MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
A.E.R.O. SPECIAL EDUCATION COOPERATIVE
HELD ON MONDAY, MARCH 18, 2019
A.E.R.O. BOARD ROOM

Andrea Mesko, A.E.R.O. Executive Secretary served as Recording Secretary.

The meeting was called to order by President McSweeney at 7:00 p.m.

President McSweeney welcomed Ted Arnold as new Board member for Reavis School District 220

Roll Call:
Present: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimeczak, 124; T. Arnold, 220; M. Zokfie, 231

Absent: D. Anderson, 217; T. Burke, 229

Administrators Present: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Others: Mr. Frank Patrick, Executive Board President, Member District 108
Dr. Dan Riordan, Executive Board Secretary, Member District 220

Pledge of Allegiance to the Flag

Recognition of Public
Dr. Gunnell welcomed members of the audience who introduced themselves. Present was Ms. Karen Dertz and Ms. Kathy Kovanich from the A.E.R.O. Education Association, Ms. Samantha Carroll and Ms. Peyton Carroll, Ms. Karin Grunow from the Evergreen Park Schools Federal Credit Union, Ms. Katie McClory from the A.E.R.O. Transition program, and Ms. Mary Cook along with her husband Louis Cook and daughter Sarah Cook. All present declined to address the board.

Evergreen Park Schools Federal Credit Union Education Grant Award
Ms. Karin Grunow from the Evergreen Park Schools Federal Credit Union introduced herself and thanked the A.E.R.O. Board Members for their support to the credit union over the years. Ms. Grunow explained that the credit union offers a yearly educational grant of $1,000.00 dollars. Ms. Grunow introduced Ms. Katie McClory, who is this year’s recipient, and presented her with the award. Ms. McClory described her project called the “Crave Cart”. She described that students will be able to learn the skills to maintain a small business and gain skills by managing the concession stand which will be offered across multiple events and activities in the school. Ms. McClory also thanked the Evergreen Park Schools Federal Credit Union for their continued support with grants in A.E.R.O. programs over the years.
Dr. Gunnell announced that he would like to honor two very esteemed Board members. He explained that the meeting would be the last meeting for Ms. Cindy McSweeney as that she and Ms. Mary Cook, who is present in the audience, are ending their tenure with the A.E.R.O. Governing Board.

Dr. Gunnell remarked that Ms. Cook has been a member of the Board since 2009 and Ms. McSweeney has been a member of the Board since 2010. Dr. Gunnell described many of the accomplishments achieved by the Board during their tenure, which included implementing two five-year A.E.R.O. Strategic Improvement Plans, the purchase of property for the future permanent home for all A.E.R.O. programs, negotiating two new five-year Collective Bargaining Agreements, filling and creating critical employment positions, and the establishment and expansion of multiple programs and services initiatives.

Dr. Gunnell, Dr. Riordan and Mr. Patrick thanked Ms. Cook and Ms. McSweeney for their many years of dedication and service to the Board and presented them with plaques to commemorate their time on the Board.

Approval of Agenda/Consent Agenda Motion:

It was moved by Mr. Almendarez and seconded by Ms. Zofkie to approve the agenda, including items one (1) through four (4) on the Consent Agenda.

Roll Call Vote:
Ayes:
R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T. Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zofkie, 231

Nays: None

Motion Carried.

Approval of Consent Agenda

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1)

Regular January 2019 Bills dated February 6, 2019 in the amount of $2,198,723.68

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Fund (Fund 10)</td>
<td>$570,837.13</td>
</tr>
<tr>
<td>Building Fund (Fund 20)</td>
<td>$43,137.27</td>
</tr>
<tr>
<td>Transportation Fund (Fund 40)</td>
<td>$17,429.28</td>
</tr>
<tr>
<td>IDEA Flow Through Grant (Fund 19)</td>
<td>$1,567,320.00</td>
</tr>
<tr>
<td>Medicaid Administrative Outreach (Fund 18)</td>
<td>$0</td>
</tr>
<tr>
<td>Medicaid Fee for Service (Fund 17)</td>
<td>$0</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

