MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, JANUARY 28, 2019
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

Ms. Mary Cook agreed to serve as Secretary Pro Tem

The meeting was called to order by President McSweeney at 7:06 p.m.

Roll Call:
Present: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimeczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Absent: R. Garcia, 104; R. Almendarez, 109; T. March, 122

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Pledge of Allegiance to the Flag

Recognition of Public:
Dr. Gunnell welcomed Executive Board President, Mr. Frank Patirck, Mr. Ron McGrath and Mr. Tom Szurgot from Tria Architects, and Ms. Karen Dertz from the A.E.R.O. Education Association. There were no requests to address the board.

Approval of Agenda/Consent Agenda Motion:

It was moved by Ms. Cook and seconded by Ms. Zofkie to approve the agenda, including items one (1) through four (4) on the Consent Agenda.

Roll Call Vote:
Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimeczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

Regular November 2018 Bills dated December 5, 2018 in the amount of $737,843.52

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$567,401.92</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$38,622.28</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$7,560.55</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$124,258.77</td>
</tr>
</tbody>
</table>

Regular December 2018 Bills dated January 9, 2019 in the amount of $1,145,786.23

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$560,767.28</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$166,357.14</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$92,725.82</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>$325,935.99</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$0</td>
</tr>
</tbody>
</table>

B. Payrolls (Consent Agenda Item #2)

November 9, 2018 in the amount of $592,957.83

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$575,952.29</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$10,227.27</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>$6,778.27</td>
</tr>
</tbody>
</table>

November 20, 2018, in the amount of $590,536.93

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$572,141.35</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$10,759.31</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>$7,636.27</td>
</tr>
</tbody>
</table>

December 07, 2018, in the amount of $589,983.41

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$573,036.35</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$9,640.79</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>$7,306.27</td>
</tr>
</tbody>
</table>

December 21, 2018, in the amount of $573,298.13

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund</td>
<td>$556,019.31</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$11,012.10</td>
</tr>
<tr>
<td>Transportation Fund</td>
<td>$6,266.77</td>
</tr>
</tbody>
</table>
Minutes of the Regular Meeting of the Governing Board
Monday, January 28, 2019
Page 3

Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>POSITION</th>
<th>PROGRAM</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biesdecki</td>
<td>Jennifer</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>November 09, 2018</td>
</tr>
<tr>
<td>Clark</td>
<td>Andrea</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>November 26, 2018</td>
</tr>
<tr>
<td>Williams</td>
<td>Trechen</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>November 30, 2018</td>
</tr>
<tr>
<td>Clay</td>
<td>Temicka</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>November 26, 2018</td>
</tr>
<tr>
<td>Adgent</td>
<td>Diane</td>
<td>Instructional Asst.</td>
<td>CONNECT</td>
<td>December 04, 2018</td>
</tr>
<tr>
<td>Walsh</td>
<td>Dennis</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>December 20, 2018</td>
</tr>
</tbody>
</table>

2. Employment/Re-employment Recommendations

Certified Personnel (none)

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antonio Vargas</td>
<td>Maintenance</td>
<td>B &amp; G</td>
<td>N/A</td>
<td>N/A</td>
<td>2018-19</td>
<td>$37,000/yr</td>
</tr>
<tr>
<td>Michael Shepard</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>4</td>
<td>1</td>
<td>2018-19</td>
<td>$16,384/yr</td>
</tr>
<tr>
<td>Clare Foertsch</td>
<td>Instructional Asst.</td>
<td>Dist. 220</td>
<td>2</td>
<td>3</td>
<td>2018-19</td>
<td>$18,000/yr</td>
</tr>
<tr>
<td>Christopher Morris</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>1</td>
<td>2018-19</td>
<td>$15,883/yr</td>
</tr>
<tr>
<td>Yvette Hayes</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>8</td>
<td>3</td>
<td>2018-19</td>
<td>$19,002/yr</td>
</tr>
<tr>
<td>Jessica Kelly</td>
<td>Job Coach</td>
<td>Transition</td>
<td>1</td>
<td>1</td>
<td>2018-19</td>
<td>$42,828/yr</td>
</tr>
</tbody>
</table>

