217

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

**Pledge of Allegiance to the Flag**

**Recognition of Public:** Dr. Gunnell welcomed Mr. Ron McGrath from Tria Architects who was present to answer questions regarding architect services involving the newly acquired A.E.R.O. property.

**Approval of Agenda/Consent Agenda Motion:** It was moved by Ms. Saunders and seconded by Ms. Zokfie to approve the agenda, including items one (1) through five (5) on the Consent Agenda.

**Roll Call Vote:**
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

Regular September 2018 Bills dated October 03, 2018 in the amount of $720,139.93

- Education Fund (Fund 10) $684,566.72
- Building Fund (Fund 20) $23,819.28
- Transportation Fund (Fund 40) $11,753.93
- IDEA Flow Through Grant (Fund 19) $0
- Medicaid Administrative Outreach (Fund 18) $0
- Medicaid Fee for Service (Fund 17) $0

Regular October 2018 Bills dated November 7, 2018 in the amount of $644,965.46

- Education Fund (Fund 10) $594,475.86
- Building Fund (Fund 20) $34,589.93
- Transportation Fund (Fund 40) $15,899.67
- IDEA Flow Through Grant (Fund 19) $0
- Medicaid Administrative Outreach (Fund 18) $0
- Medicaid Fee for Service (Fund 17) $0

B. Payrolls (Consent Agenda Item #2)

August 31, 2018, in the amount of $574,790.04
- Education Fund $561,813.00
- Building Fund $10,670.27
- Transportation Fund $2,306.77

September 14, 2018, in the amount of $586,090.37
- Education Fund $567,946.08
- Building Fund $10,392.52
- Transportation Fund $7,751.77

September 28, 2018, in the amount of $589,4183.27
- Education Fund $571,300.68
- Building Fund $10,973.47
- Transportation Fund $7,144.12

October 12, 2018 in the amount of $598,773.12
- Education Fund $581,289.08
- Building Fund $10,194.27
- Transportation Fund $7,289.77
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

B. Payrolls (Consent Agenda Item #2) (continued)

- October 26, 2018, in the amount of $593,442.56
  - Education Fund $576,279.12
  - Building Fund $10,418.17
  - Transportation Fund $6,745.27

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>POSITION</th>
<th>PROGRAM</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escamilla</td>
<td>Keir</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>To be determined</td>
</tr>
<tr>
<td>LaPage</td>
<td>Taylor</td>
<td>Instructional Asst.</td>
<td>CONNECT</td>
<td>September 20, 2018</td>
</tr>
<tr>
<td>Crawford</td>
<td>Kimberly</td>
<td>Nurse</td>
<td>Health Services</td>
<td>September 14, 2018</td>
</tr>
<tr>
<td>Sheikah</td>
<td>Rema</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>September 20, 2018</td>
</tr>
<tr>
<td>Villasenor</td>
<td>Nancy</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>September 28, 2018</td>
</tr>
<tr>
<td>Fratto</td>
<td>Toni</td>
<td>1:1 Instr. Asst.</td>
<td>PRIDE</td>
<td>October 04, 2018</td>
</tr>
<tr>
<td>De Anda</td>
<td>Dawn</td>
<td>Instructional Asst.</td>
<td>CD</td>
<td>November 2, 2018</td>
</tr>
<tr>
<td>Deal</td>
<td>Kelly</td>
<td>Job Coach</td>
<td>Transition</td>
<td>October 30, 2018</td>
</tr>
</tbody>
</table>

2. Terminations

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>POSITION</th>
<th>PROGRAM</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dalzell</td>
<td>Jeanne</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>Performance</td>
</tr>
<tr>
<td>Novak</td>
<td>Nicolette</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>Performance</td>
</tr>
<tr>
<td>Pusko</td>
<td>Julie</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>Performance</td>
</tr>
</tbody>
</table>