A. Bills for Payment (Consent Agenda Item #1) (continued)

Regular February 2019 Bills dated March 6, 2019 in the amount of $659,478.28

Education Fund (Fund 10) $573,341.17
Building Fund (Fund 20) $72,652.47
Transportation Fund (Fund 40) $13,484.64
IDEA Flow Through Grant (Fund 19) $0
Medicaid Administrative Outreach (Fund 18) $0
Medicaid Fee for Service (Fund 17) $0

B. Payrolls (Consent Agenda Item #2)

1. January 04, 2019, in the amount of $598,533.60
   Education Fund $578,366.73
   Building Fund $11,507.60
   Transportation Fund $8,669.27

2. January 18, 2019, in the amount of $549,232.86
   Education Fund $535,818.70
   Building Fund $11,107.39
   Transportation Fund $2,306.77

3. February 1, 2019, in the amount of $581,775.31
   Education Fund $563,617.15
   Building Fund $10,967.39
   Transportation Fund $7,190.77

4. February 15, 2019, in the amount of $570,080.16
   Education Fund $552,761.50
   Building Fund $10,853.89
   Transportation Fund $6,464.77

C. Personnel Recommendations (Consent Agenda #3)

1. Resignation(s)

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
<th>POSITION</th>
<th>PROGRAM</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fitzpatrick</td>
<td>Sara</td>
<td>Social Worker</td>
<td>Social Work</td>
<td>January 24, 2019</td>
</tr>
<tr>
<td>Lacey</td>
<td>Anita</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>January 18, 2019</td>
</tr>
<tr>
<td>Watson</td>
<td>Sade</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>January 18, 2019</td>
</tr>
<tr>
<td>Pena</td>
<td>Ana</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>February 1, 2019</td>
</tr>
<tr>
<td>McCree</td>
<td>Dominique</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>January 31, 2019</td>
</tr>
<tr>
<td>Hickey</td>
<td>Kristin</td>
<td>Permanent Sub</td>
<td>N/A</td>
<td>February 6, 2019</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

2. Employment/Re-employment Recommendations

Certified Personnel (none)

Non-Certified Personnel

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Step</th>
<th>Lane</th>
<th>School YR</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Bruen</td>
<td>Instructional Asst.</td>
<td>Dist. 111</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$17,833/YR</td>
</tr>
<tr>
<td>Martin Gonzalez</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>1</td>
<td>2</td>
<td>2018-2019</td>
<td>$17,565/YR</td>
</tr>
<tr>
<td>Rashonda Crawford</td>
<td>1:1 Aide</td>
<td>Dist. 109</td>
<td>1</td>
<td>8</td>
<td>2018-2019</td>
<td>$17,052/YR</td>
</tr>
<tr>
<td>Heather Davis</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>8</td>
<td>2018-2019</td>
<td>$17,052/YR</td>
</tr>
<tr>
<td>Margaret Joyce</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>1</td>
<td>3</td>
<td>2018-2019</td>
<td>$17,833/YR</td>
</tr>
</tbody>
</table>

Contract Agencies

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Program</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristin Blackman</td>
<td>Delta-T</td>
<td>STAR – Instructional Asst.</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Miracle Covington</td>
<td>Delta-T</td>
<td>STAR – Instructional Asst.</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Teara Bell</td>
<td>Delta-T</td>
<td>STAR – Instructional Asst.</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Nashaunda Wiley</td>
<td>Delta-T</td>
<td>CONNECT – Instructional Asst.</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Diemeng Phillips</td>
<td>Delta-T</td>
<td>Instructional Assistant</td>
<td>$19.50/HR</td>
</tr>
<tr>
<td>Muriel Davis</td>
<td>Delta-T</td>
<td>Instructional Assistant</td>
<td>$19.50/HR</td>
</tr>
</tbody>
</table>