Contract Agencies

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alaa Hasan</td>
<td>Soliant Health</td>
<td>Speech Pathologist</td>
<td>$75.00/HR</td>
</tr>
<tr>
<td>Joanne Bugie</td>
<td>Delta-T</td>
<td>Communication Development</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Reginald Smith</td>
<td>Delta-T</td>
<td>STAR</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Kristen Blackman</td>
<td>Delta-T</td>
<td>STAR</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Nicole Phillips</td>
<td>Delta-T</td>
<td>Dist. 220</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Miracle Covington</td>
<td>Delta-T</td>
<td>STAR</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Teara Bell</td>
<td>Delta-T</td>
<td>STAR</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Karen DiNaso</td>
<td>Accountable School Staffing</td>
<td>Registered Nurse</td>
<td>$55.00/HR</td>
</tr>
<tr>
<td>Deanna Sweis</td>
<td>Soliant Health</td>
<td>Speech Pathologist</td>
<td>$75.00/HR</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

3. Salary Adjustment(s)/Correction(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Reason</th>
<th>Old Salary to New Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alyssa Potacki</td>
<td>Instructional Asst.</td>
<td>Early Childhood</td>
<td>Lane Change</td>
<td>$18,449/yr to $18,849/yr</td>
</tr>
</tbody>
</table>

4. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Horvath</td>
<td>Instructional Asst.</td>
<td>CONNECT</td>
<td>Approx. 12 weeks beginning November 19, 2018</td>
</tr>
<tr>
<td>Cathleen Headen</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>Intermittent-medical</td>
</tr>
<tr>
<td>Kelsey Wladyka</td>
<td>Speech Pathologist</td>
<td>SLP</td>
<td>30 to 60 days beginning approx. May 4, 2018</td>
</tr>
<tr>
<td>Jaqueline Henderson</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>To be determined - surgical</td>
</tr>
<tr>
<td>Tonya Torres</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>30-60 days beginning approx. January 6, 2018</td>
</tr>
<tr>
<td>Alexia Maciarz</td>
<td>Social Worker</td>
<td>Social Work</td>
<td>30-60 days beginning approx. August 1, 2019</td>
</tr>
<tr>
<td>Beverly Havinga</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>Approx. 3-4 weeks beginning January 7, 2019</td>
</tr>
</tbody>
</table>

5. Notice of Intent to Retire

Debbie Berls, Instructional Assistant, has submitted a letter indicating that she intends to retire effective at the end of academic year 2020.

Mary Coughlin, Behavior Consultant, has submitted a letter indicating that she intends to retire effective immediately, on January 7, 2019.

Approval of Meeting Minutes of November 19, 2018

It was moved by Ms. Klimczak, seconded by Ms. Basa that the Board approve the Minutes of the Regular Meeting of the Governing Board held on November 19, 2018.

Roll Call Vote:
Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, January 28, 2019
Page 5

**Closed Session**

It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board go into closed session at 7:10 p.m. under Section 2(c)(1) of the Open Meetings Act for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to the public body to determine its validity; and Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

**Roll Call Vote:**

**Ayes:**

C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:**

None

Motion Carried.

Andrea Mesko, Recording Secretary; Maggie Lesniak, CSBO; Christine Putlak, Assistant Director; Ron McGrath, Tria; Tom Szurgot, Tria; and Karen Dertz, AEA, exited the meeting at 7:10 p.m.

**Reconvene Meeting**

It was moved by Ms. Cook, seconded by Ms. Saunders to reconvene the meeting from Closed Session at 7:30 p.m.

**Previous Roll Call Vote**

**Ayes:**

C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:**

None

Motion Carried.