3. Employment/Re-employment Recommendations

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yessenia Diaz</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>6</td>
<td>2</td>
<td>2018-19</td>
<td>$17,718/YR</td>
</tr>
<tr>
<td>Molly Capparelli</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>1</td>
<td>3</td>
<td>2018-19</td>
<td>$17,833/YR</td>
</tr>
<tr>
<td>Stella DeGenova</td>
<td>Intervention Room Specialist</td>
<td>PRIDE</td>
<td>11</td>
<td>1</td>
<td>2018-19</td>
<td>$57,626/YR</td>
</tr>
<tr>
<td>Yessenia Diaz</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>6</td>
<td>2</td>
<td>2018-19</td>
<td>$17,718/YR</td>
</tr>
<tr>
<td>Dominique McCree</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>2</td>
<td>2018-19</td>
<td>$16,883/YR</td>
</tr>
<tr>
<td>Anna Mikolajewski</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>2</td>
<td>3</td>
<td>2018-19</td>
<td>$16,371/YR</td>
</tr>
<tr>
<td>Jennifer Biesadecki</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>8</td>
<td>3</td>
<td>2018-19</td>
<td>$19,002/YR</td>
</tr>
<tr>
<td>Dominique McCree</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>2</td>
<td>2018-19</td>
<td>$16,883/YR</td>
</tr>
<tr>
<td>Victoria Bezpalko</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>2</td>
<td>2018-19</td>
<td>$16,883/YR</td>
</tr>
<tr>
<td>Viviana Rehnquist</td>
<td>Instructional Asst.</td>
<td>FALP</td>
<td>8</td>
<td>1</td>
<td>2018-19</td>
<td>$17,052/YR</td>
</tr>
<tr>
<td>Keir Escamilla</td>
<td>IT Assistant</td>
<td>Info. Tech</td>
<td>n/a</td>
<td>n/a</td>
<td>2018-19</td>
<td>$35,000/YR</td>
</tr>
<tr>
<td>Kyle Rodriguez</td>
<td>Police Liason</td>
<td>PRIDE</td>
<td>n/a</td>
<td>n/a</td>
<td>2018-19</td>
<td>$34.30/HR</td>
</tr>
<tr>
<td>Kirk Scott</td>
<td>Police Liason</td>
<td>PRIDE</td>
<td>n/a</td>
<td>n/a</td>
<td>2018-19</td>
<td>$34.30/HR</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

3. Employment/Re-employment Recommendations (continued)

   Certified Personnel (none)

   Contract Agencies

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Company</th>
<th>Duration</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meghan Green</td>
<td>.6 FTE-Speech Lang. Path</td>
<td>Soliant Health</td>
<td>Sept. 24-Oct. 17, 2018</td>
<td>$73.00/HR</td>
</tr>
<tr>
<td>Meghan Green</td>
<td>.4 FTE-Speech Lang. Path</td>
<td>Soliant Health</td>
<td>Sept. 24-Oct. 17, 2018</td>
<td>$73.00/HR</td>
</tr>
<tr>
<td>Meghan Green</td>
<td>1 FTE-Speech Lang. Path</td>
<td>Soliant Health</td>
<td>Oct. 17, 2018-May 24, 2019</td>
<td>$73.00/HR</td>
</tr>
<tr>
<td>Debbie Stracco</td>
<td>Physical Therapist</td>
<td>Top Echelon</td>
<td>Change from .6 FTE to .8 FTE</td>
<td>$76.65/HR</td>
</tr>
<tr>
<td>Elizabeth Crawley</td>
<td>Instructional Asst.</td>
<td>Delta-Group</td>
<td>October 2018-June 2019</td>
<td>$19.00/HR</td>
</tr>
<tr>
<td>Riley Jobes</td>
<td>Speech Pathologist</td>
<td>PPR Talent</td>
<td>November 12 - May 24, 2018</td>
<td>$75.00/HR</td>
</tr>
</tbody>
</table>

4. Salary Adjustment(s)/Correction(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason</th>
<th>Current Salary</th>
<th>New Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Krista Schmitz</td>
<td>Teacher/Multi-Needs</td>
<td>Lane Change</td>
<td>$49,939/YR</td>
<td>$51,384/YR</td>
</tr>
</tbody>
</table>

5. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Coughlin</td>
<td>BCBA</td>
<td>BCBA</td>
<td>To be determined – beginning October 16, 2018</td>
</tr>
<tr>
<td>Bethany Nunez</td>
<td>SLP</td>
<td>SLP</td>
<td>30-60 days beginning approx. January 14, 2018</td>
</tr>
<tr>
<td>Courtney Quebbeman</td>
<td>SLP</td>
<td>SLP</td>
<td>Approx. October 29, 2018 to December 12, 2018</td>
</tr>
</tbody>
</table>

6. Notice of Intent to Retire

Roger Allen, Buildings and Grounds, has submitted a letter indicating that he intends to retire effective October 2, 2018.