3. Salary Adjustment(s)/Correction(s) (none)

4. Leave of Absence Request(s)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Program</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Santizo</td>
<td>Instructional Asst.</td>
<td>Multi-Needs</td>
<td>Up to 60 days FMLA beginning March 11, 2019</td>
</tr>
<tr>
<td>Karen Groll</td>
<td>Instructional Asst.</td>
<td>FALP</td>
<td>Intermittent Leave beginning January 24, 2019</td>
</tr>
<tr>
<td>Jason Kelecich</td>
<td>Instructional Asst.</td>
<td>STAR</td>
<td>Unpaid Leave Extension to FMLA leave</td>
</tr>
<tr>
<td>Caitlin Shaughnessy</td>
<td>Teacher</td>
<td>STAR</td>
<td>30-60 days FMLA beginning approx. July 31, 2019</td>
</tr>
<tr>
<td>Laura Kartsounes</td>
<td>Teacher</td>
<td>STAR</td>
<td>Intermittent leave as needed beginning February 5, 2019</td>
</tr>
<tr>
<td>Kathleen Moesle</td>
<td>Instructional Asst.</td>
<td>FALP</td>
<td>Approx. 6 weeks beginning on April 23, 2019</td>
</tr>
<tr>
<td>Tonya Torres</td>
<td>Instructional Asst.</td>
<td>PRIDE</td>
<td>Up to 19 days FMLA beginning March 8, 2019</td>
</tr>
</tbody>
</table>
Approval of Consent Agenda (continued)

The following recommendations on the consent agenda were approved as presented:

C. Personnel Recommendations (Consent Agenda #3) (continued)

5. Notice of Intent to Retire

Barbara Decker, Occupational Therapist, has submitted a letter indicating that she intends to retire effective in June 2019.

Harry Mendez, Instructional Assistant, has submitted a letter indication that he intends to retire effective at the end of the 2019-2020 school year.

Karen Dertz, Teacher, has submitted a letter indicating that she intends to retire effective at the end of the 2022-2023 school year.

Mary Krylowicz, Teacher, has submitted a letter indicating that she intends to retire effective at the end of the 2021-2022 school year.

Debbie Kelecich, Certified School Nurse, has submitted a letter indicating that she intends to retire effective at the end of the 2022-2023 school year.

Ms. Karen Grunow, Evergreen Park Schools Federal Credit Union, exited the meeting at 7:12 p.m.

Approval of Meeting Minutes of January 28, 2018

It was moved by Ms. Saunders, seconded by Ms. Klimczak that the Board approve the Minutes of the Regular Meeting of the Governing Board held on January 28, 2019.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Zokfie, 231

Nays: None

Abstains: T. Arnold, 220

Motion Carried.
Minutes of the Regular Meeting of the Governing Board  
Monday, March 18, 2019  
Page 6

Closed  Session  
It was moved by Ms. Garcia, seconded by Mr. Almendarez that the Governing Board go into closed session at 7:13 p.m. under Section 2(c)(1) of the Open Meetings Act for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to the public body to determine its validity; and Section 2(c)(21) for the purpose of the discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.

Roll Call Vote:  
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231
Nays: None
Motion Carried.

Andrea Mesko, Recording Secretary; Maggie Lesniak, CSBO; Christine Putlak, Assistant Director; Ms. Karen Dertz and Ms. Kathy Kovanich from the A.E.R.O. Education Association; Ms. Samantha Carroll and Ms. Peyton Carroll; Ms. Katie McClory from the A.E.R.O. Transition program; and Ms. Mary Cook along with her husband Louis Cook and daughter Sarah Cook exited the meeting at 7:13 p.m.

Reconvene Meeting  
It was moved by Mr. Almendarez, seconded by Mr. Arnold to reconvene the meeting from Closed Session at 7:25 p.m.

Roll Call Vote  
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231
Nays: None
Motion Carried.

Andrea Mesko, Recording Secretary; Maggie Lesniak, CSBO; Christine Putlak, Assistant Director; Ms. Karen Dertz and Ms. Kathy Kovanich from the A.E.R.O. Education Association; Ms. Samantha Carroll and Ms. Peyton Carroll entered the meeting at 7:25 p.m.
Roll Call Following Closed Session:

Present: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231

Absent: D. Anderson, 217; T. Burke, 229

Administrators: James W. Gunnell, Executive Director; Christine Putlak, Asst. Director; Maggie Lesniak, CSBO

Others: Mr. Frank Patrick, Executive Board President, Member District 108
Dr. Dan Riordan, Executive Board Secretary, Member District 220

Following Closed Session

Closed Session Minutes: It was moved by Ms. Saunders, seconded by Ms. Zokfie that the Board approve the Minutes of the Closed Session Meeting held on January 28, 2019 and that they be closed to the public.