Andrea Mesko, Recording Secretary; Maggie Lesniak, CSBO; Christine Putlak, Assistant Director; Ron McGrath, Tria; Tom Szurgot, Tria; and Karen Dertz, AEA, entered the meeting at 7:30 p.m.

**Roll Call Following Closed Session:**

**Present:**

C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Absent:**

R. Garcia, 104; R. Almendarez, 109; T. March, 122

**Administrators Present:**

James W. Gunnell, Executive Director; Christine Putlak, Asst. Director;
Maggie Lesniak, CSBO
Minutes of the Regular Meeting of the Governing Board  
Monday, January 28, 2019  
Page 6

Following Closed Session

<table>
<thead>
<tr>
<th>Closed Session</th>
<th>Motion</th>
</tr>
</thead>
<tbody>
<tr>
<td>It was moved by Ms. Saunders, seconded by Ms. Zofkie that after reviewing the Closed Session Minutes listed below, the Governing Board determined to keep these Minutes closed to the public:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>September 15, 1997</td>
<td>September 17, 2007</td>
<td>February 21, 2013</td>
<td>September 18, 2017</td>
</tr>
<tr>
<td>January 26, 1998</td>
<td>May 19, 2008</td>
<td>July 22, 2013</td>
<td>January 22, 2018</td>
</tr>
<tr>
<td>March 16, 1998</td>
<td>March 16, 2009</td>
<td>November 18, 2013</td>
<td>March 19, 2018</td>
</tr>
<tr>
<td>May 18, 1998</td>
<td>May 18, 2009</td>
<td>February 10, 2014</td>
<td>*April 12, 2018</td>
</tr>
<tr>
<td>July 20, 1998</td>
<td>July 20, 2009</td>
<td>March 17, 2014</td>
<td>May 21, 2018</td>
</tr>
<tr>
<td>July 19, 1999</td>
<td>September 21, 2009</td>
<td>May 19, 2014</td>
<td>July 16, 2018</td>
</tr>
<tr>
<td>September 20, 1999</td>
<td>January 25, 2010</td>
<td>August 11, 2014</td>
<td></td>
</tr>
<tr>
<td>July 17, 2000</td>
<td>March 15, 2010</td>
<td>September 15, 2014</td>
<td></td>
</tr>
<tr>
<td>September 16, 2002</td>
<td>July 26, 2010</td>
<td>November 17, 2014</td>
<td></td>
</tr>
<tr>
<td>November 15, 2004</td>
<td>November 15, 2010</td>
<td>May 18, 2015</td>
<td></td>
</tr>
<tr>
<td>July 18, 2005</td>
<td>January 24, 2011</td>
<td>July 20, 2015</td>
<td></td>
</tr>
<tr>
<td>November 20, 2006</td>
<td>March 12, 2012</td>
<td>September 26, 2016</td>
<td></td>
</tr>
<tr>
<td>May 21, 2007</td>
<td>March 13, 2017</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* - Special meeting

Roll Call Vote

Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, January 28, 2019
Page 7

Following Closed Session (continued)

Destruction of Recordings
Motion

It was moved by Ms. Cook, seconded by Ms. Zofkie that the Board has reviewed the Minutes listed below and now approves the destruction of tapes from the following closed session meetings:

January 23, 2017
(Asserted and Closed to Public at March 13, 2017 Regular Board Meeting)

March 13, 2017
(Asserted and Closed to Public at May 15, 2017 Regular Board Meeting)

May 15, 2017
(Asserted and Closed to Public at July 17, 2017 Regular Board Meeting)

Previous Roll Call Vote
Ayes: C. McSweeney, 108; J. Basa, 110; T. Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Dr. Gunnell suggested proceeding to the Building and Grounds items on page 10 of the Agenda.