Deanne Kimball, Instructional Assistant has submitted a letter indicating that she intends to retire effective November 1, 2018.
Minutes of the Regular Meeting of the Governing Board
Monday, November 19, 2018
Page 5

Approval of Meeting Minutes of September 17, 2018
It was moved by Ms. Cook, seconded by Mr. Almendarez that the Board approve the Minutes of the Regular Meeting of the Governing Board held on September 17, 2018.

Roll Call Vote:
Ayes:  R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays:  None

Motion Carried.

Dr. Gunnell suggested proceeding to the Tria Project Authorization item on page 8 of the agenda under Buildings and Grounds action items to be respectful of Mr. McGrath’s time. Board members agreed.

Administrative Reports and Recommendations

Buildings and Grounds

Action Items

PMA as Financial Advisor
Dr. Gunnell reviewed the proposals for financial advisor services. Dr. Gunnell recommended PMA as the best fit for A.E.R.O.’s needs. He stated that A.E.R.O. was now ready to engage the services of a financial advisor. He asked Maggie Lesniak, CSBO, to speak about the contract and answer any questions that the board may have.

Ms. Lesniak highlighted the most important aspects of the contract and specifically mentioned that the contract could be terminated at any time without expense or penalty. Also, the contract specified that if no debt is issued there would be no fees incurred. Board members had no questions.

Motion
It was moved by Ms. Cook, seconded by Ms. Zokfie that the Governing Board that enter into contract with PMA as A.E.R.O. Financial Advisor.

Roll Call Vote:
Ayes:  R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays:  None

Motion Carried.
Administrative Reports and Recommendations (continued)

Buildings and Grounds (continued)

Action Items (continued)

Bidding to Raze Property

Dr. Gunnell reported that the Joint Finance and Facility Committee has recommended going out to bid to raze the former Queen of Peace facility. He asked Mr. Ron McGrath from Tria Architects to speak about the process.

Mr. McGrath reviewed the work that would be needed on the current Queen of Peace facility to bring it to code for occupancy, which totaled more than ten million dollars in costs. After the building is brought up to code then A.E.R.O. would have to renovate the facility to meet the needs of students and staff. He continued with reviewing the summaries of various options for renovating the current facility which ranged from 12 million dollars to meet the minimum requirements to fit A.E.R.O.’s needs, up to 45 million dollars to best fit A.E.R.O.’s needs.

Dr. Gunnell reported that based on the information presented, the Executive Board Members that make up the Joint Finance and Facility Committee recommended that the Governing Board authorize going out to bid to raze the facility.

Motion

It was moved by Mr. Almendarez, seconded by Ms. Garcia that the Governing Board authorize the A.E.R.O. Administration to go out for bid to raze the building on the newly purchased A.E.R.O. property.

Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried
Minutes of the Regular Meeting of the Governing Board  
Monday, November 19, 2018  
Page 7

**Administrative Reports and Recommendations (continued)**

**Buildings and Grounds (continued)**

**Action Items (continued)**

**St Laurence High School Request to Use Softball Field**

Dr. Gunnell reported he had received a request from St. Laurence High School representatives to use the softball field on the new A.E.R.O. property for the upcoming softball season. He summarized the Executive Board members discussion and said that too much is left unanswered with the timelines on construction and what will be required for fencing the property and that it was not possible to commit to allowing the use of the softball field. The Board directed Dr. Gunnell to write a formal response to St. Laurence on behalf of the A.E.R.O. Governing Board.

**Motion**

It was moved by Ms. Cook, seconded by Ms. Garcia that the Governing Board does not approve of the use of the softball fields as requested by St. Laurence High School.

**Roll Call Vote:**

**Ayes:** R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T. Saunders, 111; T. March, 122; C. Klimczak, 124; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

**Motion Carried**

**Non-Action Items**

**Tria Project Authorization**

Dr. Gunnell asked Ron McGrath, Tria Architect, to talk about changes that have been made to the Project Authorization document and to answer any questions that the Board members may have.