Roll Call Vote

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; M. Zokfie, 231

Nays: None

Abstains: T. Arnold, 220

Motion Carried.

2019 Staff Dismissals: It was moved by Ms. Zofkie, seconded by Mr. Almendarez that the Board approve the dismissal of three (3) First Year Teachers, six (6) Educational Support Staff, three (3) Permanent Substitutes, and twenty-one (21) Part-Time Employees.

Roll Call Vote

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.
Following Closed Session (continued)

Executive Director Contract
It was moved by Ms. Klimczak, seconded by Ms. Saunders that the Board approve the Executive Director’s April 1, 2021 through June 30, 2022 Employment Contract with a 0% increase in salary for the last year.

Roll Call Vote
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T. Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231
Nays: None

Motion Carried.

Administrative Reports and Recommendations

Vacancy Report
Dr. Putlak reported that vacancies for Instructional Assistants include five (5) in the STAR program at A.E.R.O. Center, two (2) in the STAR program at Liberty Jr. High, one (1) in the PRIDE program, one (1) in the STAR program at Evergreen Park High School, a 1:1 Aide position at Walsh School, and a 1:1 Aide position at Willow School. There is also an opening for a BCBA.

Budget and Fiscal

Action Items

Educational Benefit Cooperative Health Insurance Benefits
Dr. Gunnell asked Maggie Lesniak, CSBO, to speak about information for Educational Benefit Cooperative (EBC). Ms. Lesniak reported that recent double digit increases in the plans we currently have prompted her to research EBC to explore cost savings opportunities. Conversations and projected costs with EBC show that switching to EBC would result in a savings of $210,000.00 for fiscal year 2020.

Ms. Lesniak referred board members to a handout that compared the cooperatives and showed the added programs and incentive programs that are offered by EBC including rebates for participating in the wellness program, a telemedicine feature, processing of 1095 forms, and an employee assistance program with a self-enrollment option for employees after the first year and credit monitoring. She reported that the benefit plans and the actual benefits that employees would remain the same.

Dr. Gunnell remarked that the Executive Board is recommending joining the Educational Benefit Cooperative and that the Superintendents who had involvement with the South Suburban Cooperative or Educational Benefit Cooperative abstained from voting on that decision.
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Action Items (continued)

Health Insurance Benefits Motion
It was moved by Mr. Almendarez, seconded by Ms. Garcia that the Governing Board authorize the A.E.R.O. Administration to join the Education Benefit Cooperative and administer A.E.R.O.’s employee benefits.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimeczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.

Mr. Frank Patrick, District 108 exited the meeting at 7:36 p.m.

ISBE FY20 IDEA Flow Through Grant Allocation Changes Extension Application
Dr. Gunnell reported that the application for an extension on the changes for the IDEA Flow Through Grant has been released. The application is a simple one, however board action is required as part of the application process. A.E.R.O. Administration will be required to submit the minutes of the meeting where the approval to apply for the extension occurred and submit the Articles of Agreement as well.

Motion
It was moved by Ms. Zokfie, seconded by Ms. Saunders that the Governing Board authorize the A.E.R.O. Administration to apply for the one-year extension beginning July 1, 2019 through June 30, 2020.

Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimeczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.
Administrative Reports and Recommendations (continued)

Budget and Fiscal (continued)

Non-Action Items

Bills Payable to A.E.R.O. /Cash Flow
Ms. Lesniak reported that A.E.R.O.'s current outstanding invoices balance is $4.9 million, all of which are current. Ms. Lesniak referred members to the financial reports at the tables and reported the following balances:

- Education Fund Balance (Fund 10) $5,575,000.00
- Building Fund Balance (Fund 20) $1,100,000.00
- Transportation Fund Balance (Fund 40) $208,000.00

Ms. Lesniak also reported on revenues by fund, year-to-date expenditures, and revenues by source.

Insurance Reports
Ms. Lesniak reported that the South Suburban Benefits Cooperative is reporting an anticipated increase in rates for FY20 at 3.35%. The cooperative has had six months of positive cash flow and is maintaining the funding limit required by the Intergovernmental Agreement.