Administrative Reports and Recommendations

Buildings and Grounds

Action Items

Queen of Peace Tria Project Authorization

Dr. Gunnell introduced Ron McGrath from Tria Architects who passed out copies of a Tria Project Authorization and a list of the bids that were received for asbestos testing. Mr. McGrath reported that based on feedback from the Executive Board, the time allowance in the Construction Observation Phase Services portion of the contract was removed.

Motion

It was moved by Mr. Anderson, seconded by Ms. Cook that the Governing Board approve the Tria Project Authorization.

Roll Call Vote:
Ayes: C. McSweeney, 108; J. Basa, 110; T. Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Administrative Reports and Recommendations (continued)

Buildings and Grounds (continued)

Action Items (continued)

Queen of Peace Asbestos Testing Proposals

Mr. Ron McGrath reviewed the bids received for asbestos testing and abatement with the board. Mr. McGrath recommended the bid from Pekron due to it being significantly lower than the others. Mr. McGrath explained to board members that Pekron has a substantial difference in pricing because they have the ability to do in-house testing and their hourly rate is lower. President Patrick attested that his knowledge and experience with Pekron has been positive.

Motion

It was moved by Mr. Anderson, seconded by Ms. Zofkie that the Governing Board accept the bid from Pekron for the asbestos testing on the Queen of Peace facility.

Roll Call Vote:

Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimeczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried

Non-Action Items

Finance and Facility Committee Update

Dr. Gunnell reported that the A.E.R.O. Joint Finance and Facility Committee has been busy looking at bond options and square footage needs for a future A.E.R.O. facility. Dr. Gunnell referred board members to a copy of a legislative survey developed by Dr. Michael Riordan, Oak Lawn Community High School, for the purposes of exploring future private and public funding options.

Dr. Gunnell remarked that he will discuss the possibilities of creating a small leadership team at the next Executive Board Meeting. The purpose of the team will be to meet on a more frequent basis than monthly and to brainstorm ideas necessary regarding the new A.E.R.O. property project.

Dr. Gunnell asked Ms. Lesniak to speak to the financial discussions that occurred at the last committee meeting. Ms. Lesniak reviewed the calculations that were presented by PMA Financial showing how debt service could be allocated to the member districts in the most equitable way. She remarked that each district would need to decide on whether paying up front or taking on the debt service for their own district.
Minutes of the Regular Meeting of the Governing Board  
Monday, January 28, 2019  
Page 9

Mr. Frank Patrick, District 108 exited the meeting at 7:47 p.m.  
Mr. Ron McGrath and Mr. Tom Szurgot from Tria Architects exited the meeting at 7:47 p.m.

Dr. Gunnell asked Board members to turn back to page 6 of the Agenda and begin with the A.E.R.O. vacancy report.

**Administrative Reports and Recommendations (continued)**

**Vacancy Report**  
Ms. Putlak reported that vacancies for Instructional Assistants include five (5) in the STAR program at A.E.R.O. Center, one (1) in the CONNECT program, one (1) in the PRIDE program, one (1) in the STAR program at Lieb School, one (1) in the STAR program at Evergreen Park High School and one (1) 1:1 Aide position at Walsh School. There are also openings for a Social Worker and a BCBA.

**Buildings and Grounds/Transportation Part-time Position**  
Dr. Gunnell reported that for some time A.E.R.O. has had two part-time positions for the Building and Grounds/Transportation department. After being unable to fill the positions, he is seeking permission to combine them to one (1) full-time position, which would have no impact on budgeting due to two long time employees retiring or resigning recently. Board members had no objections.

**Budget and Fiscal**

**Action Items**

**A.E.R.O. Board Resolution - ISBE Procedure Changes to IDEA Grant Funding Allocations**  
Dr. Gunnell reported that a copy of a resolution had been included at the board members places and in the board materials. This resolution 2019-02 has been drawn up by the A.E.R.O. Attorney as a result of the ongoing conversations regarding the proposed procedural changes to the IDEA Flow Through Grant funding allocations.