Mr. McGrath reported that based on feedback from the A.E.R.O. Executive Board, the time allowance in the Construction Observation Phase Services portion of the contract was removed. He offered to discuss or answer any questions about the contract.

Board members discussed with Mr. McGrath that the authorization included a Topographical Survey of the property and Mr. McGrath suggested that having a civil engineer do the survey is ideal. Board members asked for clarification of what they are considering for approval and Mr. McGrath responded by stating that what is being approved is essentially authorization to conduct the topographical survey and demolition design.

Mr. McGrath stated that the first step is asbestos abatement and that would be a separate cost. He explained that Tria would assist A.E.R.O. in seeking bids for the asbestos management which would include the testing, the design to manage it, and the actual abatement.
Ron McGrath exited the meeting

**Administrative Reports and Recommendations (continued)**

Dr. Gunnell asked Board members to turn back to page 5 of the Agenda and begin with the A.E.R.O. vacancy report.

**Vacancy Report**

Ms. Putlak reported that the interview committee remains steadfast and is doing everything possible to fill 14 vacancies for Instructional Assistants for the 2018-2019 school year. Vacancies for Instructional Assistants include four (4) in the STAR program, three (3) in the Multi-Needs program, two (2) in the CONNECT program, three (3) in the PRIDE program, one in the Communication Development program, one (1) at Evergreen Park High School and one (1) at Reavis High School. There is also an opening for a Job Coach/Grant Manager.

**Budget and Fiscal**

**Action Items**

**Medicaid Reimbursement Distribution**

The Governing Board authorized the A.E.R.O. Administration to disburse $38,984.11 to Member Districts and A.E.R.O. as described in Column “C” of the attached reimbursement schedules in the amount of $18,427.47 for the period July 2017; and $124,436.84 for the period of July through September 2018 for the Medicaid Fee for Service Program. *(Consent Agenda # 4)*

**Non-Action Items**

**Bills Payable to A.E.R.O. /Cash Flow**

Ms. Lesniak reported that A.E.R.O.’s current outstanding invoices balance is $3,300,000.00. It is a bit higher than usual due to A.E.R.O. Pro Rata invoices and Extended School Year invoices being mailed out recently. Ms. Lesniak remarked that the current financial report was included in the Board Packet. Ms. Lesniak reviewed the financial report by reviewing the information on each page of the report, noting that page 3 showed a comparison of budgeted to actual expenditures. Ms. Lesniak concluded, indicating that A.E.R.O. is very close to where they should be at this time of year. Currently A.E.R.O. is at 23% of the budgeted yearly expenditures.

**Insurance Reports**

Ms. Lesniak reported that there are no updates regarding insurance or the South Suburban Benefit Cooperative.

**Education Benefit Cooperative**

Ms. Lesniak reported that she had recently began engaging other insurance carriers regarding comparable benefits that may provide a cost savings. Education Benefit Cooperative (EBC) has many options that would match A.E.R.O.’s needs. EBC is a large insurance cooperative with 112 school districts as members and would allow A.E.R.O. the ability to keep plan designs in place, a wellness program, Cobra administrations, a Telemedicine Program, and an Employee Assistance Program. Dr. Gunnell assured board members that other options will be explored as well, and these activities are only conversations at this point in time.
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items (continued)

FY18 Extended School Year Services Final Expenditures
Dr. Gunnell reported that the actual final costs for the Extended School Year came in under budget. Program costs were estimated at $2200 per student and the actual cost was $1767.78 per student. The estimated enrollment was 230 students while the actual enrollment was 243 students which contributed to the lower cost per student.

ISBE FY20 Flow Through Grant Allocation Changes
Dr. Gunnell reported that since August he has been working through the proper channels addressing the Illinois State Board of Education (ISBE) at their recent Board meeting regarding the changes to IDEA Federal Grant allocations. However, there has been little response or follow through from ISBE. At this time it is unclear whether there will be a process put into place that offers an extension to the timelines for these procedural changes. Dr. Gunnell will remain diligent on this important matter and will do everything possible to convince ISBE that a one-year extension is reasonable and allows for purposeful planning and training.