FY19 IDEA Excess Cost Worksheets
Dr. Gunnell reported that all the districts have satisfied the requirements for the FY19 Excess Cost Worksheets. He reminded Board members that the worksheets are used to demonstrate that each district has spent as much in local funds as federal funds on a per pupil basis.

FY20 A.E.R.O. Budget Update
Dr. Gunnell reported that draft FY20 A.E.R.O. Budget is on schedule to be presented at the April 03, 2019 Executive Board Meeting. The final budget is on schedule to be presented to both the Executive and Governing board at the May 2019 meetings, with adoption of the budget on target for July 2019.

ISBE Proposed FY20 IDEA Flow Through Grant Changes
Dr. Gunnell remarked that this topic had been discussed earlier as an action item and approved applying for a one-year extension. Dr. Gunnell added that the one-year extension period would allow A.E.R.O. Administration time to train district staff on grant procedures and fiduciary responsibilities.

Programs and Services

Action Items

Donations (Consent Agenda Item #5)

a) Donor: Evangelical Lutheran Church of Good Shepard $1000.00
Administrative Reports and Recommendations (continued)

Programs and Services

Action Items

New/Revised A.E.R.O. Policies

Dr. Gunnell reported that the current list of A.E.R.O. Board Policy updates are from the PressPlus Issues 98 and 99. He explained that two policies were held for legal review, and that policy 4:130 should be tabled so that the AERO Administration could examine how each Member District handles free lunches within the satellite classrooms. The revised policies listed are mostly updates to legal citations or to keep current with recent legislative actions. The two policies denied for adoption are not germane to A.E.R.O.

Motion

It was moved by Ms. Saunders, seconded by Ms. Klimczak that the Governing Board adopt the following New/Revised A.E.R.O. Special Education Policies

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.

SD 123 Student Enrollment Request

Dr. Gunnell reviewed a request from Oak Lawn Hometown School District 123 for continued enrollment in the A.E.R.O. program and related services for one of their students. He remarked that discussions at previous board meetings regarding District 123 enrollment of students had culminated in a consensus that a formal written assurance of payment would be required from the School District 123 Board. Dr. Gunnell remarked that the Executive Board is recommending that enrollment should be contingent upon receipt of a formal Statement of Assurance from the SD 123 School Board that tuition and non-member fees will be paid in advance of enrollment.

Motion

It was moved by Mr. Arnold, seconded by Ms. Garcia that the Governing Board approve the SD 123 request for enrollment contingent upon receipt of a formal Statement of Assurance from the SD 123 School Board that tuition and non-member fees will be paid in advance of enrollment.

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.
Administrative Reports and Recommendations (continued)

Programs and Services (continued)

Non-Action Items

A.E.R.O. Operated Programs

Dr. Putlak reported the following with respect to A.E.R.O. Operated Programs: A.E.R.O. Center parent/teacher conferences were held on February 21st with 65 parents participating either in person or via phone. Our parent group, A.E.R.O. Arrows, organized and prepared for “Candy Grams” to be distributed to the students on Valentine’s Day.

Approximately 42 parents attended parent/teacher conferences at PRIDE. The PRIDE High School and Jr. High students have focused their attention on literature and influential people in history during black history month and the High School students read “Black Like Me”. The intervention room continues to be beneficial for the PRIDE students, helping over 70 students who have used the room to process through challenging situations. To date, the room has been used over 500 times. Also at PRIDE, Junior and Senior High students are preparing to compete in the Chicago Alternative Athletic Education League’s (CAAEL) weekend long basketball tournament. The tournament will take place on March 23, and 24th.

In outlying classrooms, the Communication Development class at Byrd School, Burbank SD 111 learned about influential people during black history month including Martin Luther King, Harriet Tubman and Rosa Parks in February. They also celebrated a month of kindness, concluding with an activity that included each student giving a compliment to a classmate. The Evergreen Park High School FALP class has been engaged in mock interviewing and making geodes in science. Both Evergreen Park High School STAR classes have been working on voting and compromising in their social work group, while the Reavis High School CONNECT classes are preparing for the Abilities Fair. Also, the Evergreen Park High School FALP students volunteered at Grace Point Place and helped the residents make King Cakes to celebrate Fat Tuesday. The event was covered by Channels 7 and 9, The Reporter, and the Daily Southtown.