Dr. Gunnell reported that he along with a few Executive Board members had addressed the ISBE Board with concerns regarding the changes, but that ISBE had shown little response. Dr. Gunnell stated that by adopting the resolution, the Superintendents are informing ISBE that these special education issues are important and need to be addressed by the new administration.

**Motion**  
It was moved by Ms. Saunders, seconded by Mr. Anderson that the Governing Board adopt the A.E.R.O. Board Resolution regarding the ISBE Procedural Changes to IDEA funding allocations.

**Roll Call Vote:**  
**Ayes:** C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

**Nays:** None

Motion Carried.
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Replacement of Chevrolet Suburban

Dr. Gunnell reported that there was no interest from member districts for the Chevrolet Suburban scheduled to be replaced. The Suburban was offered as a trade-in and included on bids received for a replacement vehicle. A.E.R.O. received 3 bids, the lowest being from Ray Chevrolet at $30,271.

Motion

It was moved by Ms. Saunders, seconded by Ms. Zofkie that the Governing Board accept the low bid of $30,271 from Ray Chevrolet, Inc. Motors Chevrolet for one (1) 2019 Chevrolet Suburban, which includes the trade-in.

Previous Roll Call Vote:

Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zofkie, 231

Nays: None

Motion Carried.

2019 Extended School Year (ESY) Services Budget

Dr. Gunnell reported that the proposed extended school year services budget was included in the board materials. The budget includes 74 Certified staff members, 117 Instructional Assistants, and 2 clerical staff members. Dr. Gunnell pointed out that the projected enrollment is 235 students and the estimated cost per student is $2,185.00.

Motion

It was moved by Ms. Zofkie, seconded by Ms. Cook that the Governing Board adopt the 2019 Extended School Year Services Budget and authorize the A.E.R.O. Administration to enroll students and employ staff.

Previous Roll Call Vote:

Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zofkie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board  
Monday, January 28, 2019  
Page 11

Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items

Bills Payable to A.E.R.O. /Cash Flow

Ms. Lesniak remarked that the current financial report was included in the Board Packet. Ms. Lesniak reviewed the financial report by reviewing the information on each page of the report. Ms. Lesniak indicated that A.E.R.O. is very close to where they should be at this time of year. Fund balances are:

- Education Fund Balance (Fund 10) $5,692,428.00
- Building Fund Balance (Fund 20) $1,010,072.00
- Transportation Fund Balance (Fund 40) $193,759.00

Insurance Reports

Ms. Lesniak reported that the South Suburban Benefits Cooperative is moving the prescription program over to Confidio effective May 1, 2019 as a cost saving measure. Also, there have been discussions about audits to ensure there has been no overpayments.

Ms. Lesniak reported that she had received some comparison information from the Education Benefit Cooperative (EBC) on what rates would look like. They included a 4% drop in HMO rates, a 1% drop in PPO Plan E rates, and a 1% increase in PPO Plan G rates. The comparison rates would represent a savings to both A.E.R.O. Boards and A.E.R.O. employees. Updated rates are expected again in early March. Finally, A.E.R.O. Wellness Day is schedule for Wednesday, January 23, 2019.

FY20 Budget Schedule

Dr. Gunnell reported that at the Board members’ place settings was the tentative FY20 Budget Schedule. The budget schedule is dependent on the upcoming union negotiations. Dr. Gunnell reported that the proposed draft budget would be presented at the Executive Board meeting on April 3, 2019. The Final A.E.R.O. FY20 Budget would be presented to both A.E.R.O. Boards at the May 2019 meetings. The adoption of the Budget is expected in July 2019.

FY20 IDEA Flow Through Grant Allocation Changes

Dr. Gunnell remarked that this had already been discussed earlier in the meeting.