Programs and Services

Action Items

Donations (Consent Agenda Item #5)

a) Donor: Affy Tapple Fundraiser $123.50
b) Donor: Affy Tapple Fundraiser $48.00
c) Donor: Reavis Art Fair $400.00
d) Donor: Living Color Fundraiser $1200.00

Non-Action Items

A.E.R.O. Operated Programs
Ms. Putlak reported the following with respect to A.E.R.O. Operated Programs: A.E.R.O. sponsored the Mobile Care Chicago Dental program on October 18 and 19, 2018. Over 60 students from all programs participated in this free dental service. Parent teacher conferences were also held on October 18th. Approximately 60 parents attended conferences at the A.E.R.O. Center, and 30 attended at Pride. The parent group at A.E.R.O. Center raised $700.00 for the school by participating in the Reavis High School Annual Craft Fair.

The Reavis High School Peer Mentors will be starting in December with an orientation for the students being held on November 20th, 2018. Social Workers from both Reavis and the A.E.R.O. Center work collaboratively to make this opportunity a learning experience for the Reavis students, while affording our A.E.R.O. center students an opportunity to interact with their age appropriate peers.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

Dr. Putlak highlighted a particularly noteworthy accomplishment of one Oak Lawn High School District 229 student who will age out in January and will successfully transition to the UCP Seguin adult program in Tinley Park. Throughout his last semester this student has participated in the speech clinic at St. Xavier and has become much more independent in his communication. The student has been able to spend days at the Tinley Park location to trial the program and allow their staff to get to know him. We truly appreciate the collaboration from the Oak Lawn High School District 229 representative, Mike Sunquist, for being so supportive during this busy transition period for our shared student.

In the outlying primary classrooms, the students have been learning about fall with lots of hands on and sensory activities. Sarah Kisalas’ STAR class worked last month on the concept of patterns, with all students showing mastery and being able to generalize the concept of patterns. Her class also had the opportunity to learn about calling 911 in case of emergency and exploring a fire truck.

Successes in October included a Burbank School District 111 student in the Wilkin’s FALP classroom recognized as the PBIS Student of the Month. Another student at Indian Springs School District 109 Brodnicki School STAR classroom won the PBIS t-shirt design contest. Students in the Jr. High CD classroom located at Willow Springs School District 108 learned about fungi by growing mold and dissecting mushrooms to learn their parts and how they reproduce. In the Social Studies classes they have been learning about the origin of democracy and parts of government.

In the outlying High School FALP classrooms, students spent last month learning about states and ecosystems, while the STAR classrooms focused on budgets and practicing their money skills in the community. Students in the CONNECT program have been working on neighborhood mapping. Students took pictures of their homes and favorite places, identified the closest bus stop, used the RTA trip planner and then practiced taking trips using their Ventra cards. Students also learned about making healthy eating choices as part of the Unique Learning System monthly theme. They made a grocery list for healthy pizza and participated in travel training via the Pace bus to buy what was on their grocery list and prepare lunch for work. Others worked on a banking unit, working on vocabulary, identifying parts of a check, recording transactions, balancing their check register, examining the pros and cons of using a debit card, and debit card safety.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items

A.E.R.O. Operated Programs (continued)

At PRIDE School, October was highlighted by the National Bullying Prevention Month. Bullying topics were discussed weekly during group therapy. The movie “Cyber Bullying” was watched and discussed by all senior high students.

PRIDE Junior high students worked on Stop, Ignore and Talk, as well as participating in a bullying prevention poster contest. The Elementary students worked on Hands are for Helping, and How to be a Good Friend. The entire PRIDE school participated in Wear and Share Orange for Unity Day, pleading to stop bullying.

On October 11th, A.E.R.O. hosted Day 2 of the Behavior Management Learning Series where 32-member district staff members attended. A.E.R.O. Behavior Specialists reviewed functional behavioral analysis and data collection methods. Participants will be implementing what they have learned prior to returning for session 3.


First and second year certified staff each have an A.E.R.O. mentor to assist them in their roles. Mentoring partnerships were established for 17 certified employees. A.E.R.O. mentors were trained in Cognitive Coaching methods and conflict resolution to assist their mentees.

PRIDE School will conduct its mid-year High School graduation on December 19, 2018. At this time, Principal Mary Meehan and her staff are preparing students from all four High School districts for the ceremony.