February was a busy month for professional development including the final session of the Behavior Management Learning Series. Workshop participants from districts brought behavioral data and analyzed the effectiveness of the interventions they selected from the previous session. A.E.R.O. Center and PRIDE staff attended a School Improvement Day where topics included student growth and IEP goal writing. A.E.R.O. also hosted a training on Social Emotional Learning (SEL) through Infinitee, where participants reviewed resources for embedding SEL strategies throughout the day; a Brockport Fitness Assessment Training where participants learned the procedures for administering the Brockport Assessment in Physical Education as well as scoring/reporting procedures; a district round table discussion for school nurses with 9 school nurses in attendance and topics including First aid/triage, acceptable supplies for first aid, AED locations and training, and response to vaping.
A.E.R.O. Operated Programs (Continued) A.E.R.O.’s Behavior Intervention Department attended the workshop titled “Collaborative Conversations” by Jim Knight. The department learned ways to improve their consultation through effective communication and coaching. Coming up on March 7th, A.E.R.O. will co-host Hidden Curriculum: Practical Solutions for Understanding Rules in Social Situations and Using the Comprehensive Autism Planning System by Dr. Brenda Smith Myles. 85 participants are registered for this workshop. On March 15, we held our 5th Collaborative Council meeting of the year. A representative from Embrace IEP was present. Part 2 of our parent Transition Planning Series was held on March 14th, rescheduled from January 30th and Part 3 is scheduled for this Wednesday at which we will have a panel of representatives from various agencies. The topic of the evening is Interagency Collaboration.

Finally, we are proud to announce that Alex Oberg, a student from Burbank SD 111 and Valeria Granados from Summit School District 104 will be awarded the “Infinitec Technology Award.” at their annual celebration on March 21st.

DuPage/West Cook Programs and Services Dr. Gunnell reported that the DuPage West Governing Board continues to work on the revised articles of agreement and the Deaf/Hard of Hearing lease agreement.

2019-2020 Member District Calendars Dr. Gunnell remarked that he has requested copy of each district’s school calendar for the 2019-2020 school year when the ISBE system for the calendars opens and they are available. He explained that he uses the district calendars while developing the A.E.R.O. calendar.

Classrooms for 2019-2020 Dr. Gunnell informed Board members that letters will be soon sent out to the districts inquiring about classrooms available within their schools for A.E.R.O. to use for the 2019-2020 school year. He reported that it is projected that A.E.R.O. will need the same number of classrooms as was needed for this school year and that should be verified in the coming month of April.

IWAS Attendance Reporting Dr. Gunnell reported the IWAS Attendance Reporting had been completed and that the system should reopen on March 18th for the districts to go in to verify their information and/or make any changes necessary. Dr. Gunnell remarked that this is a new process that required the Superintendents to verify special education enrollment of students.
Minutes of the Regular Meeting of the Governing Board  
Monday, March 18, 2019  
Page 14

Administrative Reports and Recommendations (continued)

Buildings and Grounds

Action Items

**Burbank PD**  
**Request to use Facility for Emergency Training**  
Dr. Gunnell reported that a copy of a request from the Burbank Police Department had been included in the Board materials. The department is requesting the use of the former Queen of Peace building to conduct emergency response training on March 21, March 22, April 11, and April 12, 2019. Dr. Gunnell remarked that A.E.R.O. has received the certificate of insurance and wall the necessary paperwork is in order.

**Motion**  
It was moved by Mr. Almendarez, seconded by Ms. Saunders that the Governing Board approve the use of the A.E.R.O. property at 77th and Linder, by the Burbank Police Department for emergency response training on March 21, March 22, April 11, and April 12, 2019.

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231  
Nays: None  
Motion Carried.

**Future Requests To use Facility For Emergency Response Training**  
Dr. Gunnell suggested that as an alternative to bringing every request to use the former Queen of Peace facility before the board as an action item, the board may consider delegating authority to Dr. Gunnell to vet the interested party and ensure that any required paperwork and certificate of insurance is adequate. Board members discussed and agreed that Dr. Gunnell should have the authority to authorize the use of the building, but only for use in emergency response team trainings.