A.E.A. Collective Bargaining Agreement

Dr. Gunnell reported that he had received notification that the A.E.A. representative are ready to commence bargaining. The current contract expires at the end of this school year, and negotiations for a successor agreement will begin after February 1, 2019.
Administrative Reports and Recommendations (continued)

Programs and Services

Action Items

Donations  (Consent Agenda Item #5)

a) Donor: Affy Tapple Fundraiser  $827.46
b) Donor: A.E.R.O. Holiday Store Proceeds  $165.00
c) Donor: A.E.R.O. Staff Paint Night Fundraiser  $520.00
d) Donor: A.E.R.O. Apparel Fundraiser  $799.00
e) Donor: A.E.R.O. Apparel Fundraiser  $653.00
f) Donor: Douglas Goldhamer/Peggy Bagley  $200.00

1st Reading: Revised A.E.R.O. Policies

Dr. Gunnell reported that the current list of A.E.R.O. Board Policy updates were included in the board packet materials. Dr. Gunnell referred to the policies listed on the agenda and explained that 2 had been deferred to legal for review.

Motion

It was moved by Ms. Saunders, seconded by Ms. Klimczak that the Governing Board accept the following New/Revised A.E.R.O. Special Education Policies on first reading, and waive the second reading and forward to the Governing Board for approval.

Previous Roll Call Vote:

Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Non-Action Items

A.E.R.O. Operated Programs

Dr. Putlak reported the following with respect to A.E.R.O. Operated Programs:

The A.E.R.O. Wellness committee once again organized the A.E.R.O. Giving Tree which benefitted nine families. Three families were selected from A.E.R.O. Center, three families were from the PRIDE Program, and another three families were from the outlying programs. There were also fourteen additional families from PRIDE who were supported by the generosity of the PRIDE staff who raised over $700.00.

PRIDE celebrated 4 High School mid-year graduations with one student from each of the A.E.R.O. High School districts. High School superintendents and special education administrators in attendance for the event were thanked. Also, at PRIDE, Jackie Henderson’s intermediate class and the STAR classroom took a field trip to the Bass Pro shop to visit Santa.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

A.E.R.O. Operated Programs (continued)

At the A.E.R.O. Center, approximately thirty Reavis High School students participated in the mentor orientation meeting just before Winter break. One student has already inquired to volunteering during summer school. A student from Burbank School District 111 has been approved for their personal Nova Chat Augmented Assisted Communication (AAC) device. Two Indian Springs School District 109 students are making excellent progress. One student in their communication through the use of sentence strips and the other student has increased participation as the result of a new torso brace.

Highlights from outlying classrooms include our Junior High classrooms. Karen Dertz at Reavis High School is teaching students laundry skills. Each student brings in clothing articles and towels from home. They go to the laundry mat, independently start the machines, and then head to Dunkin Donuts to practice their money and social skills while the loads are running. Dave Lang at Liberty Jr. High taught his class about Christmas traditions by reading them “A Christmas Carol” and taking them to the Chriskindlmarket in Naperville.

On December 6th several of CONNECT students from Reavis High School assisted members of the Bridgeview Chamber of Commerce in their holiday Toy Drive. Students were responsible for sorting gifts for student and packing boxes of wish list items for local churches, families and businesses. By the end of January 2019, we hope to have seven students exiting the CONNECT and the CONNECT Bridge Programs. Two out of the seven students were successfully admitted to community day programs, four are competitively employed, and one is anticipated to be enrolled in college coursework. We anticipate a minimum of six students to exit before August.

On December 11th, A.E.R.O. hosted an ACCESS/Alternate ACCESS training for A.E.R.O. and district staff test administrators. Participants received an overview of testing procedures and completed the required online modules.

Julie Shellberg, a member of the Partnership for Resilience, presented to PRIDE staff for their School Improvement Day. Ms. Shellberg shared evidence-based strategies for working with students impacted by Adverse Childhood Experiences (ACEs).

On March 7th, A.E.R.O. will co-host Dr. Brenda Smith Myles. Dr. Smith is considered a leading researcher and writer in the area of Autism. Dr. Smith will present on The Hidden Curriculum and The Comprehensive Autism Planning System. This training is free for A.E.R.O. and its member district employees and will be hosted at the Doubletree hotel in Alsip.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items (continued)

Update on EasyIEP District Data
Dr. Gunnell reported that past district IEP data has now been transferred to Embrace and all staff have access to the information.

DuPage/West Cook Programs and Services
Dr. Gunnell reported that the DuPage West Governing Board continues to work on the revised articles of agreement and the Deaf/Hard of Hearing lease agreement. Both items should be action items at the next meeting on February 15, 2019.

Buildings and Grounds

Action Items

Burbank Fire Department Use Of Facility for Emergency Response Training
Dr. Gunnell reported that there had been a request from the Burbank Fire Department for Emergency Response Training exercises. They have guaranteed that the facility would be cleaned up after the exercises that would occur on January 29, 2019. A.E.R.O. is currently waiting on a certificate of liability from the department to ensure A.E.R.O. is not liable for anything occurring during the event. Also, the Burbank Fire Department has requested keys to the facilities to keep on hand for the various calls they receive to respond to the facility. There were no objections to either request.

Motion
It was moved by Ms. Saunders, seconded by Ms. Cook that the Governing Board approve the use of the A.E.R.O. property at 77th and Linder, by the Burbank Fire Department for emergency response training on January 29 and 30, 2019.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimeczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.

Non-Action Items

Liquidations of Queen of Peace Assets
Dr. Gunnell reported that A.E.R.O. Administration had walked through the Queen of Peace building and inventoried items left in the building. Superintendents will be invited to walk through in February to identify and claim anything that they deem useful to their districts.
Minutes of the Regular Meeting of the Governing Board
Monday, January 28, 2019
Page 15

Administrative Reports and Recommendations (continued)

Other Matters of Concern/Interest to the Board

Action Items (none)

Non-Action Items

Correspondence
Dr. Gunnell remarked that there were several pieces of correspondence included in the board materials. One was a letter of thanks from the Dominican Sisters at Rosary Hill Home for the time that A.E.R.O. students spend with their residents. There were also letters of thanks from the Bridgeview Chamber of Commerce for the students and staff who participated in their food toy and toy drive, and a thank you letter from the recipient family of the A.E.R.O. Giving Tree.

Freedom of Information Requests
Dr. Gunnell reported that there were two Freedom of Information Requests that were fulfilled. The first was a request from the Chicago Tribune and ProPublica Illinois for all logs from August 1, 2017 to the present that detail the instances when students were placed in an isolated time out, seclusion, or any other type of confinement (referred to as “isolated time out”). An extension was requested because the request was voluminous. The FOIA Officer was able to satisfy the request with the extra time.

A second FOIA request came from SmartProcure for any and all purchasing records from September 9, 2018 to date. This request was received by special education cooperatives and many districts. The request was filled, and copies of both of the requests and replies were included in board materials.

Credits to Staff
Dr. Gunnell shared that an email had been received, a copy also enclosed in the board materials, from Summit School District 104 Representative Kathy Johnson. The email thanked PRIDE Principal, Mary Meehan, for her assistance and responsiveness to the district’s student needs.

Adjournment
It was moved by Mr. Anderson, seconded by Ms. Saunders that the Governing Board adjourn the meeting.

Previous Roll Call Vote:
Ayes: C. McSweeney, 108; J. Basa, 110; T Saunders, 111; C. Klimczak, 124; D. Anderson, 217; M. Cook, 220; T. Burke, 229; M. Zokfie, 231

Nays: None

Motion Carried.
Minutes of the Regular Meeting of the Governing Board
Monday, January 28, 2019
Page 16

The meeting adjourned at 8:23 p.m.

Andrea Mesko, Recording Secretary

[Signatures and dates omitted for brevity]