A.E.R.O. Active Shooter Drill

Dr. Gunnell reported that both A.E.R.O. and PRIDE schools participated in an Active Shooter Drill on September 14, 2018. Dr. Gunnell stated that we continue to learn something from each drill and this year’s drill was no exception. Dr. Gunnell reported that they continually strive to improve, and the drills are important part of the A.E.R.O. Crisis Plan. A.E.R.O. has crisis prevention measures in place to secure our buildings and keep our students and staff safe. In between drills, each staff member is responsible for reviewing the crisis plan procedures on a regular basis to ensure that we fulfill our role and responsibilities to manage a potential crisis as calmly and smoothly as possible.
Dynamic Learning Maps (DLM)

Dr. Gunnell reported that each Member District’s Superintendent has been given their district Dynamic Learning Maps (DLM) scores for the 2017-2018 school year. The DLM assessment is designed for students with many types of significant cognitive disabilities. The test is based on the Illinois Alternate Achievement Standards. Dr. Gunnell stated that overall, the Coop-wide results showed that all A.E.R.O. students who take the DLM are placed appropriately.

Update on EasyIEP District Data

Dr. Gunnell reported that A.E.R.O. now has access to the IEP data from the previous IEP Software company, PCG. He stated that Maggie Lesniak, CSBO, would be working with EmbraceIEP to import the information and it should be available to all member districts soon.

DuPage/West Cook Programs and Services

Dr. Gunnell reported that the draft DuPage West Cook lease agreement remains in the hands of both parleys’ attorneys. The new lease agreement between Hinsdale School District 86 and DuPage West Cook is expected to be finalized before July 1, 2019. Work also continues with the ongoing issues with the DuPage West Cook Articles of Agreement and he is working with a committee to revise the Articles of Agreement.

Request for SIS And State Assessment District Contact

Dr. Gunnell reported that every year, the SIS data entry and contact information is requested from each member district. Superintendents will receive an email asking them to verify or update the SIS contact information that A.E.R.O. has on file.

2019 A.E.R.O. Extended School Year Programs and Services

Dr. Gunnell informed Board members that he would like A.E.R.O.’s 2019 Extended School Year Program to run from July 1 to August 1, 2019. He said this schedule would benefit students. However, there are a couple of factors that must fall into place for this change to occur. A.E.R.O. would have to secure school sites and hire staff who would be willing to work the month of July. Dr. Gunnell added that he hopes to negotiate changes to the ESY program within the new Collective Bargaining Agreement.
Minutes of the Regular Meeting of the Governing Board  
Monday, November 19, 2018  
Page 13

**Other Matters of Concern/Interest to the Board**

**Action Items**

**Non-Action Items**

**Freedom of Information Act Requests**

Dr. Gunnell reported that a Freedom of Information Act request was received from the Open the Books organization for copies of his employment contracts. The A.E.R.O. Administration complied with the request within the required FOIA timelines.

Dr. Gunnell reported that another Freedom of Information Act request was received from Dane Placko, a reporter for FOX TV, for any travel expenses incurred by himself since 2016. The response and required documents were sent. A copy of the FOIA request and letter of response was provided in the board materials.

A third Freedom of Information Act request had been received for employment documents of specified employees. A.E.R.O. complied with the request after legal counsel made the necessary redactions. Copies of the correspondence was provided in the board materials.

**Oak Lawn-Hometown SD 123**

Dr. Gunnell reported that had met last week with Dr. Enderle, Superintendent Superintendent Oak Lawn Hometown School District 123 to discuss a long-term enrollment agreement for one of their students. Dr. Enderle requested a guaranteed seat in the A.E.R.O. program for a student. Board members permitted Dr. Gunnell to continue the discussion provided any potential agreement would not have an adverse effect on member districts’ enrollment in A.E.R.O. programs.

Dr. Gunnell congratulated Dr. Christine Putlak on the recent completion of her doctorate. Board members also congratulated Dr. Putlak.

**Adjournment**

It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board adjourn the meeting.

**Voice Vote:**

Ayes: All present

Nays: None

Motion Carried.
The meeting adjourned at 8:23 p.m.

Andrea Mesko, Recording Secretary

President: Cindy McSweeney Date: 12/19

Secretary: Ruben Almendarez Date: 12/19