**Motion**  
It was moved by Mr. Almendarez, seconded by Mr. Sears that the Governing Board authorize the A.E.R.O. Executive Director to approve future facility requests for the use of A.E.R.O. property located at 77th and Linder, Burbank, IL for emergency response training.

Previous Roll Call Vote:

Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231  
Nays: None  
Motion Carried.
Minutes of the Regular Meeting of the Governing Board  
Monday, March 18, 2019  
Page 15

**Administrative Reports and Recommendations (continued)**

**Buildings and Grounds (continued)**

**Non-Action Items**

<table>
<thead>
<tr>
<th>A.E.R.O. Finance and Facility Committee Update</th>
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<td>Dr. Gunnell reported that he and Ms. Lesniak, CSBO, have been meeting with the member districts individually. He anticipates a recommendation for the Executive Board at the June board meeting. He also reviewed a revised timeline showing changes with Pekron pushing back asbestos abatement to a later date.</td>
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<tr>
<td>Dr. Gunnell reported that he had received a letter from the Dominican Sisters regarding a time-capsule that was left on the former Queen of Peace property. The letter described where the item is located and asked that they be able to retrieve the it. Board members agreed that the time-capsule could be retrieved for the Dominican Sisters.</td>
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<tr>
<th>Liquidation of Queen of Peace Assets</th>
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<td>Dr. Gunnell reported that items left in the former Queen of Peace building are still in the process of being marked to be claimed. The process is something that should be completed prior to demolition bids in April, however the Board should decide on how to proceed with bigger ticket items that have more than one district interested in it. Dr. Gunnell reported that Executive Board members had agreed that the “pull the name from a hat” method would be adequate.</td>
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<th>2018-2019 Health/Life Safety Inspection</th>
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<td>Dr. Gunnell reported that the 2018-2019 Health/Life Safety inspections was completed on February 22, 2019. The inspection results showed no violations and no suggestions for improvements.</td>
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**Other Matters of Concern/Interest to the Board**

**Action Items (none)**

**Non-Action Items**

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<th>Freedom of Information Requests</th>
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<td>Dr. Gunnell reported that there were two Freedom of Information Requests that were fulfilled. The first was a request from the Illinois Retired Teacher Association asking for contact information on retiring teachers. This is a request that is made every year.</td>
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</table>

A second FOIA request came from Ms. Leatrice Gates for a copy of the Intergovernmental Agreement with the company that A.E.R.O. uses for transportation. Dr. Gunnell explained that there is not an intergovernmental agreement, so a copy of the contract with RichLee Vans was sent to Ms. Gates along with a copy of AERO Articles of Agreement. Copies of the requests and responses were in the board packet.
Minutes of the Regular Meeting of the Governing Board
Monday, March 18, 2019
Page 16

Administrative Reports and Recommendations (continued)

Other Matters of Concern/Interest to the Board

Non-Action Items (continued)

Credits to Staff  Dr. Gunnell shared that an email had been received, a copy also enclosed in the board materials, from Evergreen Park District 124 Representative Veda Newman. The email thanked A.E.R.O. Staff members Dr. Christine Putlak, Mary Meehan, Janet Hay, and Nadine Arveson for their responsiveness and support coping with the recent loss of a student.

Spring Events  Dr. Gunnell remarked that a list of the upcoming spring events was included at the Board members places. He encouraged Board Members to attend any of the events.

Adjournment  It was moved by Ms. McSweeney, seconded by Mr. Almendarez that the Governing Board adjourn the meeting.

Previous Roll Call Vote:
Ayes: R. Garcia, 104; C. McSweeney, 108; R. Almendarez, 109; J. Sears, 110; T Saunders, 111; T. March, 122; C. Klimczak, 124; T. Arnold, 220; M. Zokfie, 231

Nays: None

Motion Carried.

The meeting adjourned at 8:17 p.m.

Andrea Mesko, Recording Secretary

President Pro Tem: Trish Saunder 5 Date

Secretary Pro Tem: Mary Zofkie 5/2019 